

Fenton Fire Protection District
Meeting of the Board of Directors
January 13, 2021

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 13, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman (Absent From Meeting)

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Chris McCarthy	Deputy Chief of EMS
Chris Thiemann	Division Chief-Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward
Daniel McLaughlin	District Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 30, 2020 were presented and it was

Moved by Director Grimes, and seconded by Director Viviano to approve the minutes of the regular and closed meeting held December 30, 2020. Motion approved and unanimously carried 2-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$1,105,063.57. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 12/30/20</u>	<u>Balance as of 1/13/21</u>
General	\$5,458,477.48	\$6,920,193.35
Ambulance	\$1,685,089.35	\$2,032,064.88
Dispatch	\$631,216.85	\$515,608.83
Pension	\$574,501.16	\$762,750.17
Capital Project		
2019	\$13,247,197.98	\$12,654,261.71
Debt Services	\$1,749,278.34	\$2,123,260.43
HRA	\$6,536.91	\$4,926.32
FSA	\$4,983.80	\$5,540.11

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He began by presenting pictures of the progress for House 3. Permanent power is on the schedule for

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connection next week. They are preparing for the overhead doors to come in and weather permitting pouring the concrete for the back apron. Division Chief Thiemann also walked the Board of Directors through illustrations of the signage for House 3.

Discussion proceeded to the status of the new House 2 project. Division Chief Thiemann explained and requested to have the Agreement with MSD signed to tap onto the sewer line.

Chairwoman Viviano inquired about solar options for the new buildings. Division Chief Thiemann explained when the option was researched for House 3 it was not feasible. The energy rebates only apply for existing buildings not for new construction. House 3 and House 2 have the conduits built in for future considerations. Division Chief Thiemann stated he would review the solar programs for any changes.

Division Chief Thiemann informed the Board of Directors the House 2 project went out for bid on January 6, 2021 and the bid opening will take place during the February 10, 2021 Board Meeting. The architect expressed he has had a good response with ten larger contractors requesting bid packets on the initial day and several additional requests since.

Lastly, Division Chief Thiemann reported the road between the District's property and Grey Eagle has been built. At the current time, it does not appear the District owes money for the construction of the road, but may be responsible to pay a portion of future maintenance costs.

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve the Maintenance Agreement between the Fenton Fire Protection District and Metropolitan Sewer District. Motion approved and unanimously carried 2-0.

Deputy Chief McCarthy then updated the Board on COVID related issues. He said the District and other emergency services across St. Louis County have seen a significant uptick in COVID positive cases. Our organization has incurred eight positive cases. Of those, one returned to work and four are due to be released to return to duty today. Our employees have had a wide range of symptoms and levels of illness, but no hospitalizations have occurred. It is difficult to determine the point of origin. The District has implemented some additional precautions and sent safety reminders to the personnel.

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Deputy Chief McCarthy discussed with the Board the status of vaccinations. Tentatively, our personnel will have the opportunity to obtain vaccinations through SSM Health this Saturday. A great effort was put forth within the EMS Community in the state of Missouri to move emergency service personnel from the 1B to the 1A category for vaccination considerations. It went into effect on Tuesday to move emergency service personnel to the 1A category allowing for the vaccinations to be expedited. All our employees were quick to respond to a survey to assist in the process.

NEW BUSINESS

The first item of new business were the annual financial disclosure statements. The forms are prepared for the Board of Directors to sign.

The second item of new business was the quarterly collateralization report. Chief Steitz conveyed all banks that currently have funds invested by the District for amounts over the \$250,000 FDIC coverage limits provided collateralization reports. Review of this information verifies deposited funds are 100% collateralized. As of December 31, 2020 the amount of funds protected by FDIC insurance was \$507,698.97. Chairwoman Viviano inquired about the upcoming CD maturing in the General Fund on January 24, 2021. Kimberly Smith, Office Manager, stated she would check the renewal rate from Simmons Bank along with rates from other banks.

CHIEF'S REPORT

Chief Steitz initiated his report by conveying it has been a quiet couple of weeks with no significant fire or rescue calls to review.

Chief Steitz reminded the Board, the close of candidacy filing is at 5:00 p.m. on Tuesday, January 19, 2021. To date Director Grimes is the only person to file. Director Ascherman will be required to sign the attestation of candidacy in time to meet the deadline of candidacy filing with the Election Board at 5:00 p.m. on Tuesday, January 26, 2021.

Chief Steitz advised about the opportunity and sale of the old Fire Marshal staff vehicle to Marthasville Fire Protection District for \$10,500.00.

Chief Steitz made a request of the Board of Directors to approve the Apparatus Committee to move forward with preparing specifications of two pumpers and the replacement

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platform apparatus, completing the apparatus purchase obligation of \$5,000,000.00 from the bond. Ordering three trucks in a timely manner in addition to the current truck order could provide a savings of approximately \$200,000.00. With the amount of time it takes to build out new apparatus the trucks would not arrive for around two years. Chairwoman Viviano requested the age, mileage and usage of the current fleet. After further discussion, Chairwoman Viviano would also like to see potential sale value of the units that will be replaced. Chairwoman Viviano is concerned about the long-term replacement schedule of the fleet. Discussion ensued regarding the possibility of renewing bonds in the future.

Chairwoman Viviano then inquired about the FBI warning issued regarding civil unrest around the inauguration of President-elect Joe Biden. Deputy Chief McCarthy stated from the Regional EMS standpoint, he has not heard of planned demonstrations or requests for task forces. Chief Steitz agreed he has not received information or requests from the EEOC or Chief's Associations. Additional discussion followed about fire and police personnel involvement and investigations for the demonstration held at the Capitol Building on January 6, 2021.

SHOP STEWARD REPORT

Shop Steward, Joe Boushard, started out on behalf of the Shop by thanking the Board for signing the new Collective Bargaining Agreement. He expressed the employees he has spoken with are happy with the agreement. Assistant Shop Steward, Steve McKinney also expressed his gratitude to the Board and positively commented on the negotiation process. Joe Boushard explained he is a member of the Apparatus Committee and supports preparing the specifications for the new apparatus soon. He spoke to his personal experience and about how quickly advancements with new apparatus are occurring. Chairwoman Viviano recognized Director Ascherman was not in attendance to weigh in on the discussion. In conclusion, of the Shop Steward report, Joe Boushard expressed his shock over his tour of the new 3 House. He was impressed by the how the overall building is taking shape and the amount of space available.

PUBLIC COMMENT

Tom Quarnstrom with Paul Davis Restoration commented on a deal St. Charles County Fire Department made with Ameren UE for solar installation around ten years ago. This started a conversation comparing solar rebates then and now and future considerations for the use of solar power and potential new rebates.

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NEXT MEETING DATE

Wednesday, January 27, 2020 at 4:00 p.m.

There being no further public comment or further business, at 4:50 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (9) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to go into closed session for purposes of negotiations to Section 621.021 (9) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:27 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

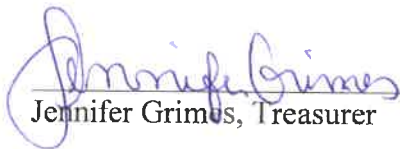
There being no further business before the Board of Directors, at 5:28 p.m., it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 2-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 27, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Rick Rognan	District Accountant
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 13, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held January 13, 2021. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$187,698.13. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 1/13/21</u>	<u>Balance as of 1/27/21</u>
General	\$7,096,294.86	\$10,181,501.87
Ambulance	\$2,168,428.92	\$1,954,387.09
Dispatch	\$722,408.22	\$514,297.67
Pension	\$762,750.17	\$762,750.17
Capital Project		
2019	\$13,241,410.58	\$12,613,471.82
Debt Services	\$2,123,260.43	\$2,123,260.43
HRA	\$4,926.32	\$4,021.96
FSA	\$5,540.11	\$6,128.03

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Kimberly Smith advised the Board on her efforts to rebalance CDs within the general fund.

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OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations 2 and 3. He advised that Station 2 was out to bid and thus far about twelve (12) contractors had requested bid packets. Chief Thiemann further advised that Station 3 continues to move along in an expedient manner with the epoxy flooring having been completed. He further showed the Board pictures of the various fixtures and furniture that will be used in the Station and the outside work on the hose tower. The building is near completion.

Deputy Chief McCarthy then updated the Board on Covid-19 related issues. He said the District has one (1) employee who is positive with the virus and one (1) employee awaiting test results. He updated the Board on status of the vaccine. DC McCarthy indicated about 61% of the employees had been vaccinated. He further noted that the District opted out of being a vaccine clinic but will provide support staff to area vaccine clinics in need.

NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of December 31, 2020. He indicated that with timing items the District used 88.7% of the general fund budget, or was (11.3%) under budget year to date, or (\$978,848.00); and 89.0% of the ambulance fund budget, or was (11%) under budget year to date, or (\$396,989.00).

Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had (\$551,411.00), or (3.60%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$931,355.00). The District has a reserve of 13.95 months compared to 12.27 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of December 31, 2020. Motion approved and unanimously carried 3-0.

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Mr. Rognan next addressed the concept of using capital bond proceeds to pay for capital expenses as opposed to general fund monies. He advised that while the District is in good financial condition the fallout from Covid is still unknown. He indicated the current bond will have to be used and renewed within eight (8) to ten (10) years or it will be lost. The renewal would be a no-cost increase which will help continue the District towards a strong financial outlook.

Battalion Chief James Watkins provided the Board with the C Crew quarterly report. He discussed the percentage of calls responded to as well as the fire damage associated with the Fourth quarter of 2020 and part of the First quarter of 2021.

Deputy Chief McCarthy next presented the Board with a Resolution to allow SSM Hospital Systems to form an ambulance service, pursuant to Chapter 190.109.03 RSMo, within the established geographical boundaries of the District. He stated the resolution is required by the Missouri Bureau of EMS. DC McCarthy indicated the resolution would allow SSM to provide for interfacility transports only of neonatal-pediatric patients between SSM St. Clare and Cardinal Glennon Children's Hospital and not for any 911 response or other transports unless specifically authorized by District personnel. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to resolve to authorize SSM to form an ambulance service pursuant to Chapter 190.109.3 RSMo within the established geographical boundaries of the District for the sole purpose of providing interfacility transports. Resolution passed and unanimously carried 3-0. A copy of Resolution 2021-01 is attached hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Steitz reported on several fires including an internal fire at Dierbergs in Des Peres, house fires in Saline Valley, Kirkwood, a barn fire in Eureka and a First Alarm house fire in Eureka. Chief Steitz further reported on a vehicle rescue involving 1345. He noted that the person that hit 1345 was pinned in her car but the quick actions of the crew on-board 1345 were able to rescue the victim without injury.

Chief Steitz reported unit 1345 was taken to Sentinel after the accident. He was happy to report there was no apparent frame damage to the outrigger after the initial inspection.

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SHOP STEWARD'S REPORT

Shop Steward Boushard advised the Board the Shop morale remained upbeat despite the upswing in Covid related cases with District personnel. He advised there were minor issues but despite not all employees liking the guidelines in place they are all following them.

NEXT MEETING DATE

Tuesday, February 10, 2021 at 4:00 p.m.

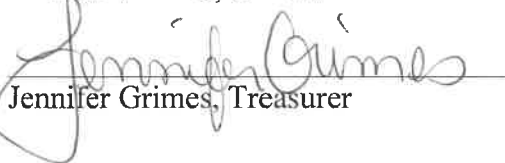
ADJOURNMENT

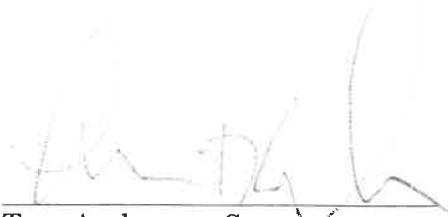
There being no further business before the Board of Directors, at 5:35 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 10, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward
Roy Mangan	Arch Images

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held January 27, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held January 27, 2021. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$116,455.74. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Steitz presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 1/27/21</u>	<u>Balance as of 2/10/21</u>
General	\$10,181,501.87	\$8,772,163.13
Ambulance	\$1,954,387.09	\$2,636,687.14
Dispatch	\$514,297.67	\$636,095.92
Pension	\$762,750.17	\$1,011,811.87
Capital Project		
2019	\$12,613,471.82	\$12,609,359.53
Debt Services	\$2,123,260.43	\$2,617,910.05
HRA	\$4,021.96	\$11,779.661
FSA	\$6,128.03	\$6,792.96

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Roy Mangan, with Arch Images was present and opened the bids presented from General Contractors for the construction of House 2. Nine (9) contractors submitted bids. The projected cost of construction including the land purchase was \$10,500,000.00. Roy Mangan

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will prepare a comparison worksheet of the submitted proposals. A copy of the bid sheet with base bids and associated items is attached hereto and made a part hereof these minutes.

The only construction update regarding House 3 was the possibility of a one to two week weather delay.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He said the District has one (1) employee who remains out on COVID leave. He informed the Board on status of the vaccine and symptoms personnel have experienced post the second shot. DC McCarthy apprised the Board about the status of providing support staff to local vaccine clinics. Lastly, he discussed Assistant Chief Kaminski is in the preliminary stages of working with federal and state agencies for reimbursement of costs incurred to assist with the vaccine clinics.

NEW BUSINESS

Battalion Chief Andy Anderson provided the Board with the A Crew quarterly report. He discussed how COVID vaccines were going for his crew. A Crew personnel were involved in the incident with 1345. He provided a description of the incident scene and how the personnel immediately began assessing and triaging the scene. He discussed crew changes and about a recent meeting held with A Shift Captains to review procedures and to set goals for the upcoming year. BC Anderson informed the Board about purchasing the budget approved radiation monitors and how they can assist the fire fighters. He finished his presentation by reviewing a couple of the more challenging calls his shift faced over the last few months.

CHIEF'S REPORT

Chief Steitz reported on a basement fire within our District that required assistance from neighboring departments.

Chief Steitz provided information about the status of the District's ISO review. The report was submitted to the home office and the ISO representative is awaiting a response.

Chief Steitz advised the Missouri Department of Natural Resources approved the property where the Station 2 will be built as a clean site and ready for construction.

Chief Steitz updated the Board on the repairs for unit 1345. Repairs are underway, the current estimate is around \$60,000.00.

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Chief Steitz requested approval to issue the principal and interest bond payments in the amount of \$1,129,625.00. Payment is due by March 1, 2021. The Board of Directors granted approval to move forward with the payment.

Chief Steitz thanked Division Chief Thiemann for the recognition given to a security guard at Friendship Village. A small ceremony was held to recognize his efforts to extinguish a fire in one of the residences at Friendship Village. The person living in the residence was on oxygen. His actions were deserving of the acknowledgement and appreciation.

SHOP STEWARD'S REPORT

Shop Stewards Boushard and McKinney advised they had nothing to report at this time.

NEXT MEETING DATE

Tuesday, February 24, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:57 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

The closed session convened at 5:13 p.m and at 5:48 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:49 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.


Respectfully submitted and attested to by,

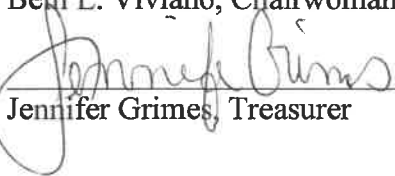
Fire Protection District

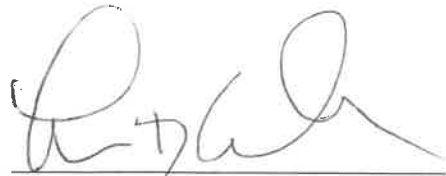
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Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Rick Rognan	District Accountant
Tom Meyer	Pension Trustee
Tony Roylance	Pension Trustee
Aaron Schlipman	Pension Consultant
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order and read a statement relative to the current status of the District.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 27, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held January 27, 2021. Motion approved and unanimously carried 3-0

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,776,742.91. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 2/10/21</u>	<u>Balance as of 2/24/21</u>
General	\$8,786,213.07	\$8,379,241.38
Ambulance	\$2,727,163.37	\$2,515,537.72
Dispatch	\$638,275.49	\$633,077.09
Pension	\$1,011,811.87	\$1,011,811.87
Capital Project		
2019	\$12,616,232.88	\$12,301,475.20
Debt Services	\$2,617,910.05	\$1,488,285.05
HRA	\$11,779.61	\$10,779.61
FSA	\$6,792.96	\$7,560.12

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

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NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the fourth quarter 2020. Fund balance as of December 31, 2020 was \$38,716,727.00 with fourth quarter employer contributions of \$0.00, appreciation of \$4,007,127.00 and benefits paid of (\$1,092,912.00). The Fund outperformed the benchmark 11.19% versus 9.08% for the fourth quarter and 17.21% versus 13.11% YTD. Mr. Schlipman discussed dollar cost averaging future contributions of \$1,760,811.00 into the market over the next twelve (12) weeks: \$440,202.75 over four (4) transactions. Contributions will be focused on increasing cash, real estate and fixed income exposure. After discussion, it was

Moved by Trustee Ascheman, and seconded by Trustee Grimes to accept the recommendations of Lockton Retirement Services. Motion approved and unanimously carried 5-0. A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Schlipman was thanked for their time and excused from the meeting.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations 2 and 3. He advised that Station 3 was currently behind schedule due to the recent weather events. They are now looking at an end of March date for crews to move in. Chief Thiemann advised that on House 2 Arch Images had begun the interview process of all contractors that bid on the project and hoped to have a recommendation at the next Board meeting.

Deputy Chief McCarthy then updated the Board on Covid-19 related issues. He said the District had no employees out and the percentage of employees being vaccinated remained at approximately 61%. He further noted that the District continued to provide support staff to area vaccine clinics in need.

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NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of January 31, 2021. He indicated that with timing items the District used 6.62% of the general fund budget, or was (1.68%) under budget year to date, or (\$146,528.00); and 6.70% of the ambulance fund budget, or was (1.60%) under budget year to date, or (\$59,894.00).

Mr. Rognan indicated that for the one (1) month period year versus last year, the District had (\$481,506.00), or (8.08%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$479,339.00). The District has a reserve of \$12,340,612.00 compared to \$10,011,752.00 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of December 31, 2020. Motion approved and unanimously carried 3-0.

Battalion Chief Mike Martin next provided the quarterly BC report for B Crew. He indicated there were 712 calls as of today, mostly traffic incidents, falls and psychiatric calls. He discussed dispatch and response times and indicated they were above average.

CHIEF'S REPORT

Interim Chief Kaminski reported the District retained its ISO 1 rating and received a new clarification of ISO 1-1X. Division Chief Thiemann was investigating the new classification. Chief Kaminski thanked the entire department for their hard work and effort.

Interim Chief Kaminski reported #1345 has parts on back order and its about 1 month out from being back in service.

Interim Chief Kaminski reported there were sixteen (16) applicants tested this past Monday through Wednesday. She indicated the numbers were low as they are usually forty to forty-five (40-45). However, she indicated numbers were down everywhere.

Interim Chief Kaminski reported she is working with Ms. Smith and Deputy Chief McCarthy on FEMA reimbursement for overtime related to personnel working with area vaccination clinics.

Fenton Fire Protection District

Meeting of the Board of Directors

February 24, 2021

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SHOP STEWARD'S REPORT

Shop Steward Boushard read a statement into the record regarding Shop support for Chief Steitz over the years and the concern his dismissal has left with the Shop members.

PUBLIC COMMENT

Joel Cooper inquired if there was a full and fair investigation into the dismissal of Chief Steitz. Legal Counsel advised the Board could not discuss as it was an on-going personnel matter.

NEXT MEETING DATE

Tuesday, March 10, 2021 at 4:00 p.m.

There being no further public comment or further business, at 5:11 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:49 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

Fenton Fire Protection District

Meeting of the Board of Directors

February 24, 2021

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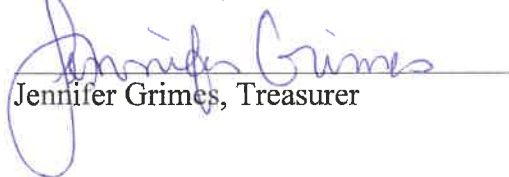
ADJOURNMENT

There being no further business before the Board of Directors, at 5:50 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

March 10, 2021

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 10, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief - EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held February 24, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held February 24, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

March 10, 2021

Page 3 of 5

Assembly Parkway. Lawlor Corporation submitted the lowest bid with cost of construction and addendums totaling \$9,735,756.00. The signed contract is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Division Chief Thiemann continued the capital projects update by informing the Board of Directors about a change in Missouri American Water's procedures and how those changes affect and probably delay the move into the new building.

Division Chief Thiemann also walked the Board of Directors through several pictures of Station 3 and revised renderings of the Station 2/Headquarters building.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He shared none of the District employees are out on COVID leave. He informed the Board about efforts underway to provide vaccinations to the retirees of the District. Deputy Chief McCarthy apprised the Board about the continued staffing support provided to Affton Fire Protection District and other mass vaccination sites. Lastly, he reported combined efforts with St. Louis County Public Health, Central County Emergency Dispatch and other Fire Districts to assist with the upcoming Homebound vaccination program.

NEW BUSINESS

Interim Chief Kaminski presented the Board of Directors a proclamation for the retirement of Robert Hupfeld who has elected to retire as of May 1, 2021. The District is working to hold a COVID safe retirement celebration for him on April 30, 2021.

Interim Chief Kaminski then provided the Board of Directors the Resolution 2021-02 VOYA Authorized signer. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the Resolution 2021-02 authorizing a new plan trustee and signer to the Pension System of the Fenton Fire Protection District. Motion approved and unanimously carried 3-0.

Fire Protection District

Meeting of the Board of Directors

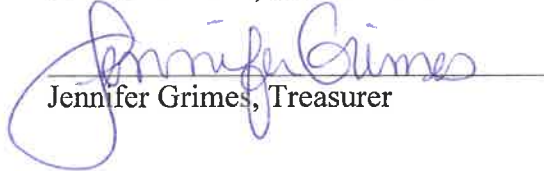
March 10, 2021

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Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

March 24, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 24, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief - EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held March 10, 2021 and closed session meetings held on February 24, 2021 and March 10, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held March 10, 2021 and the closed session meetings from February 24 and March 10, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

March 24, 2021

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$662,088.59. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 3/10/2021</u>	<u>Balance as of 3/24/2021</u>
General	\$8,416,058.23	\$8,245,237.54
Ambulance	\$2,599,020.82	\$2,539,503.57
Dispatch	\$642,021.71	\$639,782.47
Pension	\$1,029,300.78	\$1,029,300.78
Capital Project		
2019	\$12,303,895.40	\$12,303,544.16
Debt Services	\$1,523,542.15	\$1,523,542.15
HRA	\$7,696.94	\$7,494.43
FSA	\$6,338.44	\$6,221.23

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

March 24, 2021

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OLD BUSINESS

Division Chief Thiemann apprised the Board of Directors regarding the 3 House construction and Missouri American Water issue. After engaging the attorney in discussions with representatives from Missouri American Water, the conclusion ended with no choice but to use a contractor approved by Missouri American Water. A meeting was held earlier in the day with two of the lowest bidders. A check was approved in the amount of \$59,665.00 for payment to Missouri American Water to move forward with the installation for the water connection. Next Division Chief Thiemann showed several pictures of 3 House as construction is nearly completed. The estimated move date to the new building is the weekend of April 16, 2021.

Division Chief Thiemann commented Lawlor Construction is applying for permits and prepping for fencing to begin site work at Station 2/Headquarters building in early April.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He shared none of the District employees are out on COVID leave. Deputy Chief McCarthy apprised the Board about the continued staffing support provided to Affton Fire Protection District and other mass vaccination sites. He then reported on working with Mehlville Fire Protection District over the next couple of weeks regarding Homebound vaccinations for residents living within the District.

NEW BUSINESS

Mr. Rognan was delayed in joining the meeting. The remainder of the Board Meeting topics were covered. It was then decided to move into closed session and postpone Mr. Rognan's presentations until the next meeting scheduled for April 7, 2021.

CHIEF'S REPORT

Interim Chief Kaminski advised the EMS Open House traditionally held in May is being postponed. She is currently looking into options for a Fall event with the community.

Interim Chief Kaminski informed the repairs to 1345 are complete and the apparatus is placed back in service.

Interim Chief Kaminski stated the new hire interviews will be conducted on Wednesday, March 31, 2021.

Fire Protection District

Meeting of the Board of Directors

March 24, 2021

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Interim Chief Kaminski informed that small group in person training has resumed. Over the course of the last week, Deputy Chief Mueller in coordination with Deputy Chief Beirne from Metro West Fire Protection District held officer training in fire ground communications “Blue Card”.

SHOP STEWARD’S REPORT

Shop Steward Boushard discussed the Community Outreach Committee is working to hold a golf tournament or put together some other type of event for this year.

Shop Steward Boushard also commented the Shop Stewards have scheduled a meeting with Interim Chief Kaminski on Friday and request a future meeting with Chairwoman Viviano.

NEXT MEETING DATE

Wednesday, April 7, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:29 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

The closed session convened at 4:30 p.m and at 5:38 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:39 p.m. it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Fire Protection District

Meeting of the Board of Directors

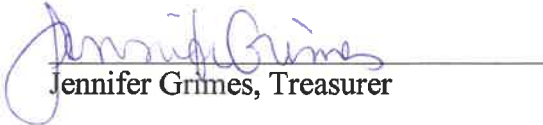
March 24, 2021

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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 7, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 7, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Chris McCarthy	Deputy Chief - EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting and closed session held on March 24, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Viviano to approve the minutes of the regular meeting and close session held on March 24, 2021. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District
Meeting of the Board of Directors

April 7, 2021

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$162,076.03. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 3/24/2021</u>	<u>Balance as of 4/7/2021</u>
General	\$8,245,237.54	\$7,912,298.00
Ambulance	\$2,539,503.57	\$2,448,556.51
Dispatch	\$639,782.47	\$638,920.95
Pension	\$1,029,300.78	\$589,309.72
Capital Project		
2019	\$12,303,544.16	\$11,989,964.80
Debt Services	\$1,523,542.15	\$1,523,867.83
HRA	\$7,494.43	\$1,929.27
FSA	\$6,221.23	\$7,017.57

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

April 7, 2021

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DISTRICT ACCOUNTANT REPORT

Mr. Rognan presented the 2021 Preliminary Estimated Non-Binding Tax Rates as required by Senate Bill 711 to notify residents in odd calendar years with reassessments. He noted the preliminary assessments increased substantially. The estimated reassessed value of all property is increasing \$109,000,000.00 or 9.62%. The Hancock Amendment in turn pushes the tax rates down for Residential and Commercial while Agriculture and Personal Property remain relatively the same. The Debt Service rate is also remaining the same as last year. The assessments will be reviewed by the Board of Equalization and decreased for the tax rates set later in the year. The proposed 2021 Preliminary Estimated Non-Binding Tax Rates are as follows: Residential 1.3730, Agriculture 1.4510, Commercial 1.3430 and Personal Property 1.5350.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to authorize Interim Chief Kaminski to forward the 2021 Preliminary Estimated Non-Binding Tax Rates to the St. Louis County Collector of Revenue. Motion approved and unanimously carried 2-0.

Mr. Rognan presented the Financial Report and Statements as of February 28, 2021. He indicated that with timing items the District used 12.83% of the general fund budget, or was (3.87%) under budget year to date, or (\$337,532.00); and 13.03% of the ambulance fund budget, or was (3.67%) under budget year to date, or (\$137,383.00).

Mr. Rognan indicated that for the two (2) month period year versus last year, the District had (\$337,661.00), or (5.48%) less in tax revenue and miscellaneous and bond refinancing income. The District had revenue over expenditures in the amount of \$4,243,486.00. The District has a reserve of \$12,714,040.00 compared to \$10,237,812.00 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of February 28, 2021. Motion approved and unanimously carried 2-0.

Fire Protection District

Meeting of the Board of Directors

April 7, 2021

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OLD BUSINESS

Division Chief Thiemann apprised the Board of Directors regarding the 3 House construction. He continues to work with the contractor and Missouri American Water for the water tap installation and final testing. This process could take three weeks or more to complete. Charter should be installing the fiber connections next week. Division Chief Thiemann is scheduled for a walk through at 3 House tomorrow to develop a punch list of items in preparation of wrapping up construction. Division Chief Thiemann also commented regarding a slight delay when a gas line was struck today while putting in storm sewers.

Division Chief Thiemann commented Lawlor Construction continues prepping the site to begin construction of Station 2/Headquarters' building.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He shared none of the District employees are out on COVID leave. Deputy Chief McCarthy apprised the Board about an uptick of COVID cases in the Fenton Community for the 14-18 age group. Several quarantines occurred at Rockwood Summit High School over the last week showing COVID remains prevalent and is still around in our community. The good news is in the First Responder Community cases are extremely low. Staffing support is still being provided to Affton Fire Protection District and other mass vaccination sites. Next week a trial will begin with Valley Park Fire Protection District and Mehlville Fire Protection District to deliver Homebound vaccinations for residents living within the District. Deputy Chief McCarthy is currently aware of two Homebound residents. Interim Chief Kaminski continues to work with FEMA for overtime wage reimbursement.

NEW BUSINESS

Interim Chief Kaminski stated a new signature card was prepared by Alliance Credit Union for the CD's invested with their financial institution and requires the Board of Director's signatures.

Interim Chief Kaminski explained the Sunshine Law Policy is updated to name her as the Custodian of Records for the Fenton Fire Protection District. This document is a requirement of the Sunshine Law, should be adopted by public governmental bodies and requires the Board of Director's signatures.

Interim Chief Kaminski provided the Quarterly Collateralization Report showing all banks who currently have funds invested by the District over the \$250,000 FDIC coverage limited provided

Fire Protection District

Meeting of the Board of Directors

April 7, 2021

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collateralization reports. A review of those reports verifies deposited funds are 100% collateralized. As of March 31, 2021, the amount of funds protected by FDIC insurance was \$747,702.97.

CHIEF'S REPORT

Interim Chief Kaminski advised Paul Wirth, Insurance Broker with JW Terrill, contacted the District stating United Healthcare is offering a zero percent increase for this year's medical renewal. We are waiting on the renewal proposal from Delta Dental. A quick discussion ensued regarding the three-year trend for insurance renewal rates.

Interim Chief Kaminski shared information from the Officer's Meeting that took place on April 6, 2021. Topics included training, operations and administration. Interim Chief Kaminski felt this was a productive meeting with good communication. Topics discussed will be forwarded to the various committees for further review.

Interim Chief Kaminski stated today marks the one-year anniversary of employment for Private Cindy Hake. She was the first employee hired during the COVID pandemic.

Interim Chief Kaminski discussed the Fenton Chamber of Commerce meeting attended earlier in the day. Scott Hailey of US Capital Development was the main speaker. He discussed the three phases of the Fenton Logistics Park development. Phase 1 is completely developed and occupied. These are the buildings closest to Mraz Lane. Phase 2 is moving steadily and includes Amazon, Grey Eagle and the Fenton Fire Protection District headquarters. Phase 3 is located at the front of the development planned as a retail area for restaurants and hotels. This phase also includes Wally's Travel Center.

SHOP STEWARD'S REPORT

Shop Steward Boushard discussed the Community Outreach Committee is working to hold a golf tournament or put together some other type of event for this year.

Fire Protection District

Meeting of the Board of Directors

April 7, 2021

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NEXT MEETING DATE

Wednesday, April 21, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:35 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

The closed session convened at 4:36 p.m and at 5:41 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:42 p.m. it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 2-0.

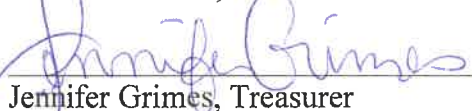
The Board announced the promotion of Anthony Schremppf to the position of Captain as of May 1, 2021 and Bradley Jokerest to the position of Lieutenant as of May 17, 2021.

The Board also approved to move forward with the hiring process of the next new hire as recommended by Interim Chief Kaminski.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 21, 2021

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 21, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Thomas Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief - EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting and closed session held on April 7, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting and close session held on April 7, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

April 21, 2021

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$528,055.74. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Interim Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 4/7/2021</u>	<u>Balance as of 4/21/2021</u>
General	\$7,912,298.00	\$7,732,239.29
Ambulance	\$2,448,556.51	\$2,424,727.89
Dispatch	\$638,920.95	\$638,604.59
Pension	\$589,309.72	\$157,472.79
Capital Project		
2019	\$11,961,953.55	\$11,947,242.67
Debt Services	\$1,523,867.83	\$1,540,401.49
HRA	\$1,939.27	\$1,929.27
FSA	\$7,017.57	\$8,310.93

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

April 21, 2021

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OLD BUSINESS

Division Chief Thiemann apprised the Board of Directors regarding the 3 House construction. He shared pictures of the 3 House day room and kitchen areas. The Spectrum fiber lines are installed but waiting on the final connections. Division Chief Thiemann continues to work with the contractor and Missouri American Water for the water tap installation and final testing. The latest projection for installation is April 26th. Following installation, it takes approximately a week to complete testing. Other than the water tap installation, the building is ready for personnel to move in.

Division Chief Thiemann notified the Board of Directors a Utility Easement document is prepared for signature for the Station 2/Headquarters building. Signing of the document grants the multiple utility companies a permanent easement for utility improvements and maintenance.

Division Chief Thiemann informed the Board of Directors regarding a St. Louis County Plan Review and construction matter with the Station 2/Headquarters building. St. Louis County adopted the 2015 ICC Building Code in Mid- 2020. The 2015 Code includes the requirement of a storm shelter for entire occupancy load of the building for schools, police structures and fire structures. The occupancy load takes account how many people the engine house quarters, administration, board room and training room can hold. After discussions with the St. Louis County Plan Reviewer, Architects and Engineers, the best way to meet this requirement is to alter the building plans to make the training room and adjoining restroom an ICC rated storm shelter. A lengthy conversation followed about the interpretation of the 2015 ICC Building Code, timing of the permit submission, possible grants and the potential of a substantial cost increase to the construction of the building. Division Chief Thiemann is meeting with the Architect on Monday, April 26 to review this issue and to narrow in on the associated cost.

Division Chief Thiemann commented Lawlor Construction is starting to bring equipment on site to begin construction of the Station 2/Headquarters building. Lawlor Construction is working through the permit process with some delay because of the storm shelter issue.

Deputy Chief McCarthy updated the Board on COVID related issues. He shared none of the District employees are out on COVID leave and the overall status of COVID in the community. He also stated he is noticing a scaling back on the vaccination sites due to less demand. He predicts an upswing again once vaccinations are available to adolescents. Lastly, Deputy Chief McCarthy provided an update on the program for Homebound residents. With the scaling back of the Johnson and Johnson vaccine, this program is placed on hold while options are vetted to

Fire Protection District

Meeting of the Board of Directors

April 21, 2021

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find the best means to move forward. Also, everyone continues to work with FEMA to address their hurdles for reimbursement.

NEW BUSINESS

Mr. Rognan provided the Financial Statements ending March 31, 2021 for the Board of Directors to review. He will return in May to answer questions regarding the March Statements and to present the April Financial Statements.

CHIEF'S REPORT

Interim Chief Kaminski first alerted the Board that due to the timing of the Board Meeting the Commerce Bank Visa Statement was not received for payment. This will require a check to be signed prior to the next Board Meeting to avoid possible late fees.

Interim Chief Kaminski stated she continues to work with FEMA for reimbursement of overtime wages for those personnel participating in vaccination clinics.

Interim Chief Kaminski reviewed a new quarterly overtime report. The report sorts overtime hours and cost into several categories to track the causes generating overtime. From January 1 thru March 17, 2021, 45% of the overtime was COVID related: covering personnel on leave or participation in vaccination clinics.

SHOP STEWARD'S REPORT

Shop Steward Boushard stated a Labor Management meeting was held recently and there are a few items being worked on, but nothing of major issue.

Shop Steward Boushard restarted the conversation regarding the storm shelter situation at the new headquarters building. The discussion was about possible options and building code interpretations.

Fire Protection District

Meeting of the Board of Directors

April 21, 2021

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NEXT MEETING DATE

Wednesday, May 5, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:53 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea; Ascheman – yea.

The closed session convened at 4:54 p.m and at 5:19 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:20 p.m. it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

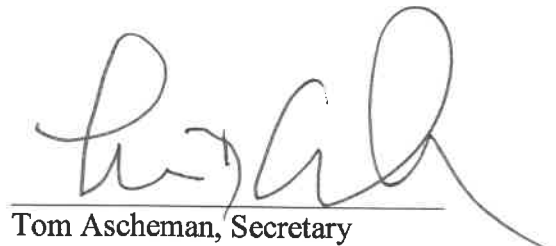
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 5, 2021

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 5, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Thomas Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting and closed session held on April 21, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting and closed session held on April 21, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$441,632.57. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

May 5, 2021

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Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 4/21/2021</u>	<u>Balance as of 5/5/2021</u>
General	\$7,732,239.29	\$7,422,061.86
Ambulance	\$2,424,727.89	\$2,304,456.54
Dispatch	\$638,604.59	\$634,607.30
Pension	\$157,472.79	\$157,563.97
Capital Project		
2019	\$11,947,242.67	\$11,752,342.36
Debt Services	\$1,540,401.49	\$1,541,074.24
HRA	\$1,939.27	\$11,846.52
FSA	\$8,310.93	\$11,032.05

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann apprised the Board of Directors regarding the 2 House/Headquarters construction. Prior to the meeting, he had sent a letter to the Board of Directors with further information about the storm shelter issue. Division Chief Thiemann and the Architects believe the original drawings meet the intent of the code. The storm shelter is to be built for the normal daily occupancy versus what the code calculated occupancy could be. The International Code Council is willing to provide a written interpretation of the code stating the occupant load is not specified and up to the District to determine, within reason, the occupancy load of the storm shelter. The current storm shelter specification holds 80 people, which is more than normal daily operational personnel. Part of the process is to have third party peer review from another engineering company. Once this is complete, Division Chief Thiemann will schedule a meeting with the St. Louis County plan reviewer for further discussion. He does not see an issue going

Fenton Fire Protection District

Meeting of the Board of Directors

May 5, 2021

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forward, except for the time to work through the process. In the meantime, Lawlor continues to prepare the site for construction. Also, during today's meeting the check was signed to begin building the live fire training tower. Division Chief Thiemann is hopeful to set a date for the ground-breaking ceremony soon.

Division Chief Thiemann reported Wally's ground-breaking ceremony is scheduled for Friday, May 7, 2021.

Division Chief Thiemann informed the Board of Directors he continues to work through the water tap and Charter construction issues for House 3. Progress is being made and the next move-in goal is the end of May.

Deputy Chief McCarthy updated the Board on COVID related issues. He shared none of the District employees are out on COVID leave. The mass vaccination sites continue to scale back as businesses and churches are starting to drive the vaccination events. He is waiting to see what happens as vaccinations become available for adolescents between the ages of 12-15.

NEW BUSINESS

This Board Meeting did not include any new business topics.

CHIEF'S REPORT

Interim Chief Kaminski discussed the retirement ceremony held for Captain Hupfeld on Friday, April 30, 2021. There was a great turn out for the celebration. She took a moment to thank Captain Hupfeld for his years of service and dedication to the Fenton Fire Protection District, wishing him a happy and healthy retirement.

Interim Chief Kaminski congratulated Tony Schrempf on his promotion to Captain. Tuesday, May 4, 2021 was his first official shift as Captain. Captain Schrempf thanked those in attendance for their kind words and well wishes.

Interim Chief Kaminski informed the Board about personnel who were out of town attending the Executive Officer Program at the National Fire Academy and the Swift Water Class in Indiana.

Fire Protection District

Meeting of the Board of Directors

May 5, 2021

Page 4 of 4

Interim Chief Kaminski reported on a four-alarm, chemical, mutual aid fire that took place in the Affton Fire Protection District. Included in the alarm response from A Crew were units 1345, 1302 and herself. Personnel on unit 1345 performed evacuation duties and served as a backup company for personnel in the hazard zone. She was also in charge of evacuations on the west side of the fire. Affton Fire Protection District and all the mutual aid companies assisting did a great job of mitigating the incident with no lives lost.

SHOP STEWARD'S REPORT

Shop Steward Boushard advised he had nothing to report at this time.

NEXT MEETING DATE

Wednesday, May 19, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:26 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea; Ascheman – yea.

The closed session convened at 4:27 p.m and at 4:34 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

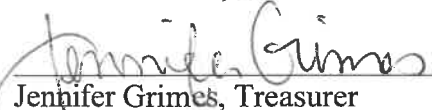
ADJOURNMENT

There being no further business before the Board of Directors, at 4:35 p.m. it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

May 19, 2021

Page 1 of 6

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 19, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Rick Rognan	District Accountant
Tom Meyer	Pension Trustee
Tony Roylance	Pension Trustee
Aaron Schlipman	Pension Consultant
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 5, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held May 5, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 19, 2021

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$570,343.02. The list of bills is attached hereto and made a part hereof of the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Services, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 5/5/21</u>	<u>Balance as of 5/19/21</u>
General	\$7,422,061.86	\$6,341,879.19
Ambulance	\$2,304,456.54	\$2,101,760.28
Dispatch	\$634,607.30	\$633,188.48
Pension	\$157,550.97	\$472,195.12
Capital Project		
2019	\$11,752,342.36	\$11,200,786.93
Debt Services	\$1,541,04.24	\$1,550,613.26
HRA	\$11,846.52	\$10,062.33
FSA	\$11,032.05	\$11,254.50

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

May 19, 2021

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NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the first quarter 2021. Fund balance as of March 31, 2021 was \$39,899,553.00 beginning balance was \$38,716,727.00 with employer contributions of \$404,203.00, quarterly earnings of 2.68.01% versus 2.52% for the first quarter and 44.73% versus 38.86% YTD. Mr. Schlipman did have one recommendation relative to moving of previously agreed to investment funds. Of the \$1,760,811.00 that was to be dollar cost averaged into the market with one (1) deposit remaining he recommends depositing into the Voya Fixed Account. After discussion, it was

Moved by Trustee Ascheman, and seconded by Trustee Grimes to accept the recommendations of Lockton Retirement Services. Motion approved and unanimously carried 5-0. A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Schlipman next discussed the RFI for recordkeepers. He noted only two (2) responded, OneAmerica and Principal. Principal, same as Voya, is at 11 bps. OneAmerica is 5 bps but there are investment caveats to consider. Mr. Schlipman believes the current fee structure with Voya is reasonable as he is unaware of others that work with Defined Benefit pension plans. Fund Counsel suggested contacting both Ekon Benefits and Empower.

Mr. Schlipman was thanked for their time and excused from the meeting.

Mr. Rognan presented the Financial Report and Statements as of April 30, 2021. He indicated that with timing items the District used 27.53% of the general fund budget, or was (5.77%) under budget year to date, or (\$503,246.00); and 27.65% of the ambulance fund budget, or was (5.65%) under budget year to date, or (\$211,502.00).

Mr. Rognan indicated that for the four (4) month period year versus last year, the District had (\$275,730.00), or (4.1%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$196,605.00). The District has a reserve of 12.74 months compared to 9.80 last year.

Fire Protection District

Meeting of the Board of Directors

May 19, 2021

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The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of April 30, 2021. Motion approved and unanimously carried 3-0.

Chief Kaminski next discussed the GEMT payment of \$190,714.66 for the year. Payment of this amount would result in a reimbursement of \$554,327.69. The budgeted revenue was \$120,000.00. Payment is due by June 17, 2021, with reimbursement expected June 30, 2021. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to make payment of \$190,714.66 to GEMT by June 17, 2021. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations #2 and 3. He advised that Station #3 was almost complete with the water tap currently being performed. He noted that once complete the crews will move in. Deputy Chief McCarthy advised he is working with the Charter fiberoptic and Voice Techs. He noted the fiber in-network connection will be done by next Wednesday. Voice services will be completed on the day the crews move in.

As for Station #2 Division Chief Thiemann noted the plans were still in Peer Review for the tornado shelter. He hopes they will be able to use the original shelter. Chief Kaminski advised the Steering Committee is considering ground breaking ceremony for Station #2 on June 4, 2021. She noted they are considering an open house for the Citizens Advisory Board for Station #3 on June 18, 2021 with a community ceremony in August 2021.

CHIEF'S REPORT

Deputy Chief McCarthy updated the Board on need for cardiac monitor equipment. He noted they were budgeted for but will need an RFP. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to but the cardiac monitor equipment out for bid. Motion passed and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 19, 2021

Page 5 of 6

Chief Kaminski next reviewed the recent P&C discussions with Scott Robson with Cornerstone. She advised he produced some decent savings but believes without current numbers it would be best to wait until next February 2022 and put everything out to bid.

Chief Kaminski presented the Board with a letter of thank you from the Afton Fire Protection District for Fenton's assist on the Manor Chemical Plant fire.

Chief Kaminski addressed various trainings and community events the crews are beginning to engage in once again including the SSM kickball and softball tournaments.

SHOP STEWARD'S REPORT

Shop Steward Boushard advised the Board that Jake Nichols would be taking over the Community Outreach Committee. He further noted that there had been no applications for the scholarship as of now.

NEXT MEETING DATE

Tuesday, June 2, 2021 at 4:00 p.m.

There being no further public comment or further business, at 5:22 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman – yea.

At 5:41 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

Fenton Fire Protection District

Meeting of the Board of Directors

May 19, 2021

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ADJOURNMENT

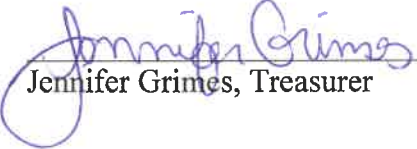
There being no further business before the Board of Directors, at 5:41 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 2, 2021

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 2, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Paul Wirth	Broker
Greg Lottes	Broker
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 19, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held May 19, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

June 2, 2021

Page 3 of 5

NEW BUSINESS

Paul Wirth, with JW Terrill, provided the medical and dental insurance renewal. He advised there were zero increases for both. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept the renewals of UHC and Delta Dental. Motion approved and unanimously carried 3-0.

Mr. Wirth then introduced Janice Swederska from 3rd Party Administrator Flex Plan to discuss potential amendments due to Covid. She addressed (1) amnesty qualifying event elections for dependent care, (2) 2020-2021 elected rollovers – discussed allowing \$550 rollover into 2022 plan year, (3) modifying dependent care account to age 14 though she does not recommend doing this as it does not affect any one participant, (4) allowing annual max to \$2,750 from \$2,500 and utilizing IRS guidelines moving forward, (5) adding language for IRS approvable matters for over-the-counter PPE and feminine products. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept the recommendations of Janice Swederska and 3rd Party Administrator Flex Plan Covid-19 plan amendments except for item #3. Motion approved and unanimously carried 3-0.

Greg Lottes next presented the property and casualty renewals. A copy of the report is attached hereto and made a part hereof these minutes. Mr. Lottes recommends staying with ESIP and MEM who had a nine percent (9%) increase. He further recommends securing Evolve for Cyber Liability coverage for a total premium of \$496,492.00.

Moved by Director Grimes and seconded by Director Ascherman to accept the recommendations of Greg Lottes and renew with ESIP and MEM and secure a cyber liability policy with Evolve as presented. Motion approved and unanimously carried 3-0.

Deputy Chief McCarthy then presented the Board with two (2) bids for EKG Monitoring Equipment. The bids were opened for (1) Technimount System in the amount of \$16,450.00, and (2) American Response Vehicles in the amount of \$12,965.00. DC McCarthy will review and make a recommendation to the Board at the next meeting.

Fenton Fire Protection District
Meeting of the Board of Directors

June 2, 2021

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SHOP STEWARD'S REPORT

Shop Steward McKinney advised the Board that Community Outreach committee continues to meet regarding the golf tournament.

NEXT MEETING DATE

Tuesday, June 16, 2021 at 4:00 p.m.

There being no further public comment or further business, at 5:10 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.


At 5:20 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

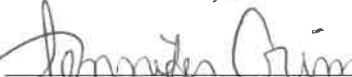
ADJOURNMENT

There being no further business before the Board of Directors, at 5:20 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

June 16, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 16, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Andrew Witte	Fund Actuary
Keith Slusser	Fund Auditor
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 2, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held June 2, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

June 16, 2021

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NEW BUSINESS

ACTUARIAL REPORT

Andrew Witte, with AON, presented the Actuarial Valuation Report and ASOP 51 Report. He discussed the actuarial and market values of the Fund. Mr. Witte advised the market value of the Fund is \$38.7 million with \$42.4 million in liabilities for a total funding ratio of 91.3%. However, the actuarial value of the Fund is \$34.4 million with \$42.4 million in liabilities for a total funding ratio of 81.2%. He noted most of the funding comes from ongoing accruals rather than making up for losses, deferred asset gains resulted in smoothed assets lesser than market value of assets, demographic losses (no deaths, higher salaries) offset by contributions and asset gains, and the rate of return for 2021 is \$1.85 million.

The Board and Mr. Witte further discussed pay and longevity increases, lump sum distributions compared to those receiving annuity payments and overall impact these have to the Fund.

Moved by Director Grimes and seconded by Director Ascheman to accept Actuarial Valuation Report and ASOP 51 Report. Motion passed and unanimously carried 3-0. A copy of the reports are attached hereto and made a part hereof these minutes.

AUDITOR'S REPORT

Keith Slusser, with Fick, Eggemeyer & Williamson, next presented the audited financial statement for 2020. He noted the opinion was an unqualified opinion with a current balance of \$43,712,839.00. Mr. Slusser noted there were no deficiencies to report on internal controls. Chairwoman Viviano requested to speak with Mr. Slusser in closed session prior to approving the audit of the 2020 financial records.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations 3 and 2. He advised the crews have moved into Station 3 and overall it is going well. There are a few punch-list items to complete. The demolition of the old Station 3 should take place in approximately three weeks. After the demolition, site work will begin to place the generator and finish the parking lot.

Fenton Fire Protection District
Meeting of the Board of Directors

June 16, 2021

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Motion passed and unanimously carried 3-0. A copy of Resolution 2021-02 is attached hereto and made a part hereof these minutes.

Rick Rognan then reviewed the District's reserves as of December 31, 2020. General Accounting Standards Board (GASB) allows for a portion of fund balances to be ear marked for future contingencies. The recommendation is to assign from the 2020 general fund balance \$4,000,000 for the purpose of future appropriations, \$3,000,000 for future pension obligations, \$3,000,000 for emergency preparedness and \$2,000,000 for equipment and vehicle replacement.

Moved by Director Grimes and seconded by Director Ascheman to accept the assigning of the 2020 general fund balances as listed above. Motion passed and unanimously carried 3-0. A copy of the recommended 2020 general fund appropriates is attached hereto and made a part hereof these minutes.

Mr. Rognan presented the Financial Report and Statements as of May 31, 2021. He indicated that with timing items the District used 34.21% of the general fund budget, or was (7.49%) under budget year to date, or (\$663,260.00); and 34.20% of the ambulance fund budget, or was (7.50%) under budget year to date, or (\$280,755.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had (\$2,727,060.00), or (29.31%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$194,655.00). The District has a reserve of \$12,681,105.00 compared to \$12,635,689.00 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of May 31, 2021. Motion approved and unanimously carried 3-0.

Following the audit and budget reviews, Chairwoman Viviano questioned call volume and future preparations of when to hire additional personnel. Interim Chief Kaminski and Deputy Chief McCarthy discussed the Operations Committee and different measures that are reviewed in relation to call volume. Chairwoman Viviano requested a report be provided at the end of 2021.

Deputy Chief McCarthy reviewed his recommendation for the purchase of the EKG mounting equipment. Two (2) bids were received, one from Technimount System of Quebec, Canada and

Fenton Fire Protection District
Meeting of the Board of Directors

June 16, 2021

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NEXT MEETING DATE

Tuesday, June 30, 2021, at 4:00 p.m.

There being no further public comment or further business, at 5:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 6:16 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 6:16 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

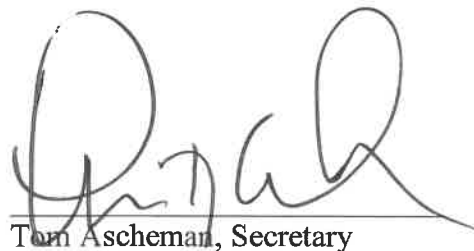
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 30, 2021

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 30, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

OLD BUSINESS

The Audit of the 2020 Financials was moved to the first item of the agenda to meet the filing deadline. The audit was discussed during the closed session of the June 16, 2021 Board Meeting with no motions made at that time. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept the Audited Financial Statement for 2020. Motion passed and unanimously carried 3-0. A copy of the renewal report is attached hereto and made a part hereof these minutes.

Mr. Slusser is to file the report with the State Auditor's Office.

Fenton Fire Protection District

Meeting of the Board of Directors

June 30, 2021

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APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 16, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held June 16, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$745,655.21. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

	<u>Fund</u>	<u>Balance as of 6/16/21</u>	<u>Balance as of 6/30/21</u>
	General	\$7,777,819.94	\$7,144,678.16
	Ambulance	\$2,403,516.02	\$2,708,315.68
	Dispatch	\$714,799.28	\$714,799.28
	Pension	\$206,128.77	\$206,128.77
Capital Projects	2019	\$11,201,245.63	\$11,193,332.37
	Debt Services	\$1,907,053.53	\$1,907,053.53
	HRA	\$8,295.84	\$7,249.76
	FSA	\$16,477.80	\$18,274.81

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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ADDITIONAL OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations 2 and 3. Station 3's soft opening was held on Tuesday, June 15, 2021. Construction is wrapping up with a few punch list items to complete. Preparations are being made for the demolition of the old Station 3. The old Station 3 generator is being moved to safe location for future use at the maintenance facility at the new Headquarters location. Division Chief Thiemann is obtaining pricing from Miner's Towing to have the Station 3 shed moved to Station 1 for the Community Outreach. Once the old station is demolished there will be several items to complete construction including the parking lot and new signage.

At Station 2 utility runs, storm sewers and retention ponds are being installed. Additional excavation work is also underway. Lawlor Construction is working to start footings by the end of next week with a goal of having the project under roof by September to October. The building construction should be complete in approximately 18 months. Other nearby construction projects like Grey Eagle and Wally's should be completed or near completion in the same time frame.

Chairwoman, Viviano requested a COVID update with growing concerns about the Delta variant. Deputy Chief McCarthy reported southwest Missouri is seeing an upward trend in cases. Cox Health in Springfield, Missouri started transporting patients to other regions of Missouri due to a high case load. Further discussion ensued regarding the Delta variant and the effectiveness of vaccinations. Deputy Chief McCarthy expressed the St. Louis County area is not greatly affected and no change in protocols have been made at this time.

NEW BUSINESS

Dan McLaughlin, District Legal Council, spoke to the Board of Directors regarding a verdict of the court case of Blankenship vs. Franklin County Collector. The bottom line of this ruling is that tax rates can only be adjusted with voter approval. Per the Missouri State Auditor, the District has no significant issues with the calculated tax levies and will not have a significant financial impact to the 2022 general fund budget. In addition, the District appears to have limited legal exposure since a mandatory refund requirement does not exist by statute. Taxpayers who believe they are impacted must follow statutory procedures to request a refund.

Dan McLaughlin, District Legal Council, then addressed the Board of Directors regarding Local 2655 again investigating a self-funded insurance program. Interest peaked with the development of the critical illness pool created by the state of Missouri last session. A Board of Trustees was established and met recently. Mr. McLaughlin is one of the people appointed to formulate different plans and costs associated with them. This process involves the assistance of personnel

Fire Protection District

Meeting of the Board of Directors

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from several districts to provide medical health information via an online insurance program called FormFire. A discussion ensued regarding the research process and providing of protected medical health information. The Board of Directors requested additional time to gather more information and review the issue again during the next Board Meeting.

CHIEF'S REPORT

Chief Kaminski started her report with speaking about the ground-breaking ceremony for the new headquarters building held on Friday, June 18, 2021.

Chief Kaminski informed the Board about the District participating in a media event along with 21 other agencies to promote water safety. This event was held due to a large number of drownings and emergency water incidents across the local area.

Chief Kaminski next discussed the Girl Scouts annual Camp Fury event, which was held last week. Several of the District's firefighters including Lieutenant Anderson, Private Hake, Private Brown and herself took part in the week-long event. Chief Kaminski also expressed her appreciation to Captain Seemayer, Private Webster and Private Madigan for their willingness to take a truck to the Academy for the Camp Fury open house held on Wednesday evening.

Chief Kaminski reported 1314 covered a St. Louis city engine house for the day so personnel from the St. Louis City Department could attend a Line of Duty Funeral for one of their firefighters.

SHOP STEWARD'S REPORT

Shop Steward Boushard thanked Division Chief Theimann for his assistance in having the shed moved from Station 3 to Station 1. He also addressed Mr. McClaughlin about obtaining more information regarding the Local 2655 self-funded insurance program in preparation for the Union Meeting scheduled for July 6, 2021.

NEXT MEETING DATE

Wednesday, July 14, 2021 at 4:00 p.m

There being no further public comment or further business, at 4:55 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

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Meeting of the Board of Directors

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Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 6:16 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

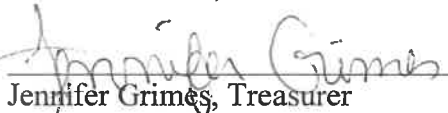
There being no further business before the Board of Directors, at 6:16 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.


Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 14, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 14, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Steve McKinney	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 30, 2021 were presented. A correction to the regular minutes to add Capital Project to the Treasurer's Report chart was noted and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the corrected minutes of the regular and closed meeting held June 30, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$147,323.02. A question was addressed by Director Ascherman regarding the payment to Tech Electronics for fire alarm monitoring at Station 3. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

July 14, 2021

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. A discussion ensued regarding a negative tax check in arrears for the amount of (\$233,790.30). Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 6/30/21</u>	<u>Balance as of 7/14/21</u>
General	\$7,144,678.16	\$6,950,265.59
Ambulance	\$2,708,315.68	\$2,645,255.70
Dispatch	\$714,799.28	\$505,329.51
Pension	\$206,128.77	\$206,149.78
Capital Projects		
2019	\$11,193,332.37	\$10,794,353.94
Debt Services	\$1,907,053.53	\$1,907,803.13
HRA	\$7,249.76	\$6,156.58
FSA	\$18,274.81	\$16,553.83

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with a construction update for Stations 2 and 3. Station 3 is nearing total completion. Preparations are being made for the demolition of the old Station 3. The timeline depends on when the utilities will be disconnected and the removal of a small amount of asbestos.

Station 2 is making good progress with site work preparation and utility installation. ArchImages received the Peer Review Assessment Report and forwarded to St. Louis County to complete the plan review process and to have permits issued. The Peer Review Assessment Report was needed due to a code interpretation difference regarding storm shelter requirements.

Division Chief, Chris Thiemann wrapped up his construction report with a rough outline for the future remodel projects at Station 1 and 4.

Fenton Fire Protection District

Meeting of the Board of Directors

July 14, 2021

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Deputy Chief McCarthy provided an update about the effects of the COVID Delta variant in St. Louis County and throughout Missouri. It was decided to add the COVID report back as an agenda item for future Board Meetings. Hospitals have stepped up PPE requirements for their internal personnel. Central County Emergency has discontinued asking COVID questions as part of their dispatching procedures as of last Friday. This has little effect on our response to calls and was having a bigger impact on the dispatching facility operationally. The District still has a good level of pandemic supplies and held a refresher training with personnel. Protocols and guidelines are being reviewed in preparation of the next wave of the COVID pandemic. The general message is to be prepared, especially as the demographic of most of our District are in the higher at risk group.

Dan McLaughlin, District Legal Counsel, addressed the Board of Directors regarding the Local 2655 Self-Funded Insurance project. Mr. McLaughlin expressed he had a positive conversation with Shop Steward Joe Boushard. He stated during the Shop Meeting last week personnel were in support of the idea and willing to participate in the research process. The personnel's main concern had to do with what plans would be available. Mr. McLaughlin informed plan information would be available later in the process. Mr. McLaughlin addressed the question posed at the last Board Meeting regarding if the process included retirees enrolled in the medical insurance plan. Yes, is the answer to the question. The process includes approximately 1100 personnel spanning over 20 plus Districts. The goal is for 100% participation with the expectation of 90% - 92% participation. This should provide enough data to start costing out plan options. The data collected via FormFire belongs to the Districts' and can be used by each individual District during their insurance renewals. Further discussion ensued about the workflow process and responsibilities of Administration and Labor. The Board of Directors approves of the District participation in IAFF 2655 Self-Funded Insurance project.

NEW BUSINESS

Captain Curtis Aytes provided a vehicle maintenance report to the Board of Directors. He discussed each fire apparatus in detail and provided a cost report for each unit. The cost report is attached hereto and made a part hereof the minutes to the meeting. Captain Aytes further addressed the status and maintenance of the ambulance fleet. The Board of Directors thanked Captain Aytes for his dedication and hard work in maintaining the District's fleet of apparatus, ambulances, vehicles and boats.

Chief Kaminski then provided the quarterly collateralization report. Review of the information verifies deposited funds are 100% collateralized. As of June 30, 2021 the amount of funds protected by FDIC insurance is \$747,702.97.

Fire Protection District

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CHIEF'S REPORT

Chief Kaminski reported the District ran a couple of house fires over the past couple of weeks. One was out of District and one major house fire occurred in District. Battalion Chief Watkins ran command on the scene and provided a size up of the call explaining how the incident was handled. The 15 year old son living in the house saw the fire and was instrumental in calling 911 and for getting his family and dog to safety. The son's actions were partially credited to fire personnel educating children at PR events held at school events. Jeff Bernthal of Fox 2 news did a media story about the incident which was picked up by several national networks.

SHOP STEWARD'S REPORT

Assistant Shop Steward McKinney stated the Community Outreach 2021 Golf Tournament is planned for September 21, 2021. Assistant Shop Steward McKinney also extended to Kimberly Smith, Office Manager, to contact the Shop Stewards if assistance is needed with completing the Formfire process for the Local 2665 Self-Funded Insurance project.

NEXT MEETING DATE

Wednesday, July 28, 2021 at 4:00 p.m

There being no further public comment or further business, at 5:01 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:40 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

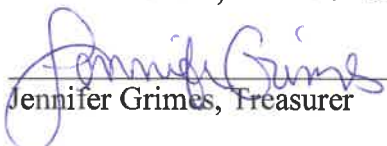
ADJOURNMENT

There being no further business before the Board of Directors, at 5:41 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 28, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 28, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 14, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held July 14, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$694,407.78. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 7/14/21</u>	<u>Balance as of 7/28/21</u>
General	\$6,950,265.59	\$6,731,891.79
Ambulance	\$2,645,255.70	\$2,568,719.74
Dispatch	\$505,329.51	\$504,378.99
Pension	\$206,149.78	\$206,149.78
Capital Projects		
2019	\$10,794,353.94	\$10,772,942.14
Debt Services	\$1,907,803.13	\$1,907,803.13
HRA	\$6,156.58	\$3,038.05
FSA	\$16,553.83	\$14,524.95

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with a construction update for Stations 2 and 3. Division Chief Thiemann started by presenting pictures of Station 2. These pictures were of the site location, layout of where footings will be poured, locations of underground utilities and future landscaping wall.

The demolition of Station 3 is waiting on Ameren UE to pull their utility tap. The demolition could take up to six weeks to complete. The open house originally scheduled for August 14, 2021, will be postponed until the demolition of the old Station 3 is complete. Division Chief Thiemann informed the shed from Station 3 was moved to Station 1, for use by the Community Outreach, at no charge by Miner’s Towing. Division Chief Thiemann provided a detailed cost breakdown of Station 3 construction expenditures. The list of expenditures is attached hereto and made a part hereof the minutes to the meeting.

Deputy Chief McCarthy provided an update about the effects of the COVID Delta variant in St. Louis County and throughout Missouri. COVID cases are increasing significantly in the area

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July 28, 2021

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and include both unvaccinated and vaccinated people. The Medical Control at SSM St. Clare noted those vaccinated are not coming down as sick as those who are not vaccinated. The Pandemic Task Force reviewed current hospitalizations of the four closest hospitals and only six ICU beds were open at the time of the report. Members of the District's Command Staff are reviewing the Safety Plan and preparing for new updates. Mehlville Fire Protection District is planning to become a COVID First Responder Testing site again. The District also has Rapid Tests which can be given to symptomatic personnel on-site. Chairwoman Viviano inquired about personnel returning to wearing masks. Deputy Chief McCarthy explained other measures like health screenings, bumping up of PPE on incidents and reiterating vaccine importance are being reimplemented. Our personnel routinely have been good about contacting Administration when symptomatic or not feeling well.

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of June 30, 2021. He indicated that with timing items the District used 47.11% of the general fund budget, or was (2.89%) under budget year to date, or (\$252,059.00); and 51.82% of the ambulance fund budget, or was 1.82 over budget year to date, or \$68,130.00. The overage is due mostly to the increased payment for GEMT funding.

Mr. Rognan indicated that for the six (6) month period year versus last year, the District had (\$201,293.00), or (2.34%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$857,911.00. The District has a reserve of 15.35 months compared to 12.42 months last year.

A lengthy discussion ensued with Mr. Rognan regarding future revenue considerations. These include preparing for increases in inflation, unreserved versus reserved funds, budgeting and monitoring tax appeals and tax recoupment. A couple other key factors is to watch for are businesses like Amazon who are reclassifying their buildings as detachable moving their tax category from real estate to personal property. Personal property tax depreciates over time where real estate tax does not. The tax base for the District is made up 32% commercial tax dollars.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of June 30, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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NEW BUSINESS

As a political subdivision with an annual operating budget over \$1 million, an ordinance or resolution must be passed biannually establishing the District's method of disclosing potential conflict of interest and substantial interests. This is the District's year to file with the Missouri Ethics Commission prior to September 15, 2021.

The resolution is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt the Resolution of the Board of Directors of the Fenton Fire Protection District Ethics Policy. Motion approved and unanimously carried 3-0.

Mr. Rognan then took a quick minute to review the preliminary assessments. This was for informational purposes as the state tax calculators are not available yet.

CHIEF'S REPORT

Chief Kaminski spoke about the inclement weather on Sunday, July 24, 2021, which included local flash flooding, car accidents and an overall increase in call volume. Chief Kaminski then read a letter of appreciation sent by Chief Jenkerson of the St. Louis Fire Department for assistance with covering their area during an in line of duty firefighter funeral. Lastly, the social media video thanking the citizens for the new Station 3 put together by Lieutenant Jokerst and Private Robben was viewed.

SHOP STEWARD'S REPORT

Shop Steward Boushard was appreciative of the District giving the shed to the Community Outreach and of Minor's Towing for moving it to Station 1 free of charge. Community Outreach wanted do something as a show of gratitude. Minor's Towing did not want anything for their services, so they are putting a thank you out on social media. Community Outreach is working on a new design for this year's cancer awareness t-shirts and have partnered with SSM. There is a possibility SSM employees may wear the t-shirts throughout St. Clare Hospital. Shop Steward Boushard echoed Chief Kaminski's comments about an increased call volume.

NEXT MEETING DATE

Wednesday, August 11, 2021 at 4:00 p.m

There being no further public comment or further business, at 5:25p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Fire Protection District

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Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:26 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board announced the Fire Chief's process will be posted next week.

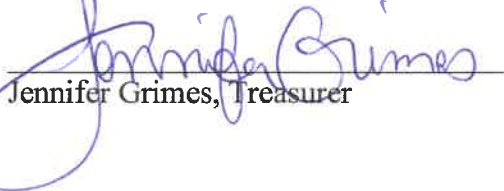
ADJOURNMENT

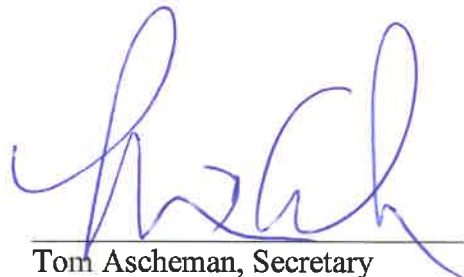
There being no further business before the Board of Directors, at 5:56 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth F. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

August 11, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 11, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Joe Boushard	Shop Steward
Aaron Schlipman	Pension Consultant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman started off by reviewing the Request for Information (RFI) for recordkeeping and actuarial services. An in-depth discussion ensued regarding the firms who submitted proposals. The DB Request for Proposal Results is attached hereto and made a part hereof the minutes to the meeting. The Board of Directors requested Mr. Schlipman and Kimberly Smith, Office Manager, to further review the services offered by OneAmerica and to report their findings at the next Board Meeting.

Mr. Schlipman provided an overview on the state of the economy and then presented the investment review for the second quarter 2021. The market summary topics included: short term market increase in inflation, COVID impact on supply chain disruptions in certain sectors and prices settling back down with the exception of oil prices. Fund balance as of March 31, 2021 was \$39,899,553 with second quarter employer contributions of \$1,320,608.00, appreciation of

Fenton Fire Protection District

Meeting of the Board of Directors

August 11, 2021

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\$2,558,392.00 and benefits paid of (\$1,128,168.00). Mr. Schlipman also advised there are no recommended fund changes for this quarter.

Mr. Schlipman was thanked for his time and excused from the meeting.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 28, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held July 28, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$121,792.14. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 7/28/21</u>	<u>Balance as of 8/11/21</u>
General	\$6,731,891.79	\$6,401,507.24
Ambulance	\$2,568,719.74	\$2,446,852.69
Dispatch	\$504,378.99	\$500,621.08
Pension	\$206,149.78	\$206,194.96
Capital Projects		
2019	\$10,772,942.14	\$10,431,811.27
Debt Services	\$1,907,803.13	\$1,908,639.43
HRA	\$3,038.05	\$1,405.52
FSA	\$14,524.95	\$13,848.98

Fenton Fire Protection District
Meeting of the Board of Directors

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After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with a construction update for Stations 2 and 3. Division Chief Thiemann started by presenting pictures of the site and preparation for footings for the new headquarters building. If the workflow goes according to schedule, Lawlor will begin preparing pad work and the block walls for the engine bay within the next two to three weeks.

Division Chief, Chris Thiemann reported during a recent storm, water leaked through a pan in the HVAC system in the attic over the training room. The new building is under warranty by Lawlor who is working to repair the issue and replace the ceiling tiles. The on-duty crew did a great job to minimize the damage from the leak. The old Station 3 demolition has been delayed by confusion with AmerenUE in pulling of the electric meter. Demolition of the old building will be completed when the electric meter is pulled.

Division Chief, Chris Thiemann also notified the Board about an issue with the Stratford Inn building. The District is working with the City of Fenton to have the building demolished due to the status of the building as an unsafe structure.

Deputy Chief McCarthy provided an update about the effects of the COVID Delta variant in St. Louis County and throughout Missouri. As COVID cases for the Delta variant continue to rise, luckily at the time of the meeting the members of the Fenton Fire Protection District are unaffected. Today, locally, seven new first responder positive cases of COVID were reported. FEMA has brought in 30 ambulances to assist smaller community hospitals in the Southwest portion and Columbia area of Missouri to transport COVID patients to other care facilities, many times in other states. The District is well stocked on PPE supplies and additional employees are getting vaccinated. Employees are doing a great job sticking to PPE protocols. Trends show the St. Louis area is about five to six weeks behind Springfield Missouri for reaching the peak for the COVID variant and admissions into hospitals. Hospitals are once again preparing to suspend elective procedures here very soon. We are seeing an uptick in call volume and an increase length of time ambulance personnel are spending at the hospitals. This is a key metric in monitoring strains on EMS services in the area. Additional discussion took place regarding other upcoming COVID variants and the uptick in cases found in children under the age of 12.

Fenton Fire Protection District

Meeting of the Board of Directors

August 11, 2021

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CHIEF'S REPORT

Chief Kaminski reminded the Board of Directors bond payments are due twice a year in March and September. Chief Kaminski requested approval for payment of the September 1, 2021 bond interest amount of \$368,375.00. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the payment of the bond interest for \$368,375.00. Motion approved and unanimously carried 3-0.

Chief Kaminski informed the Board of Directors the District received a letter from the City of Valley Park about a land development that was under consideration for tax incentives near Highway 141 and Interstate 44. Under advisement of Mr. McLaughlin, a letter and copy of the SB870 Resolution 2021-02 was sent in response. No additional correspondence was received at the time of the Board Meeting.

Chief Kaminski advised regarding the status of the yearbooks ordered and paid for in 2018. Chief Kaminski thanked Sally Hupfeld for time and efforts put forth to get the yearbook company to cancel the order for extra yearbooks and obtain a refund of \$960.00.

SHOP STEWARD'S REPORT

Shop Steward Boushard commented on the great work Private Jake Nichols and the Community Outreach Committee are doing to schedule events like the golf tournament set for September and the new pink t-shirts for cancer awareness month in October. Keep an eye on social media for upcoming details. Shop Steward Boushard will try to have Private Nichols attend an upcoming Board Meeting to discuss the Community Outreach events.

NEXT MEETING DATE

Wednesday, August 28, 2021 at 4:00 p.m

There being no further public comment or further business, at 5:04p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:20 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

Fire Protection District
Meeting of the Board of Directors

August 11, 2021

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ADJOURNMENT

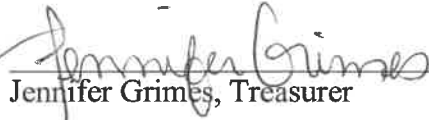
There being no further business before the Board of Directors, at 5:21 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

August 25, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 25, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:04 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman (Absent From Meeting)

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Steve McKinney	Assistant Shop Steward
Aaron Schlipman	Pension Consultant
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

OLD BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, and Kimberly Smith, Office Manager, were asked to meet with representatives from OneAmerica to assess their recording keeping and actuarial services. A discussion ensued regarding key points from the meeting with OneAmerica. A list of the discussion points is attached hereto and made a part of the minutes to the meeting. The transition period to move the recordkeeper and actuarial services from VOYA and AON respectively to OneAmerica is roughly three months. A quorum of the Pension Trustee Board was not present. This topic will be readdressed and voted on during the Board Meeting scheduled for September 8, 2021.

Fenton Fire Protection District
Meeting of the Board of Directors

August 25, 2021

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APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held August 11, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Viviano to approve the minutes of the regular and closed meeting held August 11, 2021. Motion approved and unanimously carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$816,681.93. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 8/11/21</u>	<u>Balance as of 8/25/21</u>
General	\$6,401,507.24	\$6,207,685.51
Ambulance	\$2,446,852.69	\$2,388,829.21
Dispatch	\$500,621.08	\$498,419.28
Pension	\$206,194.96	\$206,194.98
Capital Projects		
2019	\$10,431,811.27	\$10,426,303.27
Debt Services	\$1,908,639.43	\$1,540,264.43
HRA	\$1,405.52	\$1,097.21
FSA	\$13,848.98	\$10,336.65

Fenton Fire Protection District

Meeting of the Board of Directors

August 25, 2021

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After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He began by presenting pictures of Station 2/Headquarters building. Lawlor is making great progress. The footings are almost done and underground plumbing and electrical work is underway. Next week, mason block work for the apparatus bay and piers for the training tower should be started. One of the pictures showed the cut out into the hillside for the maintenance building along with materials to assemble the building once the pad is poured and cured.

Discussion proceeded to the status of the demo project of the old Station 3. Division Chief Thiemann explained the delay with AmerenUE and the pulling of the electrical meter. Due to damage related with recent storms and excessive heat, AmerenUE is approximately ten weeks behind. Spirtas Wrecking is ready to finish the building demolition as soon as the meter is pulled. A few remaining punch list items remain and the damage from the leak a couple of weeks ago has been repaired.

Deputy Chief McCarthy then updated the Board on COVID related issues. He stated there are a few facets to the current pandemic affecting our area. Throughout Region C they are seeing an increase in call volume and an influx of COVID positive or likely COVID positive cases. There has also been an uptick in COVID positive cases for First Responders. Jefferson County Ambulance District is dealing with an internal breakout, which could result in additional call volume for our personnel. St. Louis County Police Department is also experiencing a small outbreak. Discussion further ensued about the patient load at the hospitals, the use of private ambulances to fill in on emergency calls and the overall strain on the EMS system. Deputy Chief McCarthy continues to work with residents for homebound vaccines. Deputy Chief McCarthy also fielded questions regarding the booster shot and when shots may be available for our personnel.

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of July 31, 2021. He indicated that with timing items the District used 53.64% of the general fund budget, or was (4.68%) under budget year to date, or (\$406,434.00); and 58.48% of the ambulance fund budget, or was .18

Fenton Fire Protection District

Meeting of the Board of Directors

August 25, 2021

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over budget year to date, or \$37,434. The overage is due mostly to the increased payment for GEMT funding.

Mr. Rognan indicated that for the seven (7) month period year versus last year, the District had (\$226,008.00), or (2.62%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$1,988,178.00. The District has a reserve of 15.60 months compared to 12.42 months last year. Mr. Rognan reviewed in detail the cash reserves as of July 31, 2021.

Mr. Rognan discussed the Fire District Public Hearing Notice and confirmed the September 22, 2020 hearing date was agreeable to the Board. The purpose of the hearing is to discuss the tax rate set to produce revenues for the District. Mr. Rognan reviewed the increase in assessments and the effect of Missouri's Hancock Amendment in regards to tax collections. The Hancock Amendment limits the amount of property taxes that can be used to fund local government taxing jurisdictions.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the financial statements of the District as of July 31, 2021 and the Public Hearing Notice for September 22, 2021. Motion approved and unanimously carried 2-0.

NEW BUSINESS

The first item of new business was about the unissued \$5,000,000 portion of the \$25,000,000 bond. Both Chief Kaminski and Mr. Rognan spoke to their recent meeting with Martin Ghafoori of Stifel. Chief Kaminski summarized the original \$20,000,000 bond amount being spent on construction projects, apparatus and equipment and the timing of when those funds will be completely spent. The remaining bond funds are for the House 1 and 4 construction projects. A discussion followed and it was proposed to issue the last \$5,000,000 of the bond in 2022 versus in 2021. Mr. Rognan explained when the \$5,000,000 is issued the projection is to accelerate payment to pay off the bond in eight to ten years compared to twenty. The tax rate will remain the same of 17.5 cents per hundred dollars of assessed evaluation. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the issuance of \$5,000,000 for future bond considerations in 2022 as opposed to 2021. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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The last item of new business was the Fire Chief Process. Interested candidates are to forward their resume and qualifications to Mr. Dan McLaughlin's office. The announcement for the Fire Chief Position was posted in early August on the District's website, with Local 2665 Leadership and sent internally to personnel. The deadline for submission is 4:00 p.m. on August 31, 2021. Once the Board of Directors know the number of candidates, dates and times for the process will be set. As of the time of the Board Meeting, zero applications had been received

CHIEF'S REPORT

Chief Kaminski reported correspondence was received from Nicole Galloway, Missouri State Auditor expressing the audit report for the year ended December 31, 2020 was accepted as provided by Section 321.690.3, RSMo.

Chief Kaminski stated the District was notified we are due a \$33,453.00 premium return from Missouri Employer's Mutual for worker's compensation premium overages for the policy term of 6/15/2020 - 6/15/2021.

Chief Kaminski and Deputy Chief McCarthy reviewed data regarding a recent increase in call volume. Over the last two weeks 231 incidents were run by our personnel. Last year over the same time frame, call volume was 201 calls for a rise of approximately two calls per day. Deputy Chief McCarthy also spoke to a couple of serious accidents he was on the scene of and the way the employees who have been with the District for one – three years fit tremendously well into our system. This speaks to the training provided from the Deputy Chiefs, Battalion Chiefs and Captains. Lastly, he talked about an accident that occurred at Highway 141 and San Simeon involving a tractor trailer. The quick response to the scene and getting the patients to the hospital helped those people with extraordinary injuries toward a better chance of survival.

SHOP STEWARD REPORT

Assistant Shop Steward, Steve McKinney spoke about efforts to contact subscribers covered by the District's medical insurance to complete FormFire. The data collected will be used to assist the PFEM IAFF Local 2665 Health and Welfare Trust Fund see if they can develop competitive self-funded medical insurance plans. The deadline to complete FormFire is August 31, 2021.

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Meeting of the Board of Directors

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NEXT MEETING DATE

Wednesday, September 8, 2021 at 4:00 p.m.

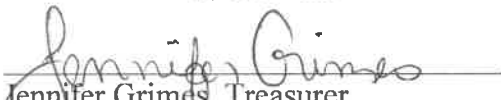
ADJOURNMENT


There being no further business before the Board of Directors, at 5:17 p.m., it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting.
Motion approved and unanimously carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 8, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 8, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief of EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held August 25, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular meeting held August 25, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$957,699.90. Director Ascherman requested to have a representative with Miken Technologies attend a future Board Meeting to discuss the services they provide to the District. Director Viviano also inquired if the invoice amount of \$121,261.86 was the last payment to Lawlor Construction for the new Station 3. Division Chief Thiemann responded it was not. The list of bills is attached hereto and made a part hereof of the minutes to the meeting.

Fenton Fire Protection District
Meeting of the Board of Directors

September 8, 2021

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After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 8/25/21</u>	<u>Balance as of 9/8/21</u>
General	\$6,207,685.51	\$5,820,962.45
Ambulance	\$2,388,829.21	\$2,253,752.08
Dispatch	\$498,419.28	\$496,532.34
Pension	\$206,194.98	\$206,237.33
Capital Projects		
2019	\$10,426,303.27	\$10,403,785.81
Debt Services	\$1,540,264.43	\$1,541,008.43
HRA	\$1,097.21	\$5,097.22
FSA	\$10,336.65	\$9,934.48

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

The first item of old business was the continued discussion and vote regarding whether to move the pension recordkeeping and actuarial services from VOYA and AON respectively to OneAmerica. Private Roylance, Pension Trustee, recommended switching to OneAmerica. He also commented that Tom Meyer, Pension Trustee, was in agreement.

After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

September 8, 2021

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Moved by Pension Trustee Roylance and seconded by Director Ascherman to switch from VOYA and AON to OneAmerica for pension recordkeeping and actuarial services. Motion approved and unanimously carried 4-0.

Division Chief Thiemann then reported on the construction of the new headquarters building and the demolition of Station 3. He presented the Board with pictures of the engine bay block wall construction and the site development of the maintenance building area. Division Chief

Thiemann also stated many of the Lawlor construction crew including the superintendent are currently out with COVID, but this is not slowing the construction process. An order was placed with the State for the purchase of the furniture for the Administration building and Crew Quarters. Division Chief Thiemann updated the Board of Directors about the demolition of the old Station 3. AmerenUE disconnected power and Spirtas Wrecking has obtained the demolition permit through St. Louis County. Demolition of the old Station 3 will begin shortly.

Division Chief Thiemann then spoke about a Steering Committee Meeting being scheduled for October to begin planning the renovations for the current Station 1/Administration building.

Deputy Chief McCarthy then updated the Board on COVID related issues. He reported on a variety of meetings he attended discussing the COVID status in St. Louis County and throughout Missouri. Some areas of the state like Warren and Lincoln County are seeing a significant uptick in cases while our area, Region C, has seen cases and hospitalizations plateau, but not start to go down yet. Statewide, FEMA approved the Ambulance Task Force to remain in Missouri for another 30 days. Call volume throughout the area is similar to the last couple of months. The Public Health Department is awaiting emergency approval for boosters to begin their process of distributing shots. Some pharmacies are already marketing booster shots. Our personnel are holding steady with no one out on COVID leave and no tests given recently. A brief discussion took place regarding the possibilities of hospitals mandating vaccinations and the additional strain that could place on staffing shortages. Chairwoman Viviano thanked the personnel for providing great care to our residents and those in neighboring areas. Director Grimes inquired about ER wait times. Deputy Chief McCarthy stated he has heard of varying wait times.

NEW BUSINESS

Deputy Chief McCarthy provided a memo to the Board of Directors regarding budgeted purchases of EMS equipment for 2021. The memo is attached hereto and made a part hereof the minutes to the meeting. A lengthy discussion ensued about buying replacement LUCAS3 machines and AEDS. Deputy Chief McCarthy provided a description of the equipment, their uses in patient care, age of current equipment and ongoing maintenance support contracts.

Fenton Fire Protection District
Meeting of the Board of Directors

September 8, 2021

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Director Ascherman inquired about value of the current equipment and trade in value versus selling equipment on the open market. Deputy Chief McCarthy stated he would research this option through the Bureau of EMS. An additional discussion took place regarding the actions needed to release the District of liability from the sale of medical equipment. The bid quote for both devices is from the Savvik Purchasing Group which is similar to other governmental purchasing groups used in the past. Mr. McClaughin, District Attorney, approved the use of the bid quotes in lieu of doing an RFP process from the buying group given that they would provide copies from their bid process. Deputy Chief McCarthy originally budgeted to replace nine AEDs. The vendor was able to reduce the cost of each AED which would allow us to possibly purchase three or four more AEDs. The additional cost of equipment and maintenance plan costs would come in \$1,656 over budget.

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman for Deputy Chief McCarthy to purchase the LUCAS3 machines using the Savvik Purchasing Group pricing and to use his discretion as to trade or sell the current equipment. Motion approved and unanimously carried 3-0.

Moved by Director Grimes and seconded by Director Ascherman for Deputy Chief McCarthy to purchase nine AEDs using the Savvik Purchasing Group pricing. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski informed the Board of Directors the annual physicals are underway and will continue throughout the month of September. Chief Kaminski expressed her gratitude to Kimberly Smith, Office Manager, for her work in scheduling the physicals and directing personnel during the on-site lab days.

Chief Kaminski reported an Officer's Meeting was held on Tuesday, September 7, 2021. During the meeting, operational topics were reviewed and efforts made to keep communications flowing between the Command Staff and Captains. The goal is to hold three Officer Meetings next year.

Chief Kaminski noted the 2022 Budget Requests were due and received as of August 25, 2021. We have started working on the budget process for presentation to the Board of Directors later in the year.

Fenton Fire Protection District

Meeting of the Board of Directors

September 8, 2021

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Chief Kaminski advised the District will be taking part in the funeral services next week for Lance Corporal Jared Schmitz by having the fire apparatus fly a flag at the over pass at Big Bend Road.

SHOP STEWARD'S REPORT

Shop Steward Boushard thanked the Board of Directors for approving the purchase of the new LUCAS3 devices. He then spoke of the upcoming Community Outreach golf tournament scheduled for September 21, 2021. Lastly, Shop Steward Boushard informed pink t-shirts are now available and orders can be placed via the fffco.org site. Proceeds from t-shirt sales will go to St. Clare's Hospital Auxiliary for the Cancer Center. Director Viviano thanked the Shop for sending her flowers after her recent accident.

NEXT MEETING DATE

Wednesday, September 22, 2021 at 4:00 p.m

There being no further public comment or further business, at 4.55p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:23p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:24p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors


September 8, 2021

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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 22, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 22, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 8, 2021 were presented. Chairwoman Viviano noted a spelling error in the word Chief in the first paragraph of page four of the regular meeting minutes and it was then

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held September 8, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

September 22, 2021

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$341,433.34. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 9/8/21</u>	<u>Balance as of 9/22/21</u>
General	\$5,820,962.45	\$5,627,568.14
Ambulance	\$2,253,752.08	\$2,196,581.48
Dispatch	\$496,532.34	\$494,445.72
Pension	\$206,237.33	\$206,237.33
Capital Projects		
2019	\$10,403,785.81	\$9,548,709.74
Debt Services	\$1,541,008.43	\$1,541,008.43
HRA	\$5,097.22	\$5,097.22
FSA	\$9,934.48	\$8,763.98

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He presented pictures of the cinder block walls of the training tower and engine bay of the new Headquarters building. The goal is to have the building under roof before winter. Division Chief Thiemann then

Fenton Fire Protection District

Meeting of the Board of Directors

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displayed pictures showing the demolition of the old Station 3. Excavators are now preparing the site for the new parking lot. Odds and ends punch list items are being completed on the new Station 3.

The next item of old business was the COVID report. Deputy Chief McCarthy was not in attendance and Chief Kaminski reported there was no substantial COVID updates to discuss.

**NEW BUSINESS
PUBLIC NOTICE**

Rick Rognan presented the amended property tax rates to be set by the District for the purpose of producing revenues which will budget for the fiscal year beginning January 1, 2022, to be collected from the property tax. Mr. Rognan advised that all rates will be rolled back with Hancock due to the increase in assessments. He further noted that Residential and Personal Property were rolled back by (0.0610) and (0.0120) respectively. The Debt Service rate across the Board will remain at 0.1750. In all there will most likely be 3.45%, or \$565,886 more in total tax assessments to begin the budget for 2022 versus 2021.

Mr. Rognan presented the combined total tax rates for all funds, including General, Pension, Dispatch, Debt Services and Emergency Medical Service for 2022 for each individual tax rate (Residential, Agricultural, Commercial and Personal Property) as follows:

<u>Residential</u>	<u>Agricultural</u>	<u>Commercial</u>	<u>Personal Property</u>
1.3840	1.4490	1.4470	1.5230

Mr. Rognan reviewed the assessment, new construction, and TIF incremental valuations used in the calculations of the tax rates. The new residential tax rate is \$1.3840 per \$100 assessed valuation. For a resident with a \$200,000 home the amount of tax collected breaks down to \$525.92 annually, \$43.83 monthly and \$1.44 per day.

Chairman Viviano called for discussion and public comment, there being none, Resolution 2021-03, the amended property tax rates to be set by the District for the purpose of producing revenues, was presented and after discussion it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt Resolution 2021-03 setting the 2022 tax rates. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

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ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of August 31, 2021. He indicated that with timing items the District used 60.54% of the general fund budget, or was (6.06%) under budget year to date, or (\$528,539.00); and 66.68% of the ambulance fund budget, or was .08 over budget year to date, or \$2,995.00.

Mr. Rognan indicated that for the eight (8) month period year versus last year, the District had (\$201,293.00), or (2.34%) less in tax revenue and miscellaneous and bond refinancing income. The District has a reserve of 15.57 months compared to 12.42 months last year. The cash balance after reserves is \$4,169,716.00 or 4.01 months compared to 1.01 months last year.

Mr. Rognan ended his report by reviewing the monthly and annual call volume. Through August of 2021 compared to 2020, the District has run 46 more fire related incidents and 374 more EMS related incidents.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of August 31, 2021. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chairwoman Viviano noted this was Chief Kaminski's first Chief Report as the Fire Chief versus the Interim Chief. Chief Kaminski stated she is thankful for the opportunity and honored to serve the Board of Directors, Local 2665, the Community and the men and woman of the District in her new role as Fire Chief.

Chief Kaminski informed the Board of Directors about numerous serious accidents that have occurred recently on Highway 270. Chief Kaminski requested Battalion Chief Martin to talk about a call ran last Tuesday. Battalion Chief Martin provided details about a heavy rescue incident involving a tractor trailer and a box truck. Other resources on the scene included police and units from the Mehlville Fire Protection District. Battalion Chief Martin expressed what a great job everyone did in executing the rescue and managing the incident.

Fenton Fire Protection District

Meeting of the Board of Directors

September 22, 2021

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Chief Kaminski advised the Board of Directors regarding the trade in versus sale of the LUCAS devices discussed during the September 8, 2021 Board Meeting. Deputy Chief McCarthy researched the options and found there are not many avenues to sell this old equipment. The current recommendation is to trade the equipment in for credit toward the purchase of the new LUCAS3 devices.

Chief Kaminski then spoke to several funeral services the District has participated in over the last couple of weeks. This included the funeral procession for Lance Corporal Schmitz, Volunteer Fenton Firefighter William Parkin and retired Deputy of the Jefferson County Sheriff's Department Kirk Ainley. Mr. Parkin volunteered in the 1950's and 1960's served with the rank of Assistant Chief. Mr. Ainley worked as a security officer for the past nine years at SSM Health St. Clare Hospital. Many of the District personnel knew Mr. Ainley from his time as a security officer.

Chief Kaminski discussed recently held events, the Stair Climb 911 and March to the Arch, which personnel from the District participated in.

SHOP STEWARD REPORT

Shop Steward Boushard congratulated Chief Kaminski on her promotion to Fire Chief. The Shop Stewards are planning to meet with Chief Kaminski soon. Shop Steward Boushard stated the Community Outreach golf tournament was held the day before and seemed to be a success. The pink t-shirts are still for sale by the Community Outreach at the ffco.org website. Shop Steward Boushard also inquired if there is a link on our website to access the Zoom meetings. Chief Kaminski stated she would look into this. Lastly, Shop Steward Boushard expressed there is confusion involving what Deputy Chief McCarthy's new role with the District will be. He inquired about having the Operations Committee, Labor and Management meet to discuss this matter. A discussion ensued resulting input from multiple perspectives would be helpful with Administration making the final decisions.

NEXT MEETING DATE

Wednesday, October 6, 2021, at 4:00 p.m.

There being no further public comment or further business, at 4.54p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

September 22, 2021

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Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 6:20p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 6:20p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

October 6, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 6, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Steve McKinney	Shop Steward
Mike Anderson	IT Consultants, Miken Technologies
Jeremy Schmitt	IT Consultants, Miken Technologies

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 22, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held September 22, 2021. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

October 6, 2021

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$120,557.64. The list of bills is attached hereto and made a part hereof of the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski reviewed with the Board of Directors CD's coming due over the month of October in the General, Ambulance and Dispatch Funds. Chief Kaminski discussed the following 12 month CD rates offered by the following financial institutions: .25% Alliance Credit Union, .10% Commerce Bank brokered CD's, .12% Simmons Bank and a new investment possibility was offered by Carrolton Bank with a CD rate of .30%. A discussion ensued and Chief Kaminski recommended renewing the two CD's coming due with Alliance Credit Union on October 6 and 14 at a rate of .25%, returning the funds from Simmons Bank investments maturing October 9 and 22 to the checking account which is currently at a rate .25% and to purchase a CD with Carrolton Bank for \$542,259.43 at a rate of .30%. Chairwoman Viviano requested to inquire with Carrolton Bank to see if their institute would be interested in additional funds for investing. Chief Kaminski stated she will continue to work with Kimberly Smith, Office Manager, to investigate rates with additional financial institutions.

Moved by Director Grimes, and seconded by Director Ascheman, to approve Chief Kaminski's recommendations to renew two CD's coming due with Alliance Credit Union at a rate of .25%, returning the funds from Simmons Bank investments to the checking account at a rate of .25% and to purchase a CD with Carrolton Bank at a rate of .30%. Motion approved and unanimously carried 3-0.

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Fenton Fire Protection District
Meeting of the Board of Directors

October 6, 2021

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Simmons

<u>Fund</u>	<u>Balance as of 9/22/21</u>	<u>Balance as of 10/6/21</u>
General	\$5,627,568.14	\$5,286,421.06
Ambulance	\$2,196,581.48	\$2,090,525.61
Dispatch	\$494,445.72	\$493,241.05
Pension	\$206,237.33	\$206,279.71
Capital Projects		
2019	\$9,548,709.74	\$9,546,304.70
Debt Services	\$1,541,008.43	\$1,541,641.72
HRA	\$5,097.22	\$4,438.18
FSA	\$8,763.98	\$8,057.29

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He presented pictures showing the progress of the foundations and cinder block walls of the new Headquarters building and the block wall and footings of the Maintenance Building. He next showed a picture of the old Station 3 area. Since the old building has been removed, storm sewers and site work are being completed in preparations for the new parking lot.

The next item of old business was the COVID report. Assistant Chief McCarthy first informed the Board of Directors about forwarding a survey and gathering results from employees about who is eligible and wishes to receive the Pfizer booster vaccination. Once the results are gathered the boosters will be ordered and distributed. He reported there have been no significant changes in status, First Responder positivity rates remain stable and the hospital systems are still stressed, not as much to do with patient load, but with staffing shortages. Chairwoman Viviano discussed staffing shortages in the restaurant industry and how businesses are struggling. A discussion ensued regarding when the District will have the flu vaccinations available and timing of the flu vaccination with the booster shots. Assistant Chief McCarthy advised once the vaccinations are received, he will check the SSM guidelines for distribution.

Fenton Fire Protection District

Meeting of the Board of Directors

October 6, 2021

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NEW BUSINESS

The first item of new business was a presentation by Mike Anderson and Jeremy Schmitt of Miken Technologies to review services provided to manage and support the District's IT infrastructure. Mike Anderson discussed services provided directly by Miken Technologies. These include onsite and help desk requests, overnight data backups, patch and system updates, monthly server maintenance and 24/7 monitoring services. Additional products and services offered through Miken Technologies are an array of Office 365 licenses based on user needs, virus and ransomware protection through Sentinel One, cloud backup services, online archiving services and comprehensive SonicWall firewall network protections. Mike Anderson asked if there were any questions. There being no questions, the Board and representatives of Miken Technologies thanked each other for their time and the representatives were excused from the meeting.

Chief Kaminski provided the quarterly collateralization report. All banks that currently have funds invested by the District for amounts over the \$250,000 FDIC coverage limits provided collateralization reports. Review of this information verifies deposited funds are 100% collateralized. As of September 30, 2021 the amount of funds protected by FDIC insurance was \$747,706.34.

CHIEF'S REPORT

Chief Kaminski congratulated Chris McCarthy on his promotion to Assistant Chief. Chief Kaminski and Assistant Chief McCarthy will meet to develop a job description for the Medical Officer position and to review job duties to see how this promotion affects the overall Command Staff roles.

Chief Kaminski spoke to a safety meeting held with Rockwood School District to discuss future shooter and fire drills and future educational opportunities. This was the first meeting in a while, mostly due to COVID.

Chief Kaminski informed about a First Responder Appreciation Day event held the previous Friday, by the Fenton Chamber of Commerce. Several of the District's personnel attended the lunch. Tim Fitch, St. Louis County Councilman, presented a Proclamation declaring October 1, First Responder Appreciation Day to recognize the work and sacrifices of those men and woman who serve as police officers, firefighters and EMS personnel.

Fenton Fire Protection District

Meeting of the Board of Directors

October 6, 2021

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Chief Kaminski and Kimberly Smith attended an introductory Zoom meeting with representatives of OneAmerica and Aaron Schlipman of Lockton to start the transition process of the recordkeeping and actuarial services.

The Nationwide representative has been on site over the last couple of weeks to meet with personnel to review their 457 plan investments and to discuss the new investment offering approved by the Board of Directors earlier in the year. It has been a long while since he has been able to be on site for these meetings due to the pandemic.

Chief Kaminski showed the Board of Directors where the link to join the Board Meetings via Zoom could be found on the District's website.

Chief Kaminski discussed the Board of Election form that needed to be signed by Director Ascheman. She also asked if Director Ascheman would like to have his personal email added to the form. He replied yes, he would like to have his email added.

Chief Kaminski reported call volume is still up. She was hoping Joe Boushard would be on the call today to discuss a particular incident that she believed was his first working fire call serving as a Lieutenant that he was in charge of his crew. The call was dispatched as an automatic alarm, but as crews arrived on the scene, smoke was visible. Chief Kaminski provided further details about the nature of the call and stated the personnel did a great job.

SHOP STEWARD REPORT

Shop Steward McKinney told the Board the Community Outreach held a successful golf tournament with proceeds coming in just under \$14,000.00. He also stated the timing of the funding was quite helpful for the Community Outreach. The pink t-shirts are still for sale at the ffco.org website. Sales seem to be going well.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

Wednesday, October 20, 2021, at 4:00 p.m.

Fenton Fire Protection District

Meeting of the Board of Directors

October 6, 2021

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There being no further public comment or further business, at 4.43p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (13) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (13) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 4:55p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

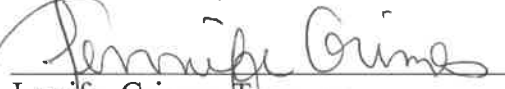
ADJOURNMENT

There being no further business before the Board of Directors, at 4:56p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

October 20, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 20, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 6, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting October 6, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$945,267.47. Chairwoman Viviano made note of the electric bill amount for the new Station 3 for future budgeting considerations. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

October 20, 2021

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski conveyed to the Board the CD purchase as approved at the last Board Meeting from Carrolton Bank for \$550,000.00 is in process. The signature cards are prepared for the members to sign, which needs to be completed by Friday. Chief Kaminski also advised a CD is coming due with Alliance Credit Union on November 1, 2021. It is anticipated the renewal rate will be at .25% matching the rate for the CD’s which matured and renewed in October with their institution. Chairwoman Viviano asked about if Carrolton Bank had given rates for additional funding. Chief Kaminski and Kimberly Smith provided more details and stated Katie Roberts will be in attendance of the Board Meeting scheduled for November 3, 2021.

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 10/6/21</u>	<u>Balance as of 10/20/21</u>
General	\$5,286,421.06	\$5,305,846.41
Ambulance	\$2,090,525.61	\$2,027,389.32
Dispatch	\$493,241.05	\$490,287.84
Pension	\$206,279.71	\$206,279.71
Capital Projects		
2019	\$9,546,304.70	\$9,541,683.85
Debt Services	\$1,541,641.72	\$1,541,641.72
HRA	\$4,438.18	\$4,398.07
FSA	\$8,057.29	\$5,098.93

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He presented pictures showing the progress of the cinder block walls of the apparatus bay and hose tower, concrete slab of the administration building, starts of the walls for the crew quarters and concrete retaining

Fenton Fire Protection District

Meeting of the Board of Directors

October 20, 2021

Page 3 of 5

wall and block work for the maintenance building at the new Headquarters location. He next showed a picture of the continued site work for the demolition of the old Station 3. Lawlor Construction is working to have the Headquarters building under roof by mid to late December and working to have the Station 3 parking lot completed within the next couple weeks pending weather. A discussion ensued regarding potential price increases and delays in the construction of the Headquarters building.

The next item of old business was the COVID report. Assistant Chief McCarthy explained the process for our personnel to receive the Pfizer booster vaccinations and why the shots were being distributed that way. He also spoke to his own personal experience after receiving the booster shot. Assistant Chief McCarthy shared none of our personnel are currently out, but a couple of area Fire Districts have personnel who are hospitalized and intubated due to COVID.

NEW BUSINESS

Mr. Rognan informed the State Auditor's office sent the certification letters showing the 2022 tax rates were received and are confirmed. He then presented the Financial Report and Statements as of September 30, 2021. He indicated that with timing items the District used 69.13% of the general fund budget, or was (5.87%) under budget year to date, or (\$511,967.00); and 75.18% of the ambulance fund budget, or was .18 over budget year to date, or \$6,738.00.

Mr. Rognan indicated that for the nine (9) month period year versus last year, the District had (\$270,845.00), or (3.13%) less in tax revenue, miscellaneous and bond refinancing income for the general and ambulance funds combined. The District has a reserve of 15.65 months compared to 12.95 months last year. The cash balance after reserves is \$4,257,800.00 or 4.10 months compared to 1.13 months last year.

Mr. Rognan ended his report by reviewing the monthly and annual call volume. Through September of 2021 compared to 2020, the District has run 49 more fire related incidents and 413 more EMS related incidents.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of September 30, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

October 20, 2021

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CHIEF'S REPORT

Chief Kaminski and Assistant Chief McCarthy addressed the Board of Directors regarding the next ambulance purchase scheduled for 2023. With the lingering pandemic and supply chain issues, they asked about starting the RFP process now with the stipulation in the specifications the District would not take ownership of the new ambulance until after January 1, 2023 for budgeting purposes. The specifications would be similar to the last ambulance purchased and were recently reviewed by the EMS Committee. Assistant Chief McCarthy will get additional information and budget amounts together to review with the Board at a future meeting.

Chief Kaminski talked about call volume continuing to increase and the nature of a couple of incidents including an elevator rescue and a particularly challenging motor vehicle accident. The accident involved a car going at high speed with multiple injuries and children. B Crew ran this call and a post incident analysis was held to review the call. A great job was done by all those on the scene.

SHOP STEWARD REPORT

Shop Steward Boushard commented a Labor Management Meeting is planned for Friday, October 29, 2021.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

Wednesday, November 3, 2021, at 4:00 p.m.

There being no further public comment or further business, at 4.41p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (9) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (9) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

Fenton Fire Protection District

Meeting of the Board of Directors

October 20, 2021

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At 5:13p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board announced future Board Meetings will resume to in-person meetings held at the administrative offices located at 845 Gregory Lane following CDC guidelines.

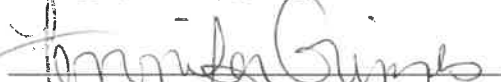
ADJOURNMENT

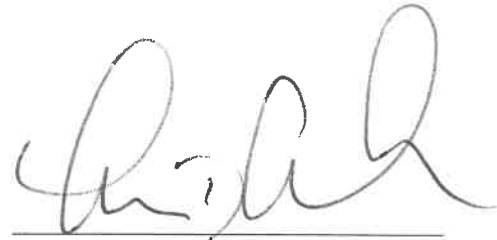
There being no further business before the Board of Directors, at 5:14p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

November 3, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, November 3, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Melissa McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Katie Roberts	Private Banking Vice President Carrollton Bank

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 20, 2021, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular and closed meeting October 20, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$403,017.55. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

November 3, 2021

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Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski informed the Board the District received reimbursement from FEMA in the amount of \$16,867.27 for 100% of the cost of labor provided to help with vaccinations earlier in the year. Through the efforts of Deputy Chief Mueller, the District received a grant from Phillip 66 in the amount of \$29,750.00 to purchase props and supplies for the new burn tower. Chief Kaminski then pointed out the CD transactions were carried out as discussed with the Board during previous meetings.

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 10/20/21</u>	<u>Balance as of 11/2/21</u>
General	\$5,305,846.41	\$13,020,657.65
Ambulance	\$2,027,389.32	\$4,749,379.29
Dispatch	\$490,287.84	\$487,640.45
Pension	\$206,279.71	\$206,323.50
Capital Projects		
2019	\$9,541,683.85	\$8,961,450.88
Debt Services	\$1,541,641.72	\$1,542,296.39
HRA	\$4,398.07	\$6,699.78
FSA	\$5,098.93	\$4,398.11

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. At Station 3 site work for parking lot and landscaping continues. Sod and trees will be planted this Fall or next Spring

Fenton Fire Protection District

Meeting of the Board of Directors

November 3, 2021

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pending weather conditions. At Station 2 construction progress is still going well despite a delay in steel trusses. Other neighboring projects are all waiting on these construction materials as well. The maintenance building should start adding the structural steel within the next couple of weeks.

The next item of old business was the COVID report. Assistant Chief McCarthy informed operations are closer to normal. First responder testing is reducing and regionally the numbers are holding steady or started to decline. Approximately 70% of the personnel within our organization are vaccinated. Chairwoman Viviano asked if anyone knew the reasoning behind the sharp increase of COVID cases in Colorado where they are reporting 80% vaccination rates and hospitals being overrun. The conversation ended with the Pfizer vaccinations becoming available for younger children as early as this weekend.

NEW BUSINESS

Katie Roberts, Private Banking Vice President Carrollton Bank, presented the Board of Directors investment options with Carrollton Bank. She provided details regarding their CDARS and ICS programs. The Board thanked Ms. Roberts for the information and there being no further questions she was excused from the meeting.

CHIEF'S REPORT

Chief Kaminski talked about a five-alarm fire in a bowling ball factory in North County. Personnel manning 1325 were on the scene for approximately 8 hours.

Chief Kaminski informed the Board a letter to VOYA needed the signature of Chairwoman Viviano to approve the transition of funds from VOYA to OneAmerica.

Chief Kaminski and Assistant Chief McCarthy addressed the Board about an award for several of the district personnel. The STEMI Coordinator at SSM Health St. Clare nominated first responders from Fenton Fire Protection District, Eureka Fire Protection District, St. Louis County Park Rangers, and Central County Dispatch for their lifesaving efforts on a STEMI patient from 2020. Congratulations to Captain Rausch, Lieutenant DiMercurio, Lieutenant Kempff, Private Cizek, and Private Metze on receiving the East Central EMS Region Award. This award was for their life saving actions performed during the call that happened in Lone Elk Park around a year ago.

Fenton Fire Protection District

Meeting of the Board of Directors

November 3, 2021

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Chairwoman Viviano started a discussion and inquiry about the current state of the pension plan and the efforts of adding extra funding over the past few years. Shop Steward Boushard talked about the changes in the plan in 2006 and how those changes have not been realized yet with the age of many retirees still being under the old calculation. All items to consider as we work through the 2022 budget.

SHOP STEWARD REPORT

Shop Steward Boushard inquired about when the information about filling the Medical Officer position would be released. Chief Kaminski responded the Board of Directors, Assistant Chief McCarthy and herself would be reviewing the position once the meeting is moved into closed session with the goal of posting the job description and requirements before the end of the week.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

Wednesday, November 17, 2021, at 4:00 p.m.

There being no further public comment or further business, at 4.36p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman – yea.

At 5:45p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:46p.m., it was

Moved by Director Grimes, and seconded by Director Ascherman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Fenton Fire Protection District

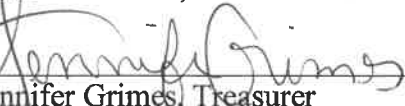
Meeting of the Board of Directors

November 3, 2021

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Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

November 17, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, November 17, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman (Absent)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Thomas Meyer	Pension Trustee
Aaron Schlipman	Pension Consultant
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman started off by stating the transition to OneAmerica for actuarial and record keeping services is going well. He then discussed a new partnership between Lockton and Creative Planning. Aaron does not foresee any changes in the business relationship with the District, but does need the document forwarded to Chief Kaminski regarding acknowledgement of the change to be signed.

Aaron Schlipman walked through the third quarter investment plan summary. Due to inflation and a larger than normal fund disbursement, the plan saw a slight reduction of \$143,465.00. The District's investments are still outperforming the custom benchmarks in the one to five year range by 1.04% - 1.62%.

Fenton Fire Protection District

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Tom Meyer, Pension Trustee, inquired to when the switchover to OneAmerica would be complete. Mr. Schlipman responded the conversion goal is January 1, 2022 with the website built out and available to employees toward the end of the first quarter of 2022.

Aaron Schlipman then provided a legislative update and reviewed environmental factors affecting pension investment plans. He discussed stock market trends, gave a breakdown of the District's assets and allocation changes with the transition to OneAmerica. Mr. Schlipman reviewed a fund replacement recommendation for the Hartford MidCap Growth Fund. The fund replacement is recommended to take place once the plan transfers funding from VOYA to OneAmerica. A discussion ensued regarding the fund options. Mr. Schlipman made the recommendation to switch to the Invesco Discovery Mid Cap Growth Fund because of its stability and consistency.

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve replacing the Hartford MidCap fund with the Invesco Discovery Mid Cap Growth fund. Motion approved and unanimously carried 3-0.

The last item on Mr. Schlipman's agenda was to review and confirm the asset allocation transfer recommendation forwarded to the Pension Committee on October 20, 2021. A copy of the allocation transfer email is attached hereto and made a part hereof the minutes to the meeting.

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to accept the recommended plan reallocation when the plan moves from VOYA to OneAmerica adjusting and updating future allocations as reflected in the report. Motion approved and unanimously carried 3-0.

Chairwoman Viviano spoke regarding the current state of the pension plan. A lengthy discussion ensued. The dialogue involved longevity changes made in 2021, effects of increased wages, additional pension contributions, changes made to the pension plan in 2006 and how all those factors reflect in current and upcoming plan projections. Aaron Schlipman will start working with OneAmerica to develop new projections once the transition is completed.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 3, 2021, were presented and it was

Fenton Fire Protection District
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Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the regular and closed meeting November 3, 2021. Motion approved and unanimously carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$410,905.90. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Chief Kaminski informed the Board, the District received a tax check for \$59,609.35. This still resulted in \$0, but reduced the current deficit to \$171,041.23. Chief Kaminski also stated this was the first check of tax funding for 2022.

Simmons

<u>Fund</u>	<u>Balance as of 11/3/2021</u>	<u>Balance as of 11/17/21</u>
General	\$13,020,657.65	\$12,508,403.31
Ambulance	\$4,749,379.29	\$4,699,029.14
Dispatch	\$487,640.45	\$485,601.41
Pension	\$206,323.50	\$206,323.50
Capital Projects		
2019	\$8,961,450.88	\$8,921,215.45
Debt Services	\$1,542,296.39	\$1,542,296.39
HRA	\$4,398.11	\$2,432.92
FSA	\$6,699.76	\$7,267.98

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

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OLD BUSINESS

Division Chief Thiemann reviewed pictures and provided an update on the construction projects. Station 2 is waiting on structural steel due to arrive around November 30, 2021. Currently, there is a shortage of steel throughout the United States. The project continues to move forward despite the delay. At Station 3, grading for the parking lot, sidewalks and generator pad are almost complete. Division Chief Thiemann is expecting concrete for these areas to be poured over the next week.

The next item of old business was a COVID update. Assistant Chief McCarthy reported there has been a significant increase in statewide case testing, but to now is not impacting hospitals. Waste water facility testing, an indicator of infection rates, is showing no change in COVID levels. Assistant Chief McCarthy attended a webinar reviewing vaccination mandates. The webinar confirmed there was little clarity as for as mandating vaccinations for ambulance/fire service personnel. The question of whether the District will need to put a vaccination mandate in place depends on guidance from agencies regarding the requirement for their contracted vendors to have vaccination mandates in place. More information will be provided as guidance becomes available.

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of October 31, 2021. He indicated that with timing items the District used 75.77% of the general fund budget, or was (7.53%) under budget year to date, or (\$656,749.00); and 81.45% of the ambulance fund budget, or was (\$1.85%) under budget year to date, or (\$69,263.00).

Mr. Rognan indicated that for the ten (10) month period year versus last year, the District had (\$280,679.00), or (3.24%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$307,023. The District has a reserve of 15.80 months compared to 13.04 months last year.

Mr. Rognan ended his report by reviewing the monthly and annual call volume. Through October of 2021, the District has run 699 fire related incidents, 3,515 EMS related incidents and 74 other related incidents for a total call volume of 4,288.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Fenton Fire Protection District
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Moved by Director Grimes, and seconded by Director Viviano to accept and approve the financial statements of the District as of October 31, 2021. Motion approved and unanimously carried 2-0.

NEW BUSINESS

Chief Kaminski presented the Board of Directors a breakdown of Director Fee payments for 2021.

CHIEF'S REPORT

Chief Kaminski and Assistant Chief McCarthy advised about the status of the Medical Officer and New Hiring processes. The new Medical Officer position was posted internally to our personnel. Assistant Chief McCarthy held discussions with a couple individuals interested in the position. At the time of Board Meeting, no one had officially applied. The due date for resumes to be turned in is November 24, 2021. New Hire testing is scheduled for January 10 and 11, 2022. We have started pushing out communications regarding the testing qualifications and dates. Lastly, Assistant Chief McCarthy spoke about the many agencies holding hiring processes in January and the relationship the District has formed with Lindenwood College by permitting students to gain practical experience through ride-a-longs with our ambulance crews.

Chief Kaminski shared information regarding the pinning ceremony held on Thursday, November 11, 2021 for Captain Tony Schrempf. His promotion took place in May of this year, but due to COVID restrictions our personnel are now getting to celebrate their achievements with other members of the District and family. This was a positive event with a nice feeling of normalcy.

Chief Kaminski reported on the passing of a Sunset Hills police officer. Christy Meier died in her sleep on November 12 following a shift with her department. District personnel will be participating in the funeral detail to be held on November 19.

Chief Kaminski discussed the continued increase in call volume. The last couple weeks the crews worked mutual aid residential fires in Valley Park and Mehlville service areas. The crews also ran several rescue calls. Chief Kaminski went into detail regarding a call dispatched as EMS unknown. Thankfully, the personnel on scene were situationally aware realizing there was much more to this call and safely mitigated the incident. Acting Battalion Chief Medlock ran command. All did a great job and kept everyone safe and demonstrates the importance of their continued training.

Fenton Fire Protection District

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Chief Kaminski then gave an account of the needs assessment the Command Staff, Labor and various Committees completed in regard to unit 1312 platform apparatus. All involved in the process unanimously agreed to remove this unit from operations. Chief Kaminski will provide more information about what will happen with the apparatus at a future Board Meeting.

SHOP STEWARD REPORT

Shop Steward Boushard stated the Fenton Fire Community Outreach and On-Duty Crews purchased a truck load of canned and boxed foods from Schnucks to support the Riverchase food drive. Shop Stewards Boushard and McKinney also spoke about the Community Outreach's attempt to adopt families again for this holiday season.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

Wednesday, December 1, 2021, at 4:00 p.m.

There being no further public comment or further business, at 5:18p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of privileged communication subject to Section 621.021 (1) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:23p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:24p.m., it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

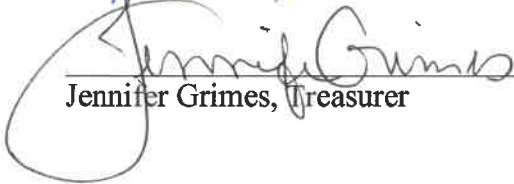
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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, December 1, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 17, 2021, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular and closed meeting November 17, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$777,531.01. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

December 1, 2021

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 11/17/21</u>	<u>Balance as of 12/1/21</u>
General	\$12,508,403.31	\$12,221,025.56
Ambulance	\$4,699,029.14	\$4,558,213.11
Dispatch	\$485,601.41	\$482,172.21
Pension	\$206,323.50	\$206,365.90
Capital Projects		
2019	\$8,921,215.45	\$8,893,466.94
Debt Services	\$1,542,296.39	\$1,542,930.21
HRA	\$2,432.92	\$1,424.28
FSA	\$7,267.98	\$7,263.36

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He reviewed pictures of the new landscaping, message board, sidewalks, generator pad and parking lot for Station 3. Sod is expected to be placed next week. He continued by reviewing pictures of the structures and retention pond area at the new headquarters building. The delayed steel is beginning to arrive, with hopes to have all the steel by Friday. Division Chief Thiemann reported the Steering Committee met regarding the remodel of Station 1. The meeting went well, but it will take some time for the final drawings to be completed by the engineers and to begin calculating an estimated cost.

Fenton Fire Protection District

Meeting of the Board of Directors

December 1, 2021

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The next item of old business was the COVID report. Assistant Chief McCarthy explained the district is dealing with a small breakout of personnel who have tested positive for COVID. He then discussed testing protocols put into place for minimally the next couple of weeks to mitigate the outbreak. He has seen an uptick in reported cases in portions of St. Louis County and within the first responder community. This increase falls in line following Thanksgiving holiday gatherings and we could potentially see another uptick after the Christmas and New Year celebrations. Assistant Chief McCarthy has also administered additional homebound vaccinations today.

NEW BUSINESS

The first item of new business was a discussion regarding the 2023 ambulance purchase. Assistant Chief McCarthy stated he followed the group purchasing process and reached out to American Response Vehicles with specifications, very similar to the last ambulances purchased, for cost information. The current pricing is good for 60 days and could increase as much as 4 – 7% at the end of that period. The proposal for a 2023 AV ambulance was for \$264,890.00, after Ford's various discounts the cost is \$249,790.00 and if we trade-in an ambulance the cost decreases by an additional \$30,000.00. This brings the cost to \$219,790.00, but the needed additional add-on options bring the total price back up to approximately \$260,000.00. A conversation ensued about keeping the old ambulance versus trading it in to have the ability to keep four ambulances running all the time and effects of phasing out the old power load systems. The reason for ordering the ambulance now is its probable delivery would not occur until the second quarter of 2023. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the purchase of the 2023 ambulance through the HGAC program. Motion approved and unanimously carried 3-0.

Chief Kaminski then presented the 2022 Preliminary Operating Budget. Chief Kaminski explained the process to date of how we arrived at the preliminary budget numbers. She then reviewed in detail the revenue and expense line items. The 2022 Preliminary Operating Budget is attached hereto and made a part hereof of the minutes to the meeting.

CHIEF'S REPORT

Chief Kaminski spoke about Station 1 being a food collection site for the Boy Scouts again this year. The event was not held last year, the district had participated in the past and was glad to hold the event again this year.

Fenton Fire Protection District

Meeting of the Board of Directors

December 1, 2021

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Chief Kaminski informed the Board the OneAmerica transition continues to go well. Another touch point meeting was held yesterday afternoon with signing of the agreements being the key topic of the meeting.

Chief Kaminski then talked about the sale of unit 1312 Tower Apparatus. Through the work of Captain Aytes, Battalion Chief Watkins and Sentinel Emergency Solutions brokering the sale, an offer of \$300,000.00 was received from Brindlee Mountain Fire Apparatus. Once all the proper testing certifications and title documentation are complete, with approval, the apparatus will be sold and removed from our fleet by the end of the year. The equipment will be stripped from unit 1312 and used for the new apparatus coming next year. Chief Kaminski noted Sentinel Emergency Solutions took no service fees for brokering the deal.

Chief Kaminski finished her report by giving a synopsis of recent calls. While the districts call volume seems to be the same, the severity of the types of calls has increased. Chairwoman Viviano inquired as to the morale of personnel. Chief Kaminski stated the Deputy Chiefs and Battalion Chiefs keep a watch on morale and reach out to check on personnel.

SHOP STEWARD REPORT

Shop Steward Boushard shared pictures with the Board of Directors of Station 1 during the Boy Scout food drive. The Boy Scouts did a terrific job in collecting food. At one point, cars were lined up on Gregory Lane. Shop Steward Boushard also spoke about the Community Outreach family adoption. Donations and volunteers are being accepted for the shop day scheduled on the morning of December 11, 2021.

PUBLIC COMMENT

A resident of the district attended the meeting to discuss his positive experience and show his appreciation for personnel who assisted him in replacing smoke detectors at his home.

NEXT MEETING DATE

Wednesday, December 15, 2021, at 4:00 p.m.

There being no further public comment or further business, at 5:20p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Fenton Fire Protection District
Meeting of the Board of Directors

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Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of hiring, firing, disciplining or promoting of particular employees and employee negotiations subject to Section 621.021 (3) (9) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 6:28p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

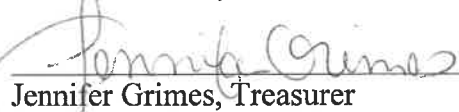
ADJOURNMENT


There being no further business before the Board of Directors, at 6:28p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

December 15, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, December 15, 2021, originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Melissa McLaughlin	District Legal Counsel
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Tom Meyer	Pension Trustee
Tony Roylance	Pension Trustee

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 1, 2021, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular and closed meeting December 1, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

December 15, 2021

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,098,349.74. The list of bills is attached hereto and made a part hereof of the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski reported the protested tax deficit amount dating back to July was paid off with the tax check received on December 7, 2021. Though this check was positive additional protested taxes were subtracted bringing the total losses to approximately \$522,000.00. Chief Kaminski also informed the Board of Directors about Carrollton Bank's current ICS rate of .35%. We will be reviewing amounts for investing shortly. Further discussion ensued about potential interest rate hikes predicted for next year.

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 12/1/2021</u>	<u>Balance as of 12/15/21</u>
General	\$12,221,025.56	\$12,177,349.08
Ambulance	\$4,558,213.11	\$4,578,441.05
Dispatch	\$482,172.21	\$491,602.33
Pension	\$206,365.90	\$230,825.65
Capital Projects		
2019	\$8,893,466.94	\$8,250,591.52
Debt Services	\$1,542,930.21	\$1,592,354.31
HRA	\$1,424.28	\$1,424.28
FSA	\$7,263.36	\$4,069.05

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

December 15, 2021

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OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He reviewed pictures from Stations 2 and 3. The Station 3 construction is nearly complete pending a few landscaping items in the Spring and finalizing the generator area. Station 2 construction is progressing nicely as construction crews are working to have the station under roof before winter weather may hit.

The next item of old business was the COVID report. Assistant Chief McCarthy stated the personnel who tested positive are released to return to work. The oncoming crew working tomorrow will be tested and then testing requirements will be suspended. Personnel are encouraged to continue to test on a voluntary basis. COVID is on the rise in the area, matching last year's hospitalization rates. We will continue watching in the coming days and adjust protocols as needed.

NEW BUSINESS

The first item of new business was a Pension Trustee Meeting. A lengthy discussion ensued about the main concern of last year's longevity increase not being vetted against the pension plan for long term funding and stability. An analysis is being done now. Further discussion took place about the history of the plan, changes made in the assumptions over time and those effects on the percentage funding ratios.

Chief Kaminski presented the 2022 Preliminary Capital Budget. She reviewed each line item in detail and discussed how the overage would be represented on the Operating Budget.

CHIEF'S REPORT

Chief Kaminski reported the transition to OneAmerica is winding down. During the last meeting we saw a sample website where employees will be able to request actuarial statements.

Chief Kaminski talked about members of the District involvement in the funeral detail for Detective Valentine. Joe Boushard, Tony Roylance and Tom Meyer were part of the detail at the bridge over Interstate 270. Personnel attending the meeting spoke to how impressive the procession was.

Chief Kaminski had Battalion Chief Martin speak to a call occurring at Bowles Elementary. A student intentionally set off the fire alarm. The teacher had the student write an apology letter for their actions.

Fenton Fire Protection District

Meeting of the Board of Directors

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Chief Kamiski reported Curtis Aytes, Caleb Herrell and Rick Dornseif responded to the Amazon facility in Edwardsville, Illinois affected by storm damage as part of a task force.

Chief Kaminski then talked about the sale of unit 1312 Tower Apparatus. The truck was sent to Sentinel Emergency Solutions, LLC in preparation for sale. We are working to finalize a couple last items and awaiting payment. Once those are complete the apparatus sale will be finalized.

Chief Kaminski stated the Medical Officer promotion process was complete and would be reviewed during the upcoming closed session.

SHOP STEWARD REPORT

Shop Steward Boushard reported Community Outreach raised \$2,200.00 and were able to provide for four families this holiday season. This year was a huge success and special thanks to Stephanie Stegman for organizing the event and thanks to all those who helped shop on Saturday.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, December 29, 2021, at 4:00 p.m.

There being no further public comment or further business, at 4:58p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes confidential communications and of hiring, firing, disciplining or promoting of particular employees and employee to Section 621.021 (1) (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

Fenton Fire Protection District

Meeting of the Board of Directors

December 15, 2021

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At 5:58p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board of Directors announced the promotion of Tom DiMercurio to the new Medical Officer position.

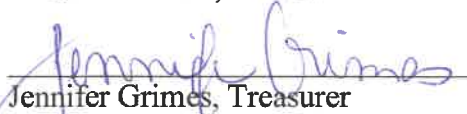
ADJOURNMENT

There being no further business before the Board of Directors, at 5:59p.m., it was

Moved by Director Grimes, and seconded by Director Ascherman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

December 29, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held via video conferencing on Wednesday, December 29, 2021, originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Martin Ghafoori	Stifel Managing Director
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 15, 2021, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular and closed meeting December 15, 2021. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

December 29, 2021

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$234,137.30. Chairwoman Viviano stated her appreciation for the descriptions the Administrative Support Team adds to the Bill Pay Sheets, she finds it very helpful. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski discussed the tax checks received throughout December and pointed out the \$300,000.00 payment received for the sale of the Tower Apparatus.

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 12/15/2021</u>	<u>Balance as of 12/29/21</u>
General	\$12,177,349.08	\$16,368,858.91
Ambulance	\$4,578,441.05	\$5,661,112.50
Dispatch	\$491,602.33	\$687,963.36
Pension	\$230,825.65	\$635,203.36
Capital Projects		
2019	\$8,250,591.52	\$7,506,760.75
Debt Services	\$1,592,354.31	\$2,415,154.07
HRA	\$1,424.28	\$2,653.29
FSA	\$4,069.05	\$4,957.92

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He reviewed a couple of pictures from Station 2 of the steel walls of the main building structure and the maintenance facility. Lawlor Construction is working to have the maintenance facility enclosed by the end of the week. At Station 3 the new generator should be setup at the beginning of January and the temporary generator removed.

The next item of old business was the COVID report. Assistant Chief McCarthy was on vacation. Chief Kaminski relayed two of our employees are currently positive. CDC recently reduced quarantine times, but no changes were made to the County policies at the time of the meeting. St. Louis County is seeing a large uptick in First Responder positive cases and overall hospitalizations since the last Board Meeting.

NEW BUSINESS

Martin Ghafoori, Stifel Managing Director, was in attendance to discuss the current bond market and the potential sale of the remaining \$5,000,000.00 in voter approved bonds next year. Mr. Ghafoori reviewed outstanding debt status, issuing the new bonds for a shorter maturity period and a few overall economic forecasts. A lengthy discussion ensued about the potential increase in interest rates forecasted for next year and the timing of issuing the new bonds. These forecasts appear to point to a strategy of selling sooner than later. Further discussion ensued regarding how much above the \$5,000,000.00 could be issued without certification and what the certification process entailed. Another consideration is timing of receiving the bond premium and the Station 1 remodel project and Station 4 remodel/construction project.

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve Mr. Ghafoori to begin the bond process to release the \$5,000,000.00 for construction of Station 1 and Station 4. Motion approved and unanimously carried 3-0.

ACCOUNTANT'S REPORT

Mr. Rognan first echoed Mr. Ghafoori's recommendation to issue the remaining bonds early in 2022 and then presented the Financial Report and Statements as of November 30, 2021. He indicated that with timing items the District used 82.07% of the general fund budget, or was (9.53%) under budget year to date, or (\$831,184.00); and 88.43% of the ambulance fund budget, or was (3.17%) under budget year to date, or (\$118,666.00).

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Mr. Rognan indicated that for the eleven (11) month period year versus last year, the District had (\$280,679.00), or (3.24%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$377,146.00. The District has monthly cash on hand after reserves of 4.13 months compared to 1.29 months last year.

Mr. Rognan ended his report by reviewing the monthly and annual call volume. Through November of 2021, the District has run 755 fire related incidents, 3,829 EMS related incidents and 85 other related incidents for a total call volume of 4,669.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the financial statements of the District as of November 30, 2021. Motion approved and unanimously carried 3-0.

Chief Kaminski reviewed the 2022 Final Capital Budget. She discussed the bond overages and showed the overage to the bottom line of the Operating Budget. Pending employee wage negotiations, the deficit total is approximately \$1,986,024.00 - \$2,289,024.00.

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the 2022 Final Capital Budget as presented. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski stated that Unit 1312 the Tower Apparatus was officially sold to Brindlee Mountain Fire Apparatus for the amount of \$300,000.00.

Chief Kaminski then summarized the information provided from the actuary at OneAmerica regarding the impact of last year's longevity changes to the pension plan. The one time increase to the pension plan was approximately \$925,000.00. This amount will be amortized at 2% over the next 20 years. Additional amounts are needed each year for annual increases in longevity and potentially wages. The current impact to the plan on an annual basis is approximately \$258,000.00 per year. Director Ascheman discussed the meeting with the actuary stating it was overall informative and positive. The pension plan's funding percentages were roughly the same and the plan remains well funded.

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SHOP STEWARD REPORT

Shop Steward Boushard reported Community Outreach raised \$2,200.00 and were able to provide for four families this holiday season. This year was a huge success and special thanks to Stephanie Stegman for organizing the event.

Shop Steward Boushard informed Assistant Shop Steward McKinney sent an email to members of the Shop and Administration inviting them to an informational meeting and luncheon at 10 a.m. on Wednesday, January 5, 2022 to discuss the PFEM Health and Welfare Trust for future medical insurance considerations.

The report ended with a group discussion about the annual picture with St. Clare hospital.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, January 12, 2021, at 4:00 p.m.

There being no further public comment or further business, at 5:01 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (9) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of employee negotiations Section 621.021 (9) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman – yea.

At 5:21 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board of Directors announced the approval of the 2022 Operating Budget, which includes a flat \$1,000.00 pay increase for each employee.

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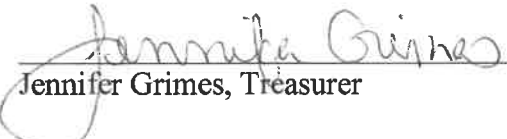
ADJOURNMENT


There being no further business before the Board of Directors, at 5:22 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary