A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the “District”) was held on Wednesday, May 9, 2018, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz District Fire Chief
Romona Kaminski District Assistant Chief
Daniel McLaughlin District Legal Counsel
Rick Rognan District Accountant
Joe Boushard District Assistant Shop Steward
Paul Wirth JW Terrill - Insurance Broker

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held April 25, 2018 were presented. Chairwoman Viviano made note that on page 3; the second paragraph under new business, “HSA” was misspelled as “HAS” it was then

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held April 25, 2018. Motion approved and unanimously carried 3-0.
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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled $101,352.15. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Steitz presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. He indicated that the transfer to Reliance from Commerce is still in the process. Balances since last meeting are:

<table>
<thead>
<tr>
<th>Commerce</th>
<th>Fund</th>
<th>Balance as of 4/25/18</th>
<th>Balance as of 5/9/18</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>$1,784,285.55</td>
<td>$1,784,285.55</td>
</tr>
<tr>
<td></td>
<td>Ambulance</td>
<td>$362,612.47</td>
<td>$362,612.47</td>
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<tr>
<td></td>
<td>Dispatch</td>
<td>$197,799.78</td>
<td>$197,799.78</td>
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<tr>
<td></td>
<td>Pension</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td></td>
<td>HRA</td>
<td>$2,627.42</td>
<td>$2,627.42</td>
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<tr>
<td></td>
<td>FSA</td>
<td>$9,270.84</td>
<td>$9,269.34</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reliance</th>
<th>Fund</th>
<th>Balance as of 4/25/18</th>
<th>Balance as of 5/9/18</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>$4,581,555.29</td>
<td>$4,293,084.96</td>
</tr>
<tr>
<td></td>
<td>Ambulance</td>
<td>$1,704,017.73</td>
<td>$1,601,999.96</td>
</tr>
<tr>
<td></td>
<td>Dispatch</td>
<td>$210,044.16</td>
<td>$210,087.94</td>
</tr>
<tr>
<td></td>
<td>Pension</td>
<td>$10,883.19</td>
<td>$10,894.79</td>
</tr>
<tr>
<td></td>
<td>HRA</td>
<td>$859.03</td>
<td>$4,362.50</td>
</tr>
<tr>
<td></td>
<td>FSA</td>
<td>$6,296.20</td>
<td>$7,252.33</td>
</tr>
</tbody>
</table>

After discussion, it was
Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski updated the Board on the operations and capital project. She mentioned the goal was to have three (3) or so open houses/town hall style meetings and rotate the meetings through each engine house so the public can see the condition of the buildings. Chief Kaminski further stated the Citizens Advisory Committee has been established. The plan is to have them tour all the buildings as a first meeting.

NEW BUSINESS

Paul Wirth presented the Board on the medical and dental renewals. He provided the medical renewal was an increase of six percent (6%) while dental is eight percent (8%). After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept the medical renewal of six percent (6%) or $1,617,000.00 and dental renewal of eight percent (8%). Motion approved and unanimously carried 3-0.

The Board then discussed continuing the spousal removal incentive program. Chief Steitz indicated there are currently seven (7) participating employees, which are receiving $241.00 per month for voluntarily removing their spouses from the medical insurance plan. The new proposed amount is $286.00 per employee per month. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to continue the spousal incentive program at the new rate of $286.00 per employee per month. Motion approved and unanimously carried 3-0.

ACCOUNTANT’S REPORT

Mr. Rognan presented the Financial Report and Statements as of March 31, 2018. He indicated that with timing items the District used 27.77% of the general fund budget, or was 2.77% over
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budget year to date, or $230,591.00; and 21.73% of the ambulance fund budget, or was (3.27%) under budget year to date, or ($102,759.00). Mr. Rognan noted that all revenue components for 2017 were met and exceeded with $2,624,596.00 in total revenue, or 129.51% of anticipated revenues.

Mr. Rognan indicated that for the three (3) month period year versus last year, the District had $1,523,980.00, or 40.91% more in tax revenue and miscellaneous income for a total of $1,171,364.00 total revenues. The District had revenues over expenditures in the amount of $565,395.00. The District has a reserve of $2,826,713.00.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of March 31, 2018. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the Amended Budget for 2017. He noted this is necessary to ensure the revenue equals the dollars coming in. Several areas must have an amended budget item presented, such as: depreciated assets, equipment purchases and replacement, miscellaneous expenses, salaries, supplies - cleaning and laundry, training and education. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to accept and approve the 2017 Amended Budget as presented. Motion approved and unanimously carried 3-0. A copy of the amended budget is attached hereto and made a part hereof.

After further budgetary discussion surrounding the assignment of 2017 budget items to the 2018 budget, it was

Moved by Director Ascheman and seconded by Director Grimes to assign $4,134,175.00 of the 2017 general fund balance for purpose of future appropriations. Motion approved and unanimously carried 3-0.

Chief Steitz next presented bids for new Staff Vehicle. He noted two (2) bids were received: HGAC in the amount of $39,982.00 and Don Brown Chevrolet in the amount of $37,232.00. Chief Steitz recommends Don Brown Chevrolet. After discussion, it was
Moved by Director Ascheman and seconded by Director Grimes to accept the bid of Don Brown Chevrolet in the amount of $37,232.00. Motion approved and unanimously carried 3-0.

CHIEF’S REPORT

Chief Steitz reported on a structure fire in Saline Fire Protection District.

Chief Steitz updated the Board on the status of Ford F350 with HMS-13. He noted the District will maintain the vehicle for now but will be required to keep certain logs relative to transport, driver training, fuel fill up and general exercise of the vehicle.

Chief Steitz also advised the Board of an incident involving an irate citizen and Captain Rausch. He noted the citizen came to station #2 and began rambling. When asked to leave she grabbed Captain Rausch’s finger and bent it back. While he was not injured a police report was filed. The police indicated she would be charged with felony assault.

SHOP STEWARD’S REPORT

Joe Boushard reported the Shop will be presenting a $500 scholarship to a Rockwood Summit High School senior.

NEXT MEETING DATE

Wednesday, May 23, 2018 at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:26 p.m., it was

Moved by Director Ascheman, and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.
Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer

Tom Ascheman, Secretary