

Fenton Fire Protection District

Meeting of the Board of Directors

January 9, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 9, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Doug Ruse	Shop Steward
Joe Boushard	Assistant Shop Steward
Mark Grimm	Bond Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held December 28, 2018 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular meeting held December 28, 2018. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$346,381.89. The list of bills is attached hereto and made a part hereof the minutes to the

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meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. . Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 12/28/18</u>	<u>Balance as of 1/9/19</u>
General	\$5,706,697.88	\$7,668,142.96
Ambulance	\$2,071,621.46	\$2,522,687.94
Dispatch	\$402,481.11	\$509,707.37
Pension	\$249,770.94	\$472,889.20
HRA	\$5,417.42	\$4,505.71
FSA	\$9,674.05	\$6,552.98

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski reported the January 4, 2019 steering committee meeting went well. The group continues to work on wants versus needs for House #3. Arch Images will have a more comprehensive plan for the next meeting. The Steering Committee plans to start looking at Headquarters next.

Legal Counsel reported he met with County Executive Steve Stenger and discussed potential options for Station #4. He plans to get a meeting with County Officials to continue discussions.

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NEW BUSINESS

Mark Grimm, Bond Counsel with Gilmore & Bell, discussed the bond sale process and the role of bond counsel. He further discussed current SEC regulations and the need for current and post-issuance compliance obligations. On the tax side there are on-going obligations including arbitrage rebate calculations and annual compliance checks. On the SEC side there is the continuing update to the official preliminary statement for the National Registry. Mr. Grimm offered Gilmore & Bell can provide these services and offered a five (5) year contract at the rate of \$3,000.00 per year for a total of \$15,000.00. He noted these monies can be paid out of bond proceeds. Mr. Grimm offers five (5) years as he believes there will not be a continuing reporting obligation thereafter. Legal Counsel has reviewed the agreement and recommends entering into the same. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to engage Gilmore & Bell for five (5) years at the rate of \$3,000.00 per year for continuing post issuance compliance. Motion approved and unanimously carried 3-0. A copy of the agreement is attached hereto and made a part hereof these minutes.

Chief Steitz next presented the Directors with the bi-annual MEC Financial Disclosure Statements as well as Reliance Bank Bond Account signature cards.

Chief Steitz also discussed the need to put together a long-term plan for replacement of the entire fleet but needs immediate approval for replacement of the Assistant Chief's vehicle (1301) and Deputy Chief of Training (1303). After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to approve an RFP for replacement of 1301 and 1303. Motion passed and unanimously carried 3-0.

Currently 1301 will go to Fire Marshal.

CHIEF'S REPORT

Chief Steitz advised the bond rating call and due diligence call went. He indicated Mr. Ghafoori believes the District could receive an AA+ to AAA rating.

Chief Steitz provided Legal Counsel with a copy of the Arch Images AIA agreement for review.

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Chief Steitz also reported that 1302 has been delivered and is out for detailing and radios.

SHOP STEWARD'S REPORT

Joe Boushard reported the Shop's Amazon Smiles program. He indicated that .05% of all purchases goes towards the District's Community Outreach.

Mr. Boushard further advised he has not yet followed up with the adopted families for Christmas per Director Ascherman but is working on it and will report back at the February meeting.

NEXT MEETING DATE

Wednesday, January 23, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:23 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021(3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into Closed Session for purposes of personnel to Section 610.021(3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

At 4:51 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

There being no announcements.

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January 9, 2019

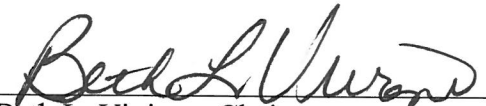
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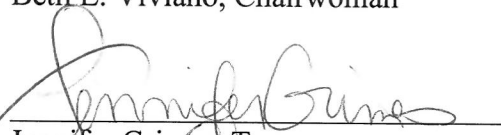
ADJOURNMENT

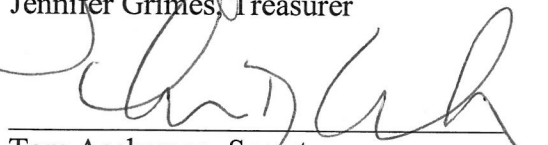
There being no further business before the Board of Directors, at 4:52 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 23, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Joe Boushard	Assistant Shop Steward
Mark Grimm	Bond Counsel
Martin Ghaffori	Stifel
Becky Esrock	Stifel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held January 9, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held January 9, 2019. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$569,649.20. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 1/9/19</u>	<u>Balance as of 1/23/19</u>
General	\$7,763,852.74	\$7,223,184.87
Ambulance	\$2,540,529.68	\$2,362,749.26
Dispatch	\$512,779.29	\$379,960.64
Pension	\$472,889.20	\$472,889.20
HRA	\$4,505.71	\$3,971.92
FSA	\$6,552.98	\$7,268.85

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski reported the next Steering Committee meeting is next Friday.

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NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of December 31, 2018. He indicated that with timing items the District used 91.31% of the general fund budget, or was (8.69%) under budget year to date, or (\$713,578.00); and 92.42% of the ambulance fund budget, or was (7.58%) under budget year to date, or (\$234,493.00). Mr. Rognan noted that the major change in the general budget is the result of moving the remaining capital assets to the bond account, approximately \$884,197.

Mr. Rognan indicated that for the ten (10) month period year versus last year, the District had \$1,039,405.00, or 7.89% more in tax revenue and miscellaneous income. The District had revenues over expenditures in the amount of \$728,565.00. The District has a reserve of 6.89 months compared to 5.00 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of December 31, 2018. Motion approved and unanimously carried 3-0.

Chief Steitz advised all election certifications were filed with the St. Louis County Board of Election. Chairwoman Viviano was congratulated on another term.

Chief Steitz next presented the McLiney and Company Municipal Advisory Agreement for acceptance. Martin Ghaffori advised that per Missouri Statute any entity with an AA+ rating or better is required to maintain such an agreement. Legal Counsel advised that he has reviewed the contract and is comfortable with the same. After discussion, it was

Moved by Director Ascherman, and seconded by Director Grimes to accept the McLiney and Company Municipal Advisory Agreement. Motion approved and unanimously carried 3-0.

Chief Steitz discussed the Reliance Bank-Simmons Bank merger and presented promotional information.

Chief Kaminski discussed the new hire testing dates, January 28 and 29, 2019. Letter of Intent will be accepted until 4:30 p.m., Friday, January 25, 2019. So far 51 candidates have submitted Letters of Intent.

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Martin Ghaffori and Becky Esrock presented information on the bond sale. Sold \$20,000,000.00 with \$35,000,000.00 in orders. There was \$3,500,000.00 underwritten by Stifel. He advised they will maintain the current interest rates that were marketed at the sale and that all risk will remain with Stifel. In all, with the premium \$21,134,294.00 will be deposited into the bond account. Closing is set for March 5, 2019.

Mark Grimm then presented the bond documents for approval as well as Resolution of Bond Sale of \$20,000,000.00 in 2019 General Obligation Bonds. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the Resolution of Bond Sale of \$20,000,000.00 in 2019 General Obligation Bonds. Motion approved and unanimously carried 3-0.

Legal Counsel updated the Board on the status of the IAFF 2665 Welfare Trust Fund. He advised there will be a local wide meeting on February 21, 2019 at the IAFF 2665 union hall. All are invited.

CHIEF'S REPORT

Chief Steitz reported on two (2) structure fires in Sunset Hills and unincorporated Fenton.

Chief Steitz advised Legal Counsel reviewed and has approved the Arch Images AIA agreement. The Board executed the same.

Chief Steitz also reported a labor-management meeting was held and that it went well.

SHOP STEWARD'S REPORT

Joe Boushard congratulated Chairwoman Viviano on her re-election.

NEXT MEETING DATE

Wednesday, February 13, 2019 at 4:00 p.m.

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There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021(3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:40 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

There being no announcements.

ADJOURNMENT

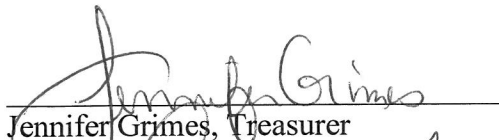
There being no further business before the Board of Directors, at 5:41 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

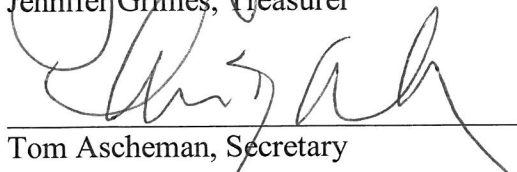
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

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February 13, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 13, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Aaron Schlipman	Fund Pension Consultant
Tom Meyer	Pension Trustee
Tony Roylance	Pension Trustee
Doug Ruse	Shop Steward
Joe Boushard	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held January 23, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held January 23, 2019. Motion approved and unanimously carried 3-0.

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February 13, 2019

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$217,874.62. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 1/23/19</u>	<u>Balance as of 2/13/19</u>
General	\$7,475,283.52	\$10,052,869.21
Ambulance	\$2,547,115.20	\$3,262,544.77
Dispatch	\$509,763.37	\$492,516.31
Pension	\$472,889.20	\$799,974.29
HRA	\$3,971.92	\$1,884.91
FSA	\$7,268.85	\$5,978.20

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented

Fenton Fire Protection District

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the investment review for the fourth quarter 2018. Fund balance as of December 31, 2018 was \$28,740,601.00 beginning balance was \$31,849,801.00 with employer contributions of \$0.00, quarterly earnings of \$1,931.00 and benefits paid of (\$310,110.00). The Fund outperformed the benchmark 0.01% versus (-4.00%) for the fourth quarter and 4.45% versus (-4.00%) YTD. Mr. Schlipman did have three recommendations relative to moving of investment funds. He recommends the following: (1) terminating the Victory Munder Mid Cap Growth Fund for the Hartford Mid Cap R5; (2) terminating the American Beacon Mid Cap Growth Fund for the American Century Mid Cap Growth Fund. He noted both the Hartford and American Beacon have outperformed the Funds they are replacing over the five (5) year period and cost less. Finally, he recommended moving all monies in the DFA Core Equity Fund to the Vanguard 500 Index Fund due to duplication in holdings. He noted the Vanguard has outperformed the DFA Core Equity Fund over the years and costs less. After discussion, it was

Moved by Trustee Ascheman, and seconded by Trustee Grimes to accept the recommendations of Lockton Retirement Services. Motion approved and unanimously carried 3-0. A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Schlipman was thanked for their time and excused from the meeting.

OLD BUSINESS

Chief Kaminski reported she has been in contact with the Citizens Advisory Committee updating them on the progress of the planning meetings. She noted they continue to work on Station #3 and are getting close to final plan designs.

CHIEF'S REPORT

Chief Steitz advised the Board on various crew responses and structure fires with one being in Valley Park in the sub-zero weather. He noted the wind chill was -30 degrees. Chief Steitz also noted that vehicle 1317 was involved in an accident during the ice storm but there is no apparent damage to the vehicle.

Chief Steitz reported that he, Assistant Chief Kaminski and Dan McLaughlin would be meeting with representatives of St. Louis County on Friday to discuss options relative to Station #4.

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SHOP STEWARD'S REPORT

Doug Ruse advised the St. Clare Auxiliary Mouse Race will be February 22, 2019. He noted they had spots available if anyone was interested in attending.

NEXT MEETING DATE

Wednesday, February 27, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021(3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:08 p.m., Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board announced the completion and approval of the 2019 hiring list. The Board further announced the promotion of Rob Miller to Captain.

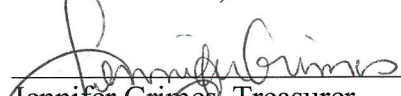
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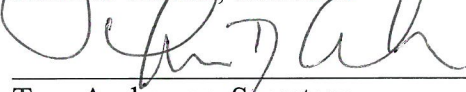
There being no further business before the Board of Directors, at 5:09 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 27, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Doug Ruse	Shop Steward
Joe Boushard	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held February 13, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held February 13, 2019. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$354,228.71. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 2/13/19</u>	<u>Balance as of 2/27/19</u>
General	\$10,070,347.65	\$9,736,840.96
Ambulance	\$3,437,853.15	\$3,152,362.04
Dispatch	\$494,988.50	\$489,494.79
Pension	\$799,974.29	\$799,974.29
HRA	\$1,884.91	\$6,506.12
FSA	\$5,978.20	\$6,054.55

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

NEW BUSINESS

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of January 31, 2019. He indicated that with timing items the District used 10.20% of the general fund budget, or was 1.90 % over

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budget year to date, or \$146,135.00; and 7.41% of the ambulance fund budget, or was (0.89%) under budget year to date, or (\$28,440.00).

Mr. Rognan indicated that for the one (1) month period year versus last year, the District had \$629,680.00, or 12.48% more in tax revenue and miscellaneous, bond refinancing income and a financing of loan proceeds. The District had revenues over expenditures in the amount of \$606,717.00. The District has a reserve of \$15,914,418.63 versus \$12,476,867.48 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of January 31, 2019. Motion approved and unanimously carried 3-0.

Chief Steitz next presented the Bond Capital Budget for review and approval. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the Bond Capital Budget as presented. Motion approved and unanimously carried 3-0. A copy of the proposed budget is attached hereto and made a part hereof these minutes.

Chief Steitz next presented the bids for opening relative to the purchase of two (2) 2019 Chevy Tahoes. One (1) bid was received and opened from Don Brown Chevrolet. The bid is for two (2) vehicles at \$37,232.00 each, or \$74,464.00.

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept the bid from Don Brown Chevrolet for two (2) 2019 Chevy Tahoes at \$37,232.00 each, or \$74,464.00. Motion approved and unanimously carried 3-0. A copy of the bid is attached hereto and made a part hereof these minutes.

Dan McLaughlin, Legal Counsel, updated the Board on the IAFF 2665 Health and Welfare Trust meeting. He advised the meeting was well attended and received. There were twenty-four (24) Districts in attendance. Mr. McLaughlin advised the next step will be to begin the process of collecting claims data where available.

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OLD BUSINESS

Chief Kaminski reported things are moving along with Station #3. She indicated Arch will be meeting with the Board once the plans are finalized.

CHIEF'S REPORT

Deputy Chief McCarthy reported on his trip to inspect the new ambulance from AEV. He said it looks great and with the new features such as LED disinfecting and interior lighting, oxygen tank lifts, etc. it will be top of the line. DC McCarthy advised it will be delivered to Columbia, Missouri next week for detailing and should be in-service late March 2019.

Chief Steitz reported on a two-alarm fire in Valley Park. He additionally reported on the EAP renewal at a zero increase for 2019 with retirees being added.

Chief Steitz next reminded the Board that the St. Clare Auxiliary's 10th Anniversary event will be held on March 10, 2019.

SHOP STEWARD'S REPORT

Doug Ruse advised the St. Clare Auxiliary Mouse Race was a success.

NEXT MEETING DATE

Wednesday, March 13, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (2) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (2) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

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At 5:36 p.m., Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

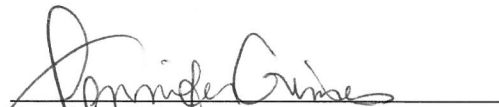
ADJOURNMENT

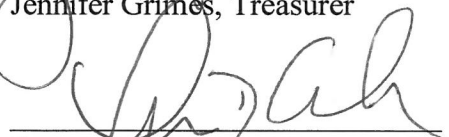
There being no further business before the Board of Directors, at 5:37 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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Meeting of the Board of Directors

March 13, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 13, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Joe Boushard	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held February 27, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held February 27, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$454,703.03. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District
Meeting of the Board of Directors
March 13, 2019

Page 2 of 4

meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

	<u>Fund</u>	<u>Balance as of 2/27/19</u>	<u>Balance as of 3/13/19</u>
	General	\$9,949,320.92	\$9,200,479.06
	Ambulance	\$3,289,106.35	\$3,124,961.33
	Dispatch	\$492,568.31	\$494,024.60
	Pension	\$799,974.29	\$13,392.03
Capital Project 2019		\$0.00	\$20,206,834.34
	HRA	\$6,506.12	\$4,309.98
	FSA	\$6,054.55	\$7,087.60

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski reported things are moving along with the Steering Committee. They are picking items such as carpets, tile, etc. He noted that Arch Images will be at the April 24, 2019 meeting.

Chris Thiemann reported he has visited Wentzville Fire Protection District's stations several times and plans to incorporate several, but not all, components. He noted he received some good advise and "dos and don'ts"

Fenton Fire Protection District
Meeting of the Board of Directors

March 13, 2019

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CHIEF'S REPORT

Chief Steitz reported on two (2) structure fires, a garage fire in Valley Park and a 2-alarm detached garage fire off Lewis Road.

Chief Steitz further reported that Captain Miller would be sworn in and new employee, Chris Konkel had completed all of his screening and would undergo orientation tomorrow.

Chief Steitz also reported that the Fenton Logistics Park Letter of Intent had been signed and he is awaiting a fully executed copy back from US Capital Development.

Chief Steitz discussed the status of the potential lease of land at Laumeier Sculpture Park with St. Louis County. He advised the County Counselors Office has indicated it would be in violation of the newly enacted County Ordinance requiring a ballot initiative. Chief Steitz indicated he and legal counsel would review.

Chief Steitz finally asked for a moment of silence for Captain Jacob Ringering from the Godfrey Fire Department.

SHOP STEWARD'S REPORT

Joe Boushards reported that Community Outreach is in the process of helping a family pay their transport bill.

NEXT MEETING DATE

Wednesday, March 27, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:16 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (2) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (2) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

Fenton Fire Protection District

Meeting of the Board of Directors

March 13, 2019

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At 4:36p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

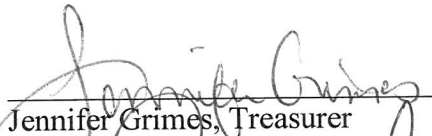
There being no further business before the Board of Directors, at 4:37 p.m., it was

Moved by Director Grimes, and seconded by Director Ascherman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

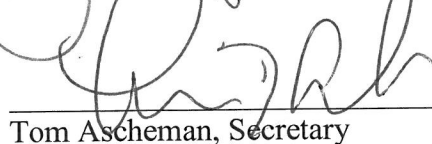
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

March 27, 2019

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 27, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Joe Boushard	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held March 13, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held March 13, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$356,107.89. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

March 27, 2019

Page 2 of 5

meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

<u>Reliance</u>	<u>Fund</u>	<u>Balance as of 3/13/19</u>	<u>Balance as of 3/27/19</u>
	General	\$9,224,433.20	\$8,872,949.34
	Ambulance	\$3,227,736.03	\$3,014,344.81
	Dispatch	\$496,646.17	\$491,022.57
	Pension	\$13,392.03	\$15,062.65
Capital Project 2019		\$20,527,030.32	\$20,173,419.95
	HRA	\$4,309.98	\$1,534.21
	FSA	\$7,087.60	\$6,917.07

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Chairwoman Viviano asked if the assets in the rental property account could be used for the benefit of the employees in terms of a memorial at the new buildings or appreciation party. Legal Counsel advised yes.

OLD BUSINESS

Chief Steitz advised that he and legal counsel would be meeting with Councilman Tim Fitch on April 8, 2019 to discuss options with Station #4 and Laumeier Sculpture Park.

Fenton Fire Protection District

Meeting of the Board of Directors

March 27, 2019

Page 3 of 5

NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of February 28, 2019. He indicated that with timing items the District used 16.89% of the general fund budget, or was 0.19% over budget year to date, or \$76,913.00; and 14.14% of the ambulance fund budget, or was (2.58%) under budget year to date, or (\$81,804.00).

Mr. Rognan indicated that for the two (2) month period year versus last year, the District had \$598,812.00, or 11.29% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$592,214.00. The District has a reserve of \$15,376,985.41 compared to \$11,724,420.21 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of February 28, 2019. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the 2019 Preliminary Estimated Non-Binding Tax Rates as required by Senate Bill 711 to notify residents in odd calendar years with reassessments. He noted the tax rate is actually being rolled back – residential (0.27%) and commercial (0.217%). However, the estimated reassessed value of all property is increasing \$186,201,750.00 or 18.42%. CPI is only 1.9% and The Hancock Amendment will not allow an increase over and above CPI except for Debt Services. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to authorize Chief Steitz to deliver the 2019 Preliminary Estimated Non-Binding Tax Rates to the St. Louis County Board of Elections no later than April 8, 2019. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz advised he received a call from the Rockwood School District CFO regarding TIFF requests from the Stratford Inn.

Fenton Fire Protection District

Meeting of the Board of Directors

March 27, 2019

Page 4 of 5

Chief Steitz next reported on a multi-alarm fire in the City's historical District.

Chief Steitz also advised the Board that Reliance Back will be known as Simmons Bank effective April 15, 2019.

Chief Steitz next presented the Bond Call transcript for the record from Gilmore & Bell. He further noted that the outstanding leases on vehicles were paid with bond proceeds.

Chief Steitz also invited the Board to the swearing-in of new employees Chris Konkle and Keith Menning this evening at 6 p.m.

NEXT MEETING DATE

Wednesday, April 10, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:29 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1), (2) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (1), (2) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

At 5:07 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

Fenton Fire Protection District
Meeting of the Board of Directors

March 27, 2019

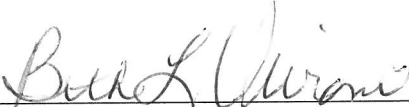
Page 5 of 5

ADJOURNMENT

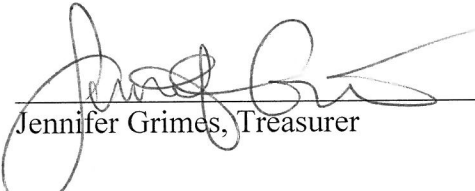
There being no further business before the Board of Directors, at 4:37 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 10, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 10, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman (via telephone)

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Doug Ruse	Shop Steward
Joe Boushard	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held March 27, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held March 27, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$223,386.67. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

April 10, 2019

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meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 3/27/19</u>	<u>Balance as of 4/10/19</u>
General	\$9,056,578.76	\$8,792,143.37
Ambulance	\$3,151,686.09	\$2,983,773.48
Dispatch	\$495,109.22	\$492,600.06
Pension	\$15,062.65	\$20,508.92
Capital Project 2019	\$20,206,834.34	\$20,101,997.99
HRA	\$1,534.21	\$4,458.95
FSA	\$6,917.07	\$7,915.46

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski updated the Board on the status of Station #3. She indicated the building remains on schedule for a late August 2019 ground breaking. She noted Arch Images will be at the next regularly scheduled Board meeting.

NEW BUSINESS

Kim Smith presented the Board with three (3) reports breaking down the ambulance billing since 2015. She noted the decline is based upon two (2) factors: (1) non-resident soft-billing which is generally slower to collect; and (2) deductibles. Ms. Smith also noted the payer mix in the

Fenton Fire Protection District

Meeting of the Board of Directors

April 10, 2019

Page 3 of 4

District consists of a mix of transports, self-payers making up thirty-four percent (34%) of the calls and Medicare making up forty-four percent (44%).

Ms. Smith next presented a review of the Ground Emergency Medical Transport (GEMT) supplemental reimbursement program from the Missouri Department of Social Services. She noted the intergovernmental transfer (IGT) fee will be \$51,515.72 for 2019 with a net return of \$121,304.80 after federal financial participation has been claimed. The reimbursement would be received on May 3, 2019. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to approve participation in the Ground Emergency Medical Transport (GEMT) supplemental reimbursement program from the Missouri Department of Social Services. Motion approved and unanimously carried 3-0.

Chief Steitz next presented the Quarterly Banking Collateralization Report. He noted that all banks funds are 100% collateralized with \$800,667.28 being protected by FDIC insurance.

CHIEF'S REPORT

Chief Steitz reported on several structure fires with one (1) being a house fire in Kirkwood and two (2) in Crestwood, and one (1) fatality and rescue on Old Gravois Road.

Chief Steitz next reported on the Opticom repairs being only \$27,000 and under budget for the year.

Chief Steitz also reported that the six (6) employees were in Indianapolis this year for FDIC and if the participation continues to be good the District will send more in coming years. He also reported that the crews participated in the Rockwood-Summit docudrama in preparation for Prom 2019. In addition, Chief Steitz reported that Truck #1337 was now in service and running.

SHOP STEWARD'S REPORT

Doug Ruse reported that a Community Outreach Committee had been formed and they will begin planning activities for all upcoming Community Outreach events.

Fenton Fire Protection District

Meeting of the Board of Directors

April 10, 2019

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Joe Boushard reported he continued to work with two (2) families to provide access ramps to their residences.

NEXT MEETING DATE

Wednesday, April 24, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:30 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (2) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (1) and (2) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:10 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

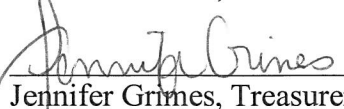
ADJOURNMENT

There being no further business before the Board of Directors, at 5:11p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

APRIL 24, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 24, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following directors were present for Roll Call:

Beth L Viviano

Jennifer Grimes

Tom Ascheman (by teleconference)

Also present were:

Chief Tom Steitz

District Fire Chief

Gary Wolfe

District Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

Prior to proceeding with review of meeting minutes and approval of bills, the Directors decided to allow Mr. Roy Mangan of Archimages, Inc. to make a presentation of the concepts and ideas developed by the District Steering Committee for construction of the Fenton Fire District house on Hawkins Road.

Initially, Mr. Mangan showed the total site plan with a schematic design and floor plan developed from the Fire District "wants and needs" and the exterior plans for the new firehouse as well. Mr. Mangan provided a basic timeline for work on the new firehouse so that in May and June the construction document phase with fine details should be completed and in July and August the bidding and construction process will begin.

The site plan showed the existing firehouse with the new firehouse adjacent to it. The new firehouse will be built while the existing firehouse remains in place and operational. The site plan showed landscaping along with retaining walls and the water quality areas required by MSD. The floor plan layout is condensed and efficient and meets the functional needs of the firefighters. The plan showed the bunkrooms and fitness area, 3 restrooms with showers in the center area and the adjacent training room and kitchen and dining area with dayroom. The three (3) bay areas for firefighting apparatus were shown with support areas for the bays with the de-con area with restrooms, lockers, the electrical room and EMS storage. Above those areas there is overhead room which can be used for additional training or for storage. A public restroom is included just off the main door to the firehouse and there is a screened outdoor area also.

**FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS
APRIL 24, 2019**

Page 2 of 4

Exterior elevations from all sides of the firehouse were shown. Mr. Mangan left the Archimages “finish board” with the Directors for their review for interior design choices such as carpeting. After the presentation and no questions from the Board or public, Mr. Mangan was excused from the meeting.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held April 10, 2019 were presented for review. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the minutes of the regular meeting held April 10, 2019. The motion was approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$178,645.53. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

moved by Director Grimes and seconded by Director Ascherman to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Steitz next presented the Board with the Treasurer’s Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 4/10/19</u>	<u>Balance as of 4/24/19</u>
General	\$8,833,788.83	\$8,518,017.80
Ambulance	\$3,066,588.56	\$2,830,597.16
Dispatch	\$496,267.59	\$491,200.38
Pension	\$20,508.92	\$20,523.42
Capital Project 2019	\$20,204,817.99	\$20,092,863.96
HRA	\$4,458.95	\$3,979.69
FSA	\$7,915.46	\$7,449.84

**FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

APRIL 24, 2019

Page 3 of 4

after discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

OLD BUSINESS – Chief Steitz and Assistant Chief Kaminski reported the steering committee would be meeting at House 2 and reviewing work to be performed for Houses 2 and 3 on Friday, April 26, 2019.

NEW BUSINESS

Next Chief Steitz discussed the March 2019 Financial Statement provided by District accountant Rick Rognan and advised the Board the Statement was in order with all “markers” showing there were no issues to discuss.

CHIEF'S REPORT

Chief Steitz reported there was a baby born at House 4 with assistance of the Fenton Fire crew and the baby was doing well. The District received notice its request for accreditation had been received and approved. The Labor-Management committee met recently with no outstanding issues to report.

SHOP STEWARD REPORT

There was no shop steward report.

PUBLIC COMMENT

Chairwoman Viviano next called for any public comment and there was none.

MISCELLANEOUS ANNOUNCEMENTS

There were none.

NEXT BOARD MEETING DATE

Wednesday, May 8, 2019 at 4:00 p.m.

ADJOURNMENT


There being no further discussion in the meeting, it was

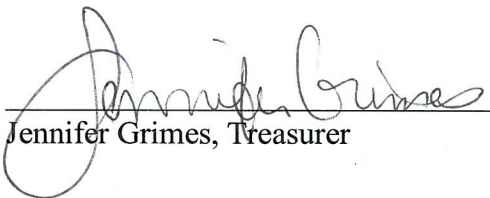
Moved by Director Grimes and seconded by Director Ascheman to adjourn the regular District meeting. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS
APRIL 24, 2019

Page 4 of 4

Respectfully submitted and attested to by:


Beth L Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 8, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 8, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via telephone)

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held April 24, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held April 24, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$164,570.03. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District
Meeting of the Board of Directors

May 8, 2019

Page 2 of 4

meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

	<u>Fund</u>	<u>Balance as of 4/24/19</u>	<u>Balance as of 5/8/19</u>
	General	\$8,697,835.47	\$9,305,214.51
	Ambulance	\$2,962,411.13	\$2,753,562.36
	Dispatch	\$493,027.20	\$493,305.34
	Pension	\$20,523.42	\$22,092.78
Capital Project 2019		\$20,119,447.13	\$19,144,180.38
	Debt Services	\$0.00	\$100.00
	HRA	\$3,979.69	\$1,251.41
	FSA	\$7,449.84	\$9,761.07

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski updated the Board on the status of Station #3. She indicated everything is moving right along. Phase 1 testing is underway. They are currently working on getting IT in order and the building remains on schedule for a late August 2019 ground breaking. Assistant Chief Kaminski said the next committee meeting is set for May 17, 2019 at 8:30 a.m.

Fenton Fire Protection District
Meeting of the Board of Directors

May 8, 2019

Page 3 of 4

NEW BUSINESS

Chief Steitz indicated the EMS open house is set for Saturday, May 18, 2019, 12-3 pm at Station #1. There will be vendors from Lowes, Bubble Bus and Marshal from Paw Patrol.

CHIEF'S REPORT

Chief Steitz reported that the rental house is now vacant. He advised the crews have engaged in training at the house and that Tri-County will begin training soon.

Chief Steitz reported the Central County 911 Audit was received and it was a clean opinion.

Chief Steitz advised the Battalion Chief testing will begin next week. He reported there were five (5) qualified candidates and believes the Administration will have a recommendation at the May 22, 2019 Board meeting.

Chief Steitz reported on several structure fires with one (1) being a house fire in Eureka and a save in Lone Elk Park.

SHOP STEWARD'S REPORT

Joe Boushard reported he is now the interim Shop Steward as Doug Ruse has stepped down to concentrate on his duties as the 7th District Vice President. He further reported that he is actively working on several community outreach programs.

NEXT MEETING DATE

Wednesday, May 22, 2019 at 4:00 p.m.

Fenton Fire Protection District

Meeting of the Board of Directors

May 8, 2019

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ADJOURNMENT

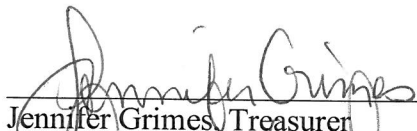
There being no further business before the Board of Directors, at 4:16 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

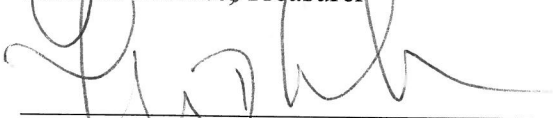
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

May 22, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 22, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following directors were present for Roll Call:

Beth L Viviano
Jennifer Grimes
Tom Ascheman

Also present were:

Chief Tom Steitz	District Fire Chief
Gary Wolfe	District Legal Counsel
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

PENSION PLAN

Initially, Chairwoman Viviano asked Mr. Aaron Schlipman from Lockton Financial Services to discuss the District pension plan. Mr. Schlipman reviewed some investment information from the 4th quarter of 2018 and discussed how this quarter was very poor. Mr. Schlipman went on to discuss the pension plan investments in 2019 which were significantly better. There were some changes made to the Plan's mid-cap growth managers after two (2) bad quarters where (1) Victory Munder was replaced with Harford Mid Cap Growth; (2) American Beacon was replaced with American Century Mid Cap Value and DFA Core Equity was removed with assets transferred to the Vanguard 500 Index.

Mr. Schlipman discussed the Plan's performance in 2019 as to all investments. He mentioned some litigation issues and that various states are beginning to examine government pension plans with several different approaches, but Missouri has not yet begun this work. Mr. Schlipman reviewed the state of the economy and first quarter of 2019 as far as market performance. He discussed briefly the state of emerging markets world-wide.

Finally, Mr. Schlipman reviewed the Plan's asset summary as to employer contributions, withdrawals, fees, dividends and earnings. He also showed the Plan's asset allocation to demonstrate it is within guidelines, specific investments made by the Plan and held a brief discussion on proprietary products and any impact on this Fund which is not apparent. After this

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

May 22, 2019

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discussion and with no questions from the Board, Mr. Schlipman was thanked for his time and excused from the meeting.

The Board of Directors also discussed their Procurement Action Plan to ensure money managers, brokers or investment counselors employed or used by the Plan utilize minorities and/or women to participate and assist the Plan. The Board was asked to adopt the Action Plan which included information from Lockton Financial Advisors, LLC that it employed one (1) minority and two (2) women who provide professional assistance to the Plan. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to adopt the District's Procurement Action Plan and to send this Plan to the Governor of Missouri's Minority Advocacy Commission and the Joint Committee on Public Employee Retirement. The motion was approved and unanimously carried 3-0.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held May 8, 2019 were presented for review. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the minutes of the regular meeting held May 8, 2019. The motion was approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$312,471.20. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

moved by Director Grimes and seconded by Director Ascherman to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

May 22, 2019

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TREASURER'S REPORT

Chief Steitz next presented the Board with the Treasurer's Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 5/8/19</u>	<u>Balance as of 5/22/19</u>
General	\$9,365,543.38	\$8,996,161.84
Ambulance	\$2,901,544.82	\$2,848,282.63
Dispatch	\$495,578.14	\$494,245.19
Pension	\$22,092.78	\$26,645.01
Capital Project 2019	\$19,144,180.38	\$19,144,180.38
Debt Services	\$100.00	\$100.00
HRA	\$1,251.41	\$3,593.44
FSA	\$9,761.07	\$10,885.54

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

OLD BUSINESS

Fire Marshal Chris Thiemann reported the District received the Phase 1 environmental report back on District House 2 and some contaminates were found to justify a Phase 2 examination of the site primarily due to some fill dirt which had been moved around on the site. Phase 2 will consist of core samples to determine if there are any contaminants in the dirt or ground water at the testing site and if some are found it will revert back to KP Development, which has the obligation to clean the area. This process will not cause a significant delay. House 3 was evaluated in Phase 1 testing and it was fine except for some fire foam that was found, but this is something that is regularly around the firehouses. Bids are being compiled for demolition of House 3 and the asbestos testing is to be done soon.

The Directors then discussed fire house environments as to light and green space areas, which are seen to be positive for stress and mental health.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

May 22, 2019

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Next, Ms. Ellen Witsberger of J.W. Terrill presented the District with various renewal bids for medical, dental and vision care for the District employees in 2019-2020. Initially, Ms. Witsberger presented the medical renewal bids and analysis from United Healthcare, Cigna and Aetna insurers. The analysis listed the benefit highlights and compared the current coverage benefits with options on coverage and price. The District is currently insured by United Healthcare, which presented a bid for the next one (1) year term at no cost increase to the District. After a thorough review and discussion of the medical options the Board was asked to decide which option to accept for the next term.

After the medical renewal analysis, Ms. Witsberger reviewed the same type of information for both dental and vision coverage for the next one (1) year term. Dental coverage included the current and renewal term for Delta Dental and Met Life Dental. There is an 8% premium increase from Delta Dental based on the dental claims history of the District in the last year. The Met Life quote was less than Delta Dental, but the in-network network of dentists was not as extensive as Delta Dental and the discount on charges is not as good as Delta. The Board and District employees discussed the choice and it was decided that Delta Dental provided a better option. Vision benefits from Eye Med were the same and guaranteed for 4 years. After discussion on the medical benefit coverage choices, it was

Moved by Director Grimes and seconded by Director Ascherman to keep medical coverage with United Healthcare for the next year. The motion was approved and unanimously carried 3-0. After discussion on the dental benefit coverage choices, it was

Moved by Director Grimes and seconded by Director Ascherman to keep dental coverage with Delta Dental for the next year. The motion was approved and unanimously carried 3-0. After discussion on the vision benefit coverage choices, it was

Moved by Director Grimes and seconded by Director Ascherman to keep vision coverage with Eye Med for the next year. The motion was approved and unanimously carried 3-0.

Next, District accountants Rognan and Associates reported on the April 2019 financial report presented by Mr. Rick Rognan. Mr. Rognan reported on the 2019 financials as compared to the 2018 numbers which showed the District was generally under budget on most line items and in very good financial shape. Analysis of the General Fund, Ambulance Fund and Dispatch Fund revenues and expenditures were discussed in detail for 2018 and 2019, as well as expected changes in the remainder of 2019. Mr. Rognan mentioned the District's move of money to earn more interest away from Commerce Bank and the positive impact on Fund revenues as a result.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

May 22, 2019

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After review of the April 2019 financial report, Mr. Rognan presented the District 2018 Amended Budget and asked the District to accept this Amended Budget. Revenue dollars remained the same and the only adjustment was on total expenditures that went over budget to help understand how the District was doing. The differences were small and this Amended Budget was the same process as the District does each year for the General Fund, Ambulance Fund, Pension and Dispatch Funds. The Capital Project Fund was also represented on this Amended Budget.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept the 2018 Amended Budget. The motion was approved and unanimously carried 3-0.

Finally, Mr. Rognan presented the District with the option of assigning \$4,379,316 of the 2018 general fund balance for the purpose of future appropriations and \$3,000,000 for future pension obligations.

Moved by Director Grimes and seconded by Director Ascherman to assign \$4,379,316 of the 2018 general fund balance for the purpose of future appropriations and \$3,000,000 for future pension obligations. The motion was approved and unanimously carried 3-0.

Chief Steitz reported on the District audit which is in process by Keith Slusser of Fick Eggemeyer and Williamson. The auditor found no issues of concern and is waiting for the actuarial report to complete the audit.

Director Grimes asked the Board to discuss future meeting dates after her work schedule was changed. The Board discussed moving the meeting date to Mondays or at other times and days during the week, but none worked as well as Wednesdays. Director Grimes is scheduled to work every other Wednesday so her work schedule will conflict with District meetings unless the Board agreed to have Wednesday meetings every other Wednesday which would allow 3 meetings per month on occasions. Since this schedule worked for the District and the Board of Directors it was decided to make this change to meet every other Wednesday for Board meetings. The next Board meeting will be June 5, 2019 and every other week going forward.

After this discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to move regular Board meetings to every other Wednesday. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

May 22, 2019

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CHIEF'S REPORT

Chief Steitz reported there were two (2) minor rescues for persons trapped in cars, which the District firefighters handled. No one was injured in either instance.

The District Steering Committee and the IT work is going well. A St. Louis County Police officer passed away and the District provided firefighters at a highway overpass to salute the officer. The District Open House was held and was a big success. The Chief and Board thanked all the District firefighters and employees involved in the process.

SHOP STEWARD REPORT

Joe Boushard reported he was elected shop steward, but had no specific report to make at this time.

PUBLIC COMMENT

There was no public comment at this time.

NEXT BOARD MEETING DATE

Wednesday, June 5, 2019 at 4:00 p.m.

ADJOURNMENT

There being no further discussion in the meeting, it was

Moved by Director Grimes and seconded by Director Ascherman to move to a closed session. The motion was approved and unanimously carried 3-0.

At the conclusion of the closed session of the Board of Directors and there being no further discussion in the meeting, it was


Moved by Director Grimes and seconded by Director Ascherman to adjourn the regular District meeting. The motion was approved and unanimously carried 3-0.

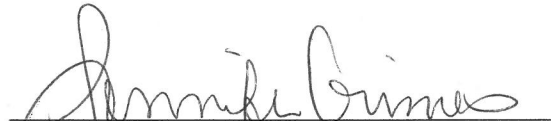
FENTON FIRE PROTECTION DISTRICT
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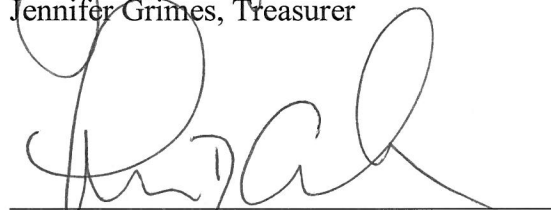
May 22, 2019

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Respectfully submitted and attested to by:


Beth L Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 5, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 22, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held May 22, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$166,208.39. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2019

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meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 5/22/19</u>	<u>Balance as of 6/5/19</u>
General	\$9,166,370.77	\$8,863,349.03
Ambulance	\$2,979,462.15	\$2,799,414.04
Dispatch	\$495,654.86	\$489,661.36
Pension	\$26,645.01	\$26,695.00
Capital Project 2019	\$19,144,180.38	\$19,127,953.12
Debt Services	\$100.00	\$100.17
HRA	\$3,593.44	\$6,455.51
FSA	\$10,885.54	\$13,202.81

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski updated the Board on the status of Station #3. She indicated everything remains on schedule. She indicated more meetings will be scheduled soon. Fire Marshal Thiemann reported the Phase 1 testing is completed and there is minimal asbestos so he will include remediation services in the bids. He noted they are beginning Phase 2 testing at House #2 and geo-tech core sampling at House #3.

Fenton Fire Protection District
Meeting of the Board of Directors

June 5, 2019

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NEW BUSINESS

Kimberly Smith reported on the P&C and worker's compensation insurance renewals. She met with Greg Lottes last week. Ms. Smith noted the P&C (property and casual) renewal was fairly stable with an approximate \$3,000.00 increase. Worker's Compensation, however, was not so due to a MOD rating increase of 1.21% based upon the District's three (3) year experience between 2016 and 2018 as well as salary increases. The total increase is \$87,214.00 with approximately \$61,000 of the increase coming from the MOD rating increase. Ms. Smith noted if the Board decides to accept the renewals the current increase of \$87,214.00 is based upon a lump sum payment which saves approximately 2%. The Board authorized the renewals and lump sum payment.

Ms. Smith reported that actions are being considered to help lower future costs such as: revamping how injuries are handled internally, having a dedicated MEM representative to expedite claims as well as utilization of third-party partners.

CHIEF'S REPORT

Chief Steitz reported that Legal Counsel had approved the Arch Images contract which was ultimately signed.

Chief Steitz reported on several structure fires with one (1) being a house fire in Mehlville and a grease fire at Denny's located in Mehlville which could possibly result in another claim for workers' compensation.

NEXT MEETING DATE

Wednesday, June 19, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:27 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

Fenton Fire Protection District
Meeting of the Board of Directors

June 5, 2019

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At 4:33 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

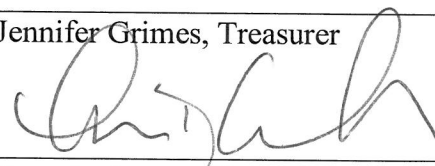
There being no further business before the Board of Directors, at 4:34 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 19, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 2:04 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascherman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Keith Slusser	District Auditor
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 5, 2019 were presented and it was

Moved by Director Ascherman and seconded by Director Grimes to approve the minutes of the regular and closed meeting held June 5, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$914,776.37. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2019

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meeting. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 6/5/19</u>	<u>Balance as of 6/19/19</u>
General	\$8,884,161.54	\$9,880,322.04
Ambulance	\$2,884,441.18	\$3,122,764.28
Dispatch	\$495,302.90	\$396,618.02
Pension	\$26,695.00	\$197,278.39
Capital Project		
2019	\$19,183,124.37	\$19,127,903.12
Debt Services	\$100.17	\$100.17
HRA	\$6,455.51	\$5,873.88
FSA	\$13,202.81	\$15,606.00

After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski updated the Board on the status of Station #3. She indicated everything continues to move along. She noted they continue to work on finalizing the bid process for the next meeting set for Tuesday at 8:30 a.m.

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2019

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NEW BUSINESS

Keith Slusser, with Fick, Eggemeyer & Williamson, presented a the 2018 audited financial report. He noted the report is a clean, unmodified opinion and no recommendations are needed. He noted the District's net position increased \$2,741,929.00 and the pension fund had a decrease in assets of \$2,300,000.00 due to Fourth Quarter earnings. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to file the 2018 audit as presented without the missing pension statistics. Motion passed and unanimously carried 3-0.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Rognan presented the Financial Report and Statements as of May 31, 2019. He indicated that with timing items the District used 39.84% of the general fund budget, or was (1.86%) under budget year to date, or (\$143,059.00); and 39.68% of the ambulance fund budget, or was (2.02%) under budget year to date, or (\$64,548.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had (\$2,036,116.00), or (23.24%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$2,173,904.00). The District has a reserve of 8.31 months compared to 6.46 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of May 31, 2019. Motion approved and unanimously carried 3-0.

Fire Marshal Thiemann next presented a resolution adding a fire hydrant west of Highland Drive. He noted the Missouri American Water District will add the hydrant at no cost to the District. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to resolve to approve and adopt a Fire Hydrant Resolution adding a fire hydrant west of Highland Drive. Resolution approved and unanimously adopted 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2019

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Chief Steitz discussed with the Board the need to replace the District's spare pumper. He noted the current spare is beginning to need significant costly repairs. Chief Steitz recommends selling the two (2) current spares and purchasing a stock pumper. He presented two (2) options, one from Rosenbauer and one from Pierce. Chief Steitz estimates the cost to be around \$560,000.00. After discussion on purchasing with bond proceeds, it was

Moved by Director Ascheman, and seconded by Director Grimes to authorize the purchase within the stated price range of approximately \$560,000.00. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz reported on several structure fires, one at Grand Slam Sports Bar and Grill in High Ridge and the other a house fire in Saline Valley.

Chief Steitz also reminded the Board that Andy Anderson will be sworn in as Battalion Chief tonight at 6 p.m.

NEXT MEETING DATE

Wednesday, July 3, 2019 at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:34 p.m., it was

Moved by Director Ascheman, and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

July 3, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 3, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 19, 2019 were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held June 19, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$368,077.59. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

July 3, 2019

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Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 6/19/19</u>	<u>Balance as of 7/3/19</u>
General	\$10,066,777.22	\$9,461,710.34
Ambulance	\$3,353,630.60	\$3,051,380.79
Dispatch	\$575,736.77	\$393,106.98
Pension	\$197,178.39	\$1,271.61
Capital Project		
2019	\$19,127,903.12	\$19,002,371.41
Debt Services	\$100.17	\$100.35
HRA	\$5,873.88	\$5,674.09
FSA	\$15,606.00	\$12,695.78

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief advised the Board the RFP for Station #3 has been approved by Legal Counsel and is ready for distribution. Arch Images indicated at least twelve (12) contractors have expressed interest in bidding on the project and Fire Marshal Thiemann is aware of several more.

CHIEF'S REPORT

Chief Steitz reported on several structure fires, one at a lightning strike with mostly damage to the outside

Fenton Fire Protection District

Meeting of the Board of Directors

July 3, 2019

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of the home and another apartment fire off Hawkins Road with damage to the kitchen only. Chief Steitz reported the crews had a flash flood rescue in Crestwood and the rescue boat was in action.

Chief Steitz next reported that they visited the Rosenbauer facility and found a pumper off the assembly line with 200 miles for \$550,000.00. He indicated the District, pursuant to Board approval at the June 19, 2019 meeting, executed a contract for purchase on July 2, 2019.

SHOP STEWARD'S REPORT

Joe Boushard introduced Steve McKinney as the new Assistant Shop Steward.

PUBLIC COMMENT

Andrew Yochin was present at the meeting in order to obtain his merit badge. The Board welcomed him and acknowledged his considerable efforts with the Boy Scouts.

NEXT MEETING DATE

Wednesday, July 17, 2019 at 4:00 p.m.

ADJOURNMENT

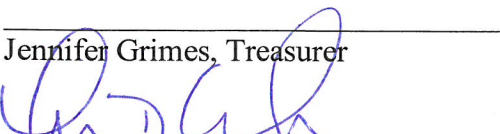
There being no further business before the Board of Directors, at 4:34 p.m., it was

Moved by Director Ascheman, and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 17, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 17, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via teleconference)
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Steve McKinney	Shop Steward

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 3, 2019 were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the regular and closed meeting held July 3, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$359,007.23. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District
Meeting of the Board of Directors

July 17, 2019

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meeting. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 7/3/19</u>	<u>Balance as of 7/17/19</u>
General	\$9,878,494.80	\$9,439,982.56
Ambulance	\$3,153,535.82	\$2,939,941.64
Dispatch	\$397,519.44	\$373,986.19
Pension	\$1,271.61	\$2,499.15
Capital Project		
2019	\$19,157,400.78	\$18,991,301.14
Debt Services	\$100.35	\$100.35
HRA	\$5,674.09	\$5,674.09
FSA	\$12,695.78	\$12,726.38

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski advised the Board that a Citizens Advisory Committee meeting was scheduled for August 13, 2019 to review Station #3 plans and provide an update on all projects.

Fire Marshal Thiemann advised the Board that the testing for asbestos at Station #3 was complete and boring samples were being taken at the Station #2 site.

Fenton Fire Protection District

Meeting of the Board of Directors

July 17, 2019

Page 3 of 4

NEW BUSINESS

Chief Steitz presented the quarterly collateralization report. He noted all banks were 100% collateralized to the \$250,000 FDIC coverage limits and as of June 30, 2019 the amount protected was \$800,667.28.

Chief Steitz next presented the Board with a proclamation for signature commemorating Deputy Chief Dan Sutton's retirement from the District.

Chief Steitz next addressed the replacement of Vehicle 1329. He noted the current budget has \$170,000.00 set aside for the replacement apparatus. The committee found a suitable replacement through the HGAC bid for \$150,699.00. With the early purchase option it would be approximately \$145,000.00. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the purchase of Truck 1329 through the HGAC bid in the amount of \$150,699.00. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz reported on several accidents on Highway 44 and structure fires. He noted the accidents on Highway 44 both involved ejections with one death. The structure fire was a house fire with dangerous toxins from a flat screen TV. The crew rescued two (2) cats without incident.

Chief Steitz advised the Board the Battalion Chief process was underway and testing would take place the second week of September, 2019.

Fire Marshal Thiemann advised the Board that he was in the process of developing the RFP for demolition services to the old rental property.

NEXT MEETING DATE

Wednesday, July 31, 2019 at 4:00 p.m.

Fenton Fire Protection District
Meeting of the Board of Directors

July 17, 2019

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ADJOURNMENT

There being no further business before the Board of Directors, at 4:13 p.m., it was

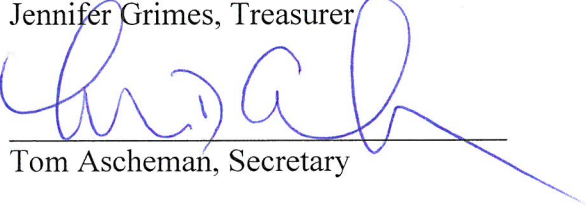
Moved by Director Ascheman, and seconded by Director Grimes to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 31, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via teleconference)
Tom Ascherman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Steve McKinney	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 17, 2019 were presented and it was

Moved by Director Ascherman and seconded by Director Grimes to approve the minutes of the regular and closed meeting held July 17, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$743,968.18. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2019

Page 2 of 4

meeting. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 7/17/19</u>	<u>Balance as of 7/31/19</u>
General	\$9,627,019.62	\$9,278,287.20
Ambulance	\$3,074,641.55	\$2,878,287.20
Dispatch	\$392,313.64	\$423,250.77
Pension	\$2,499.15	\$2,676.61
Capital Project		
2019	\$19,002,371.41	\$18,381,254.11
Debt Services	\$100.35	\$100.35
HRA	\$5,674.09	\$4,619.11
FSA	\$12,726.38	\$7,434.38

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Steitz advised the Board that Station #3 is getting close to going out for RFPs.

Chief Steitz further advised the Board that he still has not received any updates on the Fenton Logistics Park property. He assumes they are waiting to hear back from MoDOT.

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2019

Page 3 of 4

Chief Steitz indicated the RFP for demolition services had been posted and will remain open for two (2) more weeks.

NEW BUSINESS

Rick Rognan presented the 2019 Preliminary Tax Assessments. He noted the figures are positive and while likely be subject to change given the dramatic increases. Post BOE, for July 1, 2018, to the Preliminary 2019 figures has a total increase of \$131,217,649.00, or 12.98%. However, with the new Debt Service tax of \$0.1750 the total tax rate for 2019 is \$1.5350 versus \$1.3600 last year. The Public Hearing was set for September 25, 2019 at 4 p.m.

Mr. Rognan next presented the Financial Report and Statements as of June 30, 2019. He indicated that with timing items the District used 49.37% of the general fund budget, or was (0.43%) under budget year to date, or (\$33,073.00); and 49.72% of the ambulance fund budget, or was (0.28%) under budget year to date, or (\$8,947.00).

Mr. Rognan indicated that for the six (6) month period year versus last year, the District had \$171,173.00, or 1.93% more in tax revenue and miscellaneous and bond refinancing income. The District had revenue over expenditures in the amount of \$68,197.00. The District has a reserve of 10.87 months compared to 6.42 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascherman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of June 30, 2019. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz indicated there were no major structure fires to report but did report on Firefighter/Paramedic Tony Royslance's save on a shooting response helped save one of the victim's lives.

Chief Steitz next advised the new pumper was at Sentinal being equipped and he hoped to have it in service within the next few weeks.

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2019

Page 4 of 4

Chief Steitz also advised the Board the new Rescue Boat had been ordered, but the District was waiting on grant monies, if approved, to help off-set the costs. He indicated the split would be 90/10 with the government paying 90% of the cost. Chief Steitz said we should know by September 30, 2019.

NEXT MEETING DATE

Wednesday, August 14, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:30 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to go into Closed Session for purposes of real estate and personnel to Section 610.021 (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 4:53 p.m., Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT


There being no further business before the Board of Directors, at 4:54 p.m., it was

Moved by Director Ascheman, and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

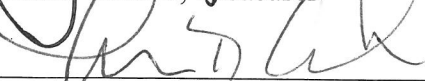
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 14, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Aaron Schlipman	Fund Pension Consultant
Tom Meyer	Pension Trustee

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 31, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held July 31, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Assistant Chief Kaminski presented the Board with the bills for review and payment, which totaled \$209,659.76. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2019

Page 2 of 4

meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Assistant Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

<u>Fund</u>	<u>Balance as of 7/31/19</u>	<u>Balance as of 8/14/19</u>
General	\$9,306,241.17	\$9,130,130.32
Ambulance	\$2,979,824.98	\$2,837,057.50
Dispatch	\$426,699.80	\$423,605.88
Pension	\$2,676.61	\$4,849.39
Capital Project		
2019	\$18,991,301.14	\$18,330,840.01
Debt Services	\$100.35	\$100.54
HRA	\$4,619.11	\$3,090.39
FSA	\$7,434.38	\$5,481.07

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski advised the Citizens Advisory Committee met last night. She advised Arch Images gave a thirty (30) minute presentation and then all discussed the current situations with Stations #2 and 3 as well as Station #1 and 4. All agreed there is time to make any decisions regarding Station #4 and to see if we can re-approach St. Louis County or if other property becomes available.

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2019

Page 3 of 4

NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the second quarter 2019. Fund balance as of June 30, 2019 was \$32,542,713.00 with a beginning balance of \$31,680,322.00 with employer contributions of \$0.00, quarterly earnings of \$1,171,069.00 and benefits paid of (\$310,656.00). The Fund outperformed the benchmark 3.70% versus 3.42% for the second quarter and 7.58% versus 7.08% YTD. Mr. Schlipman advised that all asset allocations were within range and there was one (1) Fund on the watch list, DFA US Large Cap Value I. He noted the Fund is heavily weighted in utilities and real estate and both sectors were down this past quarter. No action is required at this time.

Mr. Schlipman was thanked for his time and excused from the meeting.

Fund Counsel, Dan McLaughlin briefly discussed the proposed pension changes and indicated Chief Steitz was trying to arrange a meeting for next week. He advised the major change would be to the non-first responder early retirement and normal retirement ages.

Assistant Chief Kaminski next opened the Demolition Bids for house located at 1652 Smizer Mill Road. There were two (2) bidders: S. Schafer Excavating who came in at \$26,700.00 and Marshal Wrecking, LLC who came in at \$42,730.00. The bids were turned over to the Fire Marshal's office for review and recommendation.

Assistant Chief Kaminski's next presented the Section 105.485 RSMo bi-annual Missouri Ethics Commission Ethics Ordinance relative to conflicts of interest. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt the Missouri Ethics Commission Ethics Ordinance. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Assistant Chief Kaminski reminded the Board of Deputy Chief Sutton's retirement party Monday, August 26, 2019, 10 a.m. at Station #1.

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2019

Page 4 of 4

Assistant Chief Kaminski next advised the crews had a water rescue yesterday utilizing the new boat and everything went well.

SHOP STEWARD'S REPORT

Joe Boushard reported the labor-management meeting went well and that the annual Pink T-Shirt design is currently underway. Mr. Boushard next advised that three (3) tables to the St. Clair Auxiliary had been donated by Jenny Goede.

NEXT MEETING DATE

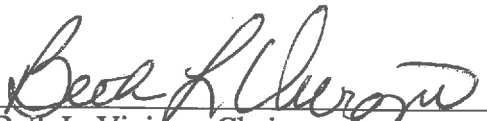
Wednesday, August 28, 2019 at 4:00 p.m.

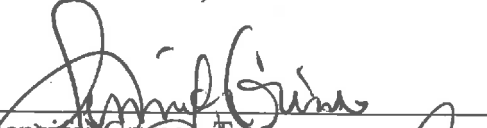
ADJOURNMENT

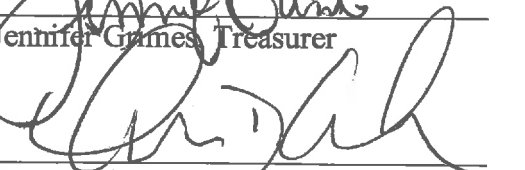
There being no further business before the Board of Directors, at 5:03 p.m., it was

Moved by Director Grimes, and seconded by Director Ascherman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

August 28, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 28, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following directors were present for Roll Call:

Beth L Viviano

Jennifer Grimes

Tom Ascheman

Also present were:

Chief Tom Steitz District Fire Chief

Gary Wolfe District Legal Counsel

Romona Kaminski District Assistant Fire Chief

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held August 14, 2019 were presented for review. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular meeting held August 14, 2019. The motion was approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$371,540.15. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

August 28, 2019

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TREASURER'S REPORT

Chief Steitz next presented the Board with the Treasurer's Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, Debt Services, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 8/14/19</u>	<u>Balance as of 8/28/19</u>
General	\$9,161,679.79	\$8,779,911.11
Ambulance	\$2,924,042.08	\$2,734,435.87
Dispatch	\$425,701.90	\$420,815.21
Pension	\$4,849.39	\$4,849.39
Capital Project 2019	\$18,422,817.63	\$18,280,067.71
Debt Services	\$100.54	\$100.54
HRA	\$3,090.39	\$6,107.83
FSA	\$5,481.07	\$3,236.43

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski reported the demolition of fire house #3 was moving forward.

Next, Chief Steitz discussed the Pension Plan Restatement Resolution 19-01 which had been previously reviewed by the Board and approved by legal counsel.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve Pension Plan Restatement Resolution 19-01. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

August 28, 2019

Page 3 of 4

NEW BUSINESS

Next, District accountants Rognan and Associates reported on the July 2019 financial report presented by Mr. Rick Rognan. Mr. Rognan reported on the 2019 financials as compared to the 2018 numbers which showed where the District was either over or under budget on most line items and in very good financial shape. Analysis of the General Fund, Ambulance Fund and Dispatch Fund revenues and expenditures were discussed in detail for 2018 and 2019 and as to expected changes in the remainder of 2019. Mr. Rognan mentioned the District's move of money to earn more interest away from Commerce Bank and the positive impact on Fund revenues as a result.

In addition, Mr. Rognan discussed the Fire District Public Hearing Notice and confirmed the September 25, 2019 hearing date was agreeable to the Board. The purpose of the hearing is to discuss the tax rate set to produce revenues for the District.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the Public Hearing Notice for September 25, 2019. The motion was approved and unanimously carried 3-0.

Next, Fire Marshal Chris Thiemann reported on the two (2) bids received by the District for the demolition work at 1625 Smizer Mill Road. Because the difference in the amount of the bids was significant, Fire Marshal Thiemann sent a detailed questionnaire to each of the two (2) companies who bid the work to see if there was a difference in the scope of the work to be provided. Answers to the questions were sent to the District and it became obvious the company from Perryville, Missouri was not going to provide the scope of services necessary for the project and this explained the level of its initial bid. The Board, Chief Steitz and Fire Marshal Thiemann discussed the bids and the work to be performed for the House #3 demolition.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept the Marschel Wrecking bid as the best bid for the House #3 demolition. The motion was approved and unanimously carried 3-0.

**FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

August 28, 2019

Page 4 of 4

CHIEF'S REPORT

Chief Steitz reported there was a house fire in High Ridge where several pieces of District equipment responded. During the recent heavy rains, there were multiple flash flood water rescues necessary and he detailed a driver on Meramec Station Road who had to be removed from her car and taken to safety. The new District rescue boat has been in the Meramec River twice recently for training. The retirement party for District Deputy Chief Sutton went very well and Chief Sutton was appreciative of the effort. Chief Steitz also mentioned that District overtime was up recently but it was not a concern.

SHOP STEWARD REPORT

There was no Shop Steward Report.

PUBLIC COMMENT

There was no public comment at this time.

NEXT BOARD MEETING DATE

Wednesday, September 11, 2019 at 4:00 p.m.

ADJOURNMENT

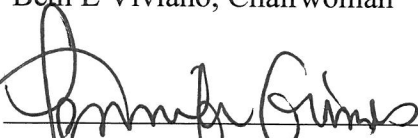
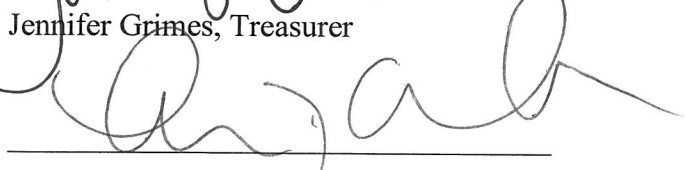
There being no further discussion in the meeting, it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the regular District meeting. The motion was approved and unanimously carried 3-0.

Respectfully submitted and attested to by:



Beth L Viviano, Chairwoman


Jennifer Grimes, Treasurer
Tom Ascheman, Secretary

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

September 11, 2019

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 11, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following directors were present for Roll Call:

Beth L Viviano
Jennifer Grimes
Tom Ascheman

Also present were:

Chief Tom Steitz	District Fire Chief
Gary Wolfe	District Legal Counsel
Romona Kaminski	District Assistant Fire Chief

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held August 28, 2019 were presented for review. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular meeting held August 28, 2019. The motion was approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$137,692.14. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

September 11, 2019

Page 2 of 4

TREASURER'S REPORT

Chief Steitz stated the District received a tax check in the amount of \$20,662.76 and then presented the Board with the Treasurer's Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, Debt Services, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 8/28/19</u>	<u>Balance as of 9/11/19</u>
General	\$8,959,982.66	\$9,042,316.51
Ambulance	\$2,864,097.02	\$2,684,552.16
Dispatch	\$423,743.14	\$419,524.46
Pension	\$4,840.19	\$6,338.47
Capital Project 2019	\$18,330,840.01	\$18,301,476.83
Debt Services	\$100.54	\$100.75
HRA	\$6,107.83	\$4,286.35
FSA	\$3,236.43	\$2,440.06

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski reported there was a meeting at Fire House #3 involving District IT, which is getting closer to a finished product for what is needed. The District continues to move forward on demolition of House #3 and Fire Marshal Thiemann spoke and stated asbestos removal will begin on September 17 or 18 and once utilities are disconnected Deputy Chief Mueller will conduct training with firefighters at the site. Demolition will start after the training session on or about September 30 and should be completed in about five (5) days. The demolition company will attempt to complete grading of the site so that it is close to the finished grade site, which may save steps in the construction process and save money for the District.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

September 11, 2019

Page 3 of 4

NEW BUSINESS

Firefighter Joel Cooper requested an extension of his employment with the District past the normal retirement age to at least April 1, 2021. The Board acknowledged the request and agreed to this employment extension.

CHIEF'S REPORT

Chief Steitz reported there were two (2) building fires that the District personnel responded to. One in High Ridge where the building was fully involved and District equipment 1334, 1314 and 1302 responded. The other fire was in Pacific, Missouri and involved several persons trapped in the building and resulted in a fatality.

There was an incident with a school bus carrying a soccer team and the bus had overheated brakes requiring assistance from the District. In addition to attending to the bus, the District used several pieces of equipment to transport the soccer players to their game and the Chief applauded this cooperation by the District.

Chief Steitz reported District vehicle 1394 was placed in service and will be used as a spare. The District Trailblazer was purchased by Battalion Chief Anderson for \$1,650.00. The District will conduct Platform training with St. Clare. The District Safety Conference will be held at Rockwood School District on September 12, 2019 and this will involve training with school district teachers.

Finally, Chief Steitz asked for a moment of silence in remembrance of the September 11, 2001 attack on the United States and World Trade Center.

SHOP STEWARD REPORT

Joe Boushard reported the Pink Shirts were now for sale on the District website at ffco.org. The goal is to sell as many as they can and make a donation to St. Clare Hospital. He reported there were two (2) near drownings on the Meramec River recently so the firefighters found life vests, which were on sale at about 70% off and they purchased about twenty (20) vests which will be offered to the public next spring.

PUBLIC COMMENT

There was no public comment at this time.

NEXT BOARD MEETING DATE

Wednesday, September 25, 2019 at 4:00 p.m.

**FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

September 11, 2019

Page 4 of 4

There was a need to have a closed session following the meeting so at 4:17 p.m. it was,

Moved by Director Grimes and seconded by Director Ascheman to adjourn the regular District meeting and move to a closed session. The motion was approved and unanimously carried 3-0.

ADJOURNMENT

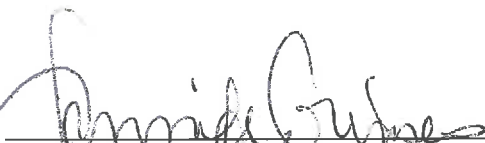
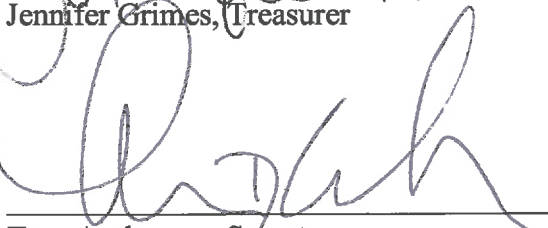
Following the adjournment of the Closed Session of the September 11, 2019 Board meeting at 4:46 p.m. and there being no further business before the Board of Directors for the regular meeting, it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the regular Board meeting. The motion was approved and unanimously carried 3-0.

Respectfully submitted and attested to by:



Beth L Viviano, Chairwoman


Jennifer Grimes, Treasurer
Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2019

Page 1 of 6

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 25, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 11, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held September 11, 2019. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

September 25, 2019

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$321,601.48. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 9/11/19</u>	<u>Balance as of 9/25/19</u>
General	\$9,074,566.90	\$8,724,508.82
Ambulance	\$2,775,442.28	\$2,846,611.23
Dispatch	\$422,289.80	\$417,956.40
Pension	\$6,338.47	\$6,338.47
Capital Project		
2019	\$18,312,448.53	\$18,284,586.27
Debt Services	\$100.75	\$100.75
HRA	\$4,286.35	\$2,554.00
FSA	\$2,440.06	\$3,789.60

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

September 25, 2019

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PUBLIC NOTICE

Rick Rognan presented the amended property tax rates to be set by the District for the purpose of producing revenues which will budget for the fiscal year beginning January 1, 2020, to be collected from the property tax. Mr. Rognan noted that each tax rate, Residential, Agricultural, Commercial and Personal Property, are determined by dividing the amount of revenue required by the current year assessed valuation (less any tax increment finance district). The result is then multiplied by 100 so the tax rate will be expressed in cents, per \$100.00 of assessed valuation. Mr. Rognan advised that all rates will be rolled back with Hancock due to the increase in assessments. He further noted that Residential and Commercial were rolled back for all funds but with the addition of the Debt Service Fund the overall tax rate increased \$0.1750. In all there will most likely be 17.52%, or \$2,425,862.00 more in total tax assessments to begin the budget for 2020 than 2019.

Mr. Rognan presented the combined total tax rates for all funds, including General, Pension, Dispatch, Debt Services and Emergency Medical Service for 2018 for each individual tax rate (Residential, Agricultural, Commercial and Personal Property) as follows:

<u>Residential</u>	<u>Agricultural</u>	<u>Commercial</u>	<u>Personal Property</u>
1.4430	1.4410	1.4380	1.5350

Mr. Rognan also discussed the need to review the \$20,548,410.00 in TIFS and the subjected reimbursement according to the previously approved Senate Bill 870 Reimbursement Rate for Chapter 99, 100 and 353 TIFS.

Chairman Viviano called for discussion and public comment, there being none, Resolution 19-02, the amended property tax rates to be set by the District for the purpose of producing revenues, was presented and after discussion it was

Moved by Director Grimes, and seconded by Director Ascherman to adopt Resolution 19-02 setting the 2019 rate. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

September 25, 2019

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OLD BUSINESS

Assistant Chief Kaminski advised there was not much to report. She indicated training was taking place at the house by Station #3 and Arch Images is currently working on designs for Station #1 and Headquarters.

NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of August 31, 2019. He indicated that with timing items the District used 65.57% of the general fund budget, or was (1.03%) under budget year to date, or (\$79,221.00); and 66.10% of the ambulance fund budget, or was (0.50%) under budget year to date, or (\$15,977.00).

Mr. Rognan indicated that for the eight (8) month period year versus last year, the District had \$266,164.00, or 2.94% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$187,723.00). The District has a reserve of 11.46 months compared to 6.48 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of August 31, 2019. Motion approved and unanimously carried 3-0.

Chief Steitz next presented the Summit Ridge Estates Hydrant Resolution for a twenty-five (25) home development. It would require the installation of two (2) hydrants at the development. After discussion, it was

Moved by Director Ascherman, and seconded by Director Grimes to adopt the Summit Ridge Estates Hydrant Resolution. Motion approved and unanimously carried 3-0.

Deputy Chief McCarthy next addressed the need to purchase two (2) Stryker/Physio LifePak 15 Cardiac Monitors. He noted there was \$400,000.00 currently budgeted for monitors. DC McCarthy said the District currently has eight (8) monitors but with the addition of the new apparatus there will be the need for more. He would like to go through the Savvik Buying Group

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2019

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in Wisconsin where we could get two (2) monitors for \$60,705.00. Legal Counsel advised that so long as the buying group would disclose their bidding requirements the District could utilize the buying groups pricing. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the purchase of two (2) Stryker/Physio LifePak 15 Cardiac Monitors through the Savvik Buying Group. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz advised the command staff participated in the Rockwood School District's Safety Event and all went well.

Chief Steitz further reported Assistant Chief Kaminski along with himself attended Mr. Rognan's class on TIFS and will begin to track various municipalities meetings and agendas with annual notifications to those same municipalities and taxing agencies.

Chief Steitz also reported the District will participate in the annual Hot Dogs and Hero's event at Chesterfield Plaza with all proceeds going to a Monarch firefighter with prostate cancer.

Chief Steitz also discussed the recent news release surrounding the remarkable births of eight new babies in the District and 2020 crew changes. He noted they would be minimal this year.

Chief Steitz presented the Board with the Avarad Plaque and Certificate of Appreciation received on behalf of the District by the State Fire Marshal for being one of seven accredited Districts or Departments in the State of Missouri. He noted the District was the smallest agency to receive the award.

Assistant Chief Kaminski next advised the crews had a water rescue yesterday with the new boat and everything went well.

SHOP STEWARD'S REPORT

Joe Boushard reported the Shop's golf tournament was this coming Friday at Paradise Valley Golf Course and mentioned the annual Pink T-Shirt design remained on sale.

Fenton Fire Protection District
Meeting of the Board of Directors

September 25, 2019

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PUBLIC COMMENT

Tom Quarnstrom, with Paul Davis, representing a business located off of Horan and Larkin Williams discussed the current flooding issues and MSD position relative to the flooding creek through the business district located in the area. Mr. Quarnstorm discussed the District's ability to work with the City of Fenton Board of Alderman to help reach a resolution to the on-going damns and other obstacles causing flooding and extreme damage to area businesses of over \$600,000.00. The Board thanked Mr. Quarnstrom for his time and concern.

NEXT MEETING DATE

Wednesday, October 9, 2019 at 4:00 p.m.

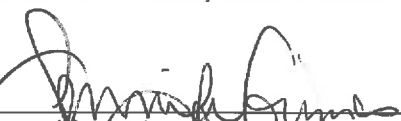
ADJOURNMENT

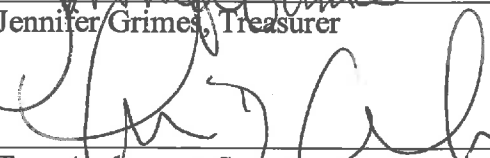
There being no further business before the Board of Directors, at 5:03 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 9, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Roy Mangan	Arch Images

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 25, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held September 25, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$104,069.34. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2019

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meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 9/25/19</u>	<u>Balance as of 10/9/19</u>
General	\$8,889,723.98	\$8,574,305.81
Ambulance	\$2,973,503.21	\$2,804,176.06
Dispatch	\$419,580.96	\$415,634.46
Pension	\$6,338.47	\$7,372.49
Capital Project		
2019	\$18,301,476.83	\$18,314,809.30
Debt Services	\$100.75	\$100.93
HRA	\$2,554.00	\$2,420.26
FSA	\$3,789.60	\$1,247.35

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Roy Mangan, with Arch Images, was present to discuss the bid process for general contractors at Station #3. He is looking to have Legal Counsel approve the necessary language so the process could be started next week with the bid being publicized. Mr. Mangan advised it would be a four (4) week bid process with interested contractors taking part in a pre-bid meeting with responses being due mid-November. He indicated Arch Images has a list of contractors it typically utilizes

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2019

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but this being a public project anyone that is bonded may submit a bid. Mr. Mangan's only concern is with this being a good building environment we might see high bid numbers as most contractors are busy.

Moved by Director Grimes, and seconded by Director Ascherman to approve starting the general contractor's bid process for Station #3 subject to approval by Legal Counsel. Motion passed and unanimously carried 3-0.

Fire Marshal Thiemann discussed that the demolition on Station #3 will begin tomorrow. Mr. Mangan advised he will clean up the bid to reflect the same.

Mr. Mangan was thanked for his time and excused from the meeting.

NEW BUSINESS

Chief Steitz presented the annual Senate Bill 870 notification letters to all taxing authorities. The notification reminds the authorities of the District's rights to set reimbursement rates for all Chapter 99, 100 and 397 TIFS. Chairwoman Viviano signed the letters.

Chief Steitz next presented the Quarterly Collateralization Reports. He indicated all District banks are fully collateralized and as of September 30, 2019 the amount of funds protected by FDIC insurance was \$500,674.88.

CHIEF'S REPORT

Chief Steitz advised he received a letter from State Auditor Nicole Calloway's office indicating the District's year-end fiscal audit had been received and was on file.

Chief Steitz reported on two (2) incidents: a vehicle rescue in Saline Valley, which he noted there was not any injuries to report; and a working fire at an asphalt plant off Antire Road.

Chief Steitz also indicated there will be a preliminary budget meeting for 2020 soon.

Fenton Fire Protection District
Meeting of the Board of Directors

October 9, 2019

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NEXT MEETING DATE

Wednesday, October 23, 2019 at 4:00 p.m.

ADJOURNMENT

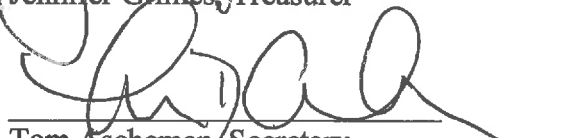
There being no further business before the Board of Directors, at 4:15 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

October 23, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 23, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following directors were present for Roll Call:

Beth L Viviano
Jennifer Grimes
Tom Ascheman

Also present were:

Chief Tom Steitz	District Fire Chief
Gary Wolfe	District Legal Counsel
Romona Kaminski	District Assistant Fire Chief

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held October 9, 2019 were presented for review. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular meeting held October 9, 2019. The motion was approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$389,107.77. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

October 23, 2019

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TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, Debt Services, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 10/9/19</u>	<u>Balance as of 10/23/19</u>
General	\$8,598,326.00	\$8,230,184.08
Ambulance	\$2,887,056.05	\$2,699,659.83
Dispatch	\$419,335.22	\$413,406.33
Pension	\$7,372.49	\$7,372.49
Capital Project 2019	\$18,314,809.30	\$18,245,265.09
Debt Services	\$100.93	\$100.93
HRA	\$2,420.26	\$2,420.46
FSA	\$1,247.35	\$4,038.47

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

OLD BUSINESS

Chief Steitz reported on the Operations and Capital Projects Update. The Fire House #3 demolition continues with the tear-down of the house next to House 3 and a grinder will be used to grind up the trees in the area. A large cistern was found on the property of the house next to Fire House 3 which was about 30 feet deep. The cistern will be filled in with dirt and the dirt will be compacted until it is certain the cistern fill-in is stable and will not settle. This additional work will increase the bid costs a little. This work should be done by Tuesday, October 29, 2019. Bids will be mailed out Friday, October 25, 2019 after a few additional questions are resolved between Chief Steitz and legal.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

October 23, 2019

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The update on Fire House 2 is that Fenton Logistics is moving the site of House 2 so Fenton Logistics can purchase seven-tenths of an acre next to International Paper. This moves House 2 further west which is good as it allows quicker access to the outer road. The property location is cleaner, up high and closer to Bowles Avenue. Chief Steitz does not expect any progress on this project before the end of this year and in the meantime the District is making interest on the bond.

NEW BUSINESS

Next, District accountants Rognan and Associates reported on the September 2019 financial report presented by Mr. Rick Rognan. Mr. Rognan reported on the 2019 financials as compared to the 2018 numbers which showed the District was generally under budget on most line items and in very good financial shape. Analysis of the General Fund, Ambulance Fund and Dispatch Fund revenues and expenditures were discussed in detail for 2018 and 2019 and as to expected changes in the remainder of 2019. Mr. Rognan mentioned the District's move of money to earn more interest away from Commerce Bank and the positive impact on Fund revenues as a result. As far as reserve months, there is an increase of 4.97 months from 6.48 to a new total of 11.45 reserve months. This increase in reserve months means the District will be near one-year's reserves for expenses and if it does not occur this year it will next year. As far as annual calls this year the fire rescue is up 30 calls and ambulance calls are up 50 calls which is about a 2% change from last year.

The next order of New Business involved bids for a new District ambulance and the District received four (4) bids. The first bid was from Osage Ambulance and it was for \$233,625.00 with a trade-in. The second bid was from Foster Coach Sales for \$271,074. The third bid from American Response Vehicles was for \$231,281 with a trade-in. The fourth and final bid was from Feld Fire for \$245,260. These bids will be referred to the committee, which will provide its recommendation to the Board at the next scheduled meeting.

Next, Chief Steitz and Fire Marshal Thiemann reported on a Board Resolution for three (3) new fire hydrants to be installed in a new residential subdivision named Summer Crest. There will be two (2) new additional streets and homes (about 27) in this subdivision and the District's requirements and ordinance specifications are being met.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept the Hydrant Resolution for Summer Crest subdivision per the Fire Marshal's recommendation. The motion was approved and unanimously carried 3-0.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

October 23, 2019

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Next, the Directors discussed meeting dates during the upcoming holiday season. The only conflict is for the first scheduled meeting date on Wednesday, January 1, 2020, which is New Year's Day. After discussion with Kim as to the need for a Director to sign checks, it was decided to skip the first Board meeting on January 1, 2020 and to have the remaining two (2) Board meetings later that month.

CHIEF'S REPORT

Chief Steitz reported the District received a "unit citation" for the water rescue in Sunset Hills last December. Firefighter Rich Webster also received a medal of valor for his actions on the scene.

Chief Steitz also reported on several fires to which the District responded. There was an "in-District" kitchen fire with no injuries. There were also two (2) fire responses in Valley Park at an apartment and a house where a furnace caught fire.

Chief Steitz reported the District did not receive a grant for a new watercraft. The District will still proceed to purchase a new watercraft similar to a "john" boat and not an inflatable boat. Captain Evrard is working on a Request for Proposal (RFP) for a new boat.

Flu shots will be offered at the next Board meeting.

The District is in the process of attempting to sell equipment 1394 and 1395. If the District cannot sell this equipment by the end of the year it will be donated to the State Fire Marshal for a needy department and the District will be protected from any future liability on the equipment.

Finally, Chief Steitz presented the Preliminary Operating Budget for year 2020 to the Board for review and discussion at a later date.

SHOP STEWARD REPORT

Joe Boushard reported the Pink Shirts were still for sale on the District website at ffco.org/store. There will be a mouse race on November 15, 2019 at Andre's Banquet Hall with proceeds to purchase coats for needy children. There will also be a trivia night sometime in the future and the firefighters will adopt and help four (4) families during the holidays. Joe Boushard then reported that if someone purchases items on Amazon at Amazon/Smile the person can designate a charity for Amazon to make a donation. Joe uses Fenton Community Outreach.

PUBLIC COMMENT

There was no public comment at this time.

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

October 23, 2019

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NEXT BOARD MEETING DATE

Wednesday, November 6, 2019 at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors for the regular meeting, it was

Moved by Director Grimes and seconded by Director Ascherman to adjourn the regular Board meeting. The motion was approved and unanimously carried 3-0.

Respectfully submitted and attested to by:

Beth L Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

November 6, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Tuesday, November 6, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Assistant Chief
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held October 23, 2019 were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the regular meeting held October 23, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills as of November 6, 2019 for review and payment, which totaled \$110,242.08. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

November 6, 2019

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Moved by Director Ascheman, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds as of November 6, 2019. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 10/23/19</u>	<u>Balance as of 11/6/19</u>
General	\$8,405,146.45	\$8,075,713.64
Ambulance	\$2,833,483.73	\$2,646,377.37
Dispatch	\$414,562.53	\$405,839.90
Pension	\$7,372.49	\$7,384.41
Capital Project		
2019	\$18,314,809.30	\$18,275,286.80
Debt Services	\$100.93	\$101.12
HRA	\$2,420.26	\$1,915.66
FSA	\$4,038.47	\$3,983.13

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Steitz informed the Board of Directors that prior to the Board Meeting, he and Assistant Chief Kaminski attended the bid proposal meeting at House 3. Roy Mangan, with Arch Images, was also present to answer questions and review the building site for the new House 3. Mr. Mangan was impressed with the turnout of contractors, which lessened his concerns about the District receiving competitive bid proposals.

Fenton Fire Protection District
Meeting of the Board of Directors

November 6, 2019

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NEW BUSINESS

Chief Steitz reviewed the memo from Deputy Chief McCarthy with the EMS Committee's recommendation for the purchase of a new ambulance. The recommendation is to purchase a 2020 Ford/AEV ambulance from American Response Vehicles of Columbia, MO for the amount of \$231,281.00. Of the four proposals submitted, this was the lowest bid after trade in. Delivery of the new ambulance is expected by the second quarter of 2020.

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to follow the recommendation and purchase the new ambulance from American Response Vehicles for the after trade in price of \$231,281.00. Motion approved and unanimously carried 3-0.

Chief Steitz presented the Directors with a breakdown of Director's fees for 2019. A copy of which is attached hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Steitz informed that he had received the tax rate certification letters from Nicole Calloway, Missouri State Auditor.

Chief Steitz reported on three (3) incidents: all were structure fires, two (2) within the District and one (1) was a mutual aid call to assist the Eureka Fire Protection District.

SHOP STEWARD REPORT

Joe Boushard reminded the Board of Directors about the mouse races coming up this Friday, November 15, 2019 at Andre's Banquet Hall to raise funds to purchase coats for needy children.

NEXT MEETING DATE

Wednesday, November 20, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:12 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (2) and (3) RSMo. After discussion, it was

Fenton Fire Protection District
Meeting of the Board of Directors

November 6, 2019

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Moved by Director Ascheman, and seconded by Director Viviano to go into Closed Session for purposes of personnel and privileged communication pursuant to Section 610.021(2) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 4:34 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

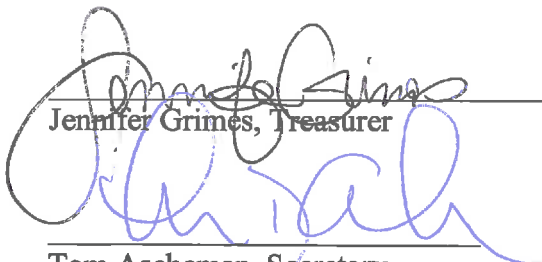
There being no further business before the Board of Directors, at 4:35 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

November 20, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, November 20, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Aaron Schlipman	Fund Pension Consultant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 6, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held November 6, 2019. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$372,824.58. The list of bills is attached hereto and made a part hereof the minutes to the

Fenton Fire Protection District

Meeting of the Board of Directors

November 20, 2019

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meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 11/6/19</u>	<u>Balance as of 11/20/19</u>
General	\$8,097,805.57	\$7,748,374.60
Ambulance	\$2,730,517.21	\$2,531,075.33
Dispatch	\$414,123.73	\$407,435.64
Pension	\$7,384.41	\$10,713.44
Capital Project		
2019	\$18,275,851.00	\$18,231,445.00
Debt Services	\$101.12	\$5,846.50
HRA	\$1,915.66	\$10,722.45
FSA	\$3,983.13	\$4,205.96

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented

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the investment review for the third quarter 2019. Fund balance as of September 30, 2019 was \$32,774,712.00 with a beginning balance of \$31,542,713.00 with employer contributions of \$196,200.00, quarterly earnings of \$359,052.00 and benefits paid of (\$325,085.00). The Fund outperformed the benchmark 1.13% versus 1.06% for the third quarter and 5.52% versus 5.07% YTD. Mr. Schlipman advised that all asset allocations were within range and there continued to be one (1) Fund on the watch list, DFA US Large Cap Value I. He again noted the Fund is heavily weighted in utilities and real estate and both sectors were down this past quarter. No action is required at this time.

Mr. Schlipman was thanked for his time and excused from the meeting.

Mr. Rognan presented the Financial Report and Statements as of October 31, 2019. He indicated that with timing items the District used 81.74% of the general fund budget, or was (1.56%) under budget year to date, or (\$119,985.00); and 82.58% of the ambulance fund budget, or was (0.72%) under budget year to date, or (\$23,007.00).

Mr. Rognan indicated that for the ten (10) month period year versus last year, the District had \$368,825.00, or 3.99% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$440,137.00). The District has a reserve of 11.60 months compared to 6.76 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascherman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of October 31, 2019. Motion approved and unanimously carried 3-0.

Chief Steitz next opened the bids for the 2019 Jon Boat, Trailer and Motor. He noted there was one (1) bid and it was from Troutt and Sons for \$34,640.00. The Board sent the proposal to committee for review and recommendation.

Chief Steitz further discussed the need to renew the St. Louis County EEC Radio User Agreement. Legal Counsel noted he had reviewed the agreement and advised it was ready for execution. Matter was tabled for legal counsel to draft the appropriate resolution.

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Chief Steitz presented the preliminary budget for 2020. The projected total income is \$16,139,799.00 with projected operating expenses of \$14,466,214.00. The projected surplus for 2019 is \$373,585.00. A copy of the budget reports is attached hereto and made a part hereof.

The Board also discussed adding the new construction to the Capital Budget for next year based upon percentage of completion.

CHIEF'S REPORT

Chief Steitz advised the Board of three (3) accident calls none of which resulted in an injury or need for rescue.

Chief Steitz further advised the Board that Rich Webster was to receive an award from the Kwanis Club on December 19, 2019 for his heroic efforts on a recent pond rescue.

Chief Steitz updated the Board on the status of vehicles 1394 and 1395 on the government deals auction site. He noted #1394 was sold for \$3,000.00. #1395 was being placed back on the auction market and the offer of \$2,600.00 was rejected as the District has information that an offer of \$5,000.00 will be forthcoming.

SHOP STEWARD'S REPORT

Steve McKinney advised the Mouse Race was a success and as a result the Shop will be able to do more for their adopted families.

NEXT MEETING DATE

Wednesday, December 4, 2019 at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:53 p.m., it was

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August 14, 2019

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Moved by Director Grimes, and seconded by Director Ascherman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

December 4, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, December 4, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward
Roy Mangan	Arch Images

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 20, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held November 20, 2019. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

December 4, 2019

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$174,145.61. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 11/20/19</u>	<u>Balance as of 12/4/19</u>
General	\$7,923,484.69	\$7,632,027.99
Ambulance	\$2,681,402.02	\$2,473,347.67
Dispatch	\$408,919.99	\$405,446.34
Pension	\$10,713.44	\$10,726.81
Capital Project		
2019	\$18,275,286.80	\$18,214,207.70
Debt Services	\$5,846.50	\$5,849.28
HRA	\$10,722.45	\$9,374.11
FSA	\$4,205.96	\$5,657.91

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

December 4, 2019

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NEW BUSINESS

Roy Mangan, with Arch Images was present and opened the bids presented from General Contractors for construction of House #3. Fourteen (14) contractors submitted bids. Mr. Mangan noted the budget for House #3 was \$3,500,000.00. He will go back and have all the soil remediation removed from the submitted bids and present the actual numbers. A copy of the bid sheet with base bids and associated items is attached hereto and made a part hereof these minutes.

Chief Steitz advised the committee has reviewed the bid for the 2019 Jon Boat, Trailer and Motor from Troutt and Sons for \$34,640.00. The Committee recommendation is to go with Troutt and Sons. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept the bid from Troutt and Sons for the 2019 Jon Boat, trailer and motor for \$34,640.00. Motion passed and unanimously carried 3-0.

Chief Steitz presented Resolution 2019-02 for a five (5) year renewal of the St. Louis County EEC Radio User Agreement. After discussion, it was read into the minutes two (2) times and

Resolved and Moved by Director Grimes, and seconded Director Ascherman to passed Resolution 2019-02 and enter into a subsequent five (5) year radio user agreement with St. Louis County EEC. Motion and resolution passed and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz advised the Board of Directors of a fire #1 House fire in West County Fire District with no reportable injuries.

Chief Steitz further advised the Board that a labor-management meeting was held last week that went well. He noted the collective bargaining agreement is set to expire September 2020. He noted the Administration and Shop will begin working towards a new agreement sometime in February 2020.

Fenton Fire Protection District
Meeting of the Board of Directors

December 4, 2019

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SHOP STEWARD'S REPORT

Joe Boushard said the Lights of Love Ceremony at St. Clare Hospital is December 9, 2019. Everyone is welcome and there will be a photo opportunity at 3:30 p.m.

Mr. Boushard then advised the Shop will begin shopping for the adopted families and wrapping the gifts on December 12 and 13, 2019. Director Grimes said she will get gift cards from Schnucks for meals again this year. Mr. Boushard said they are shopping for thirteen (13) children this year.

NEXT MEETING DATE

Wednesday, December 18, 2019 at 4:00 p.m.

There being no further public comment or further business, at 4:58 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

At 6:07 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 6:08 p.m., it was

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Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

December 18, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, December 18, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Joe Boushard	Shop Steward
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 4, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held December 4, 2019. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$274,445.51. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 12/4/19</u>	<u>Balance as of 12/18/19</u>
General	\$7,670,714.47	\$9,676,521.96
Ambulance	\$2,565,570.22	\$3,241,788.50
Dispatch	\$407,988.42	\$522,167.22
Pension	\$10,726.81	\$258,490.23
Capital Project		
2019	\$18,255,957.89	\$18,148,316.70
Debt Services	\$5,849.28	\$496,308.79
HRA	\$9,374.11	\$8,439.17
FSA	\$5,657.91	\$6,073.59

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

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OLD BUSINESS

Assistant Chief Kaminski advised the Steering Committee met to discuss the budget for Station #3 since all of the bids came in substantially more than expected and budgeted. The committee looked at design options and began to make a list of absolute must have items. They are currently looking at changing elevations, shortening the patio awning and changes to some stone work. It is believed that all of these changes could save a few hundred thousand. Chief Steitz advised the plan was to interview the three (3) contractors with the lowest bids: Lawlor, Wachter and Integra. He hopes the committee has a recommendation at the January meeting.

Fire Marshal Thiemann advised the environmental study on Station #2 discovered high levels of arsenic and due to being zoned R2, how it is remediated is different than the rest of the industrial site. It will entail multiple levels of testing and ultimately a "No Further Action" letter from the Missouri Department of Natural Resources. Legal Counsel was directed to contact Scott Haley regarding having this provision included in Exhibit C of the purchase agreement.

NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of November 30, 2019. He indicated that with timing items the District used 88.64% of the general fund budget, or was (2.96%) under budget year to date, or (\$227,663.00); and 89.94% of the ambulance fund budget, or was (1.76%) under budget year to date, or (\$56,240.00).

Mr. Rognan indicated that for the eleven (11) month period year versus last year, the District had \$379,859.00, or 4.03% more in tax revenue, miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$144,282.00). The District has a reserve of 11.81 months compared to 7.01 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascherman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of November 30, 2019. Motion approved and unanimously carried 3-0.

Mr. Rognan and Chief Steitz next discussed the 2020 budgets for the general, ambulance and capital project funds. In total, the general and ambulance funds are believed to bring in \$1,628,752.00 in

Fenton Fire Protection District

Meeting of the Board of Directors

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reserves and it is expected that expenditures will outweigh revenue by (\$979,752.00). After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the 2020 budget as presented. Motion approved and unanimously carried 3-0. A copy of the budget reports are attached hereto and made a part hereof these minutes.

Mr. Rognan next presented an engagement letter for 2020 with a fee increase of \$250.00 per month from \$1,750.00 to \$2,000.00. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the 2020 Rognan and Associates Engagement Letter in the amount of \$2,000.00 per month. Motion approved and unanimously carried 3-0. A copy of the engagement letter is attached hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Steitz advised the Board of Directors of two (2) working fires in High Ridge and Eureka as well as several vehicle accidents with rescues one (1) of which led to a fatality.

Chief Steitz informed the Board the snow removal process with the new equipment went well.

SHOP STEWARD'S REPORT

Joe Boushard said the Lights of Love Ceremony at St. Clare Hospital on December 9, 2019 was well attended with all of the on-duty crews in attendance.

Mr. Boushard then advised the Shop adopted four (4) families with fourteen (14), not thirteen (13) children this year. He advised all of the shopping was complete and the presents are set for delivery on December 20, 23 and 24, 2020.

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Meeting of the Board of Directors

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NEXT MEETING DATE

Wednesday, January 15, 2020 at 4:00 p.m.

There being no further public comment or further business, at 4:55 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of real estate and personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:36 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

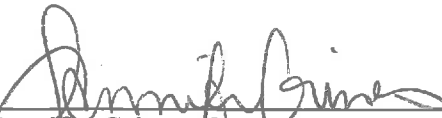
ADJOURNMENT

There being no further business before the Board of Directors, at 5:37 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary