

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**June 28, 2023**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 28, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Brett Mueller	Shop Steward
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Keith Slusser	District Auditor

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held June 14, 2023, were presented and it was

*Moved by Director Grimes and seconded by Director Ascheman* to approve the minutes June 14, 2023. Motion approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$907,526.75. After discussion, it was

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*Moved by Director Grimes and seconded by Director Ascheman* to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 06/14/23</u>	<u>Balance as of 06/28/23</u>
General	\$16,887,293.77	\$16,523,114.77
Ambulance	\$ 7,948,834.23	\$ 7,826,015.96
Dispatch	\$ 778,504.22	\$ 543,640.67
Pension	\$ 8,988.66	\$ 8,988.66
Capital Projects		
2022	\$ 5,197,716.93	\$ 5,197,036.64
Debt Services	\$ 2,304,362.85	\$ 2,304,362.85
HRA	\$ 3,363.78	\$ 3,363.78
FSA	\$ 28,727.24	\$ 30,668.74

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

**NEW BUSINESS**

Keith Slusser, with Fick, Eggemeyer & Williamson presented the 2022 Annual Financial Statement for review and approval.

He noted the opinion was an unmodified and clean audit opinion. The District ended 2022 with \$41,027,065.00 which was \$6,579,095.00 more than the year ended 2021. Mr. Slusser indicated there were no deficiencies or internal controls thus the management letter was issued without comment or recommendation. After discussion and review, it was

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***Moved by Director Grimes, and seconded by Director Ascheman*** to adopt and approve the 2022 Annual Financial Statement as presented. Motion passed and unanimously carried 3-0. A copy of the 2022 Annual Financial Statement is attached hereto and made a part hereof these minutes.

Rick Rognan presented the May 2023 financial report. He indicated that with timing items the District used 32.08% of the general fund budget, or was (9.62%) under budget year to date, or (\$1,251,334.00); and 39.47% of the ambulance fund budget, or was (2.23%) under budget year to date, or (\$94,542.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had \$2,693,682.00, or 32.86% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$597,511.00. The District has a reserve of 13.39 months compared to 11.32 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

***Moved by Director Grimes, and seconded by Director Ascheman*** to accept and approve the report and financial statements of the District as of May 31, 2023. Motion approved and unanimously carried 3-0.

**CHIEF'S REPORT**

Chief Kaminski advised the Board that a Sunshine Law class will be held here on August 3, 2023. The class will be offered by the Missouri Attorney General's Office and conducted by Assistant AG Jay Turner.

Chief Kaminski next advised the Board the election for the Pension Board of Trustees is currently being held with one (1) more day, tomorrow. She indicated the names will be presented for consideration at the next meeting.

Chief Kaminski next presented Lieutenant Joe Kaltenbach for his pinning ceremony. Chief Kaminski said he has been doing a fabulous job in his new position.

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**SHOP STEWARD**

Brett Mueller advised the golf tournament will be held at Riverside Golf Course on September 25, 2023. The goal is to work towards obtaining playground equipment.

**PUBLIC COMMENT**

No public comment.

**NEXT MEETING DATE**

Wednesday, July 12, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:24 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Grimes and seconded by Director Viviano* to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Ascheman – yea, Grimes – yea.

At 4:30 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 4:30 p.m., it was

*Moved by Director Grimes and seconded by Director Ascheman* to adjourn the meeting. Motion approved and unanimously carried 3-0.

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Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary

