

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, January 13, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano – Chairman and Director; Jennifer Grimes – Treasurer and Director; John Batterton – Fire Chief; Thomas M. Lang – Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard – Assistant Shop Steward; and others, including for a portion of the meeting Randle F. Downs, Regional Manager of ISO, and Jim Alsop, Local Representative of ISO.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Chairman opened the meeting and welcomed all present.

The Board upon motion duly made and seconded, unanimously agreed to waive the regular agenda and move to the first item of new business a presentation from ISO. Randle Downs made a presentation and congratulated the Fenton Fire Protection District on having earned a Public Protection Class I classification designation by ISO the highest class rating in the system. A copy of the December 21, 2015 correspondence from ISO to Chairman Viviano together with the Public Protection Classification Summary Report is attached hereto and incorporated herein by reference. Mr. Downs pointed out that of the approximate 48,000 fire districts in the United States only 150 have been awarded the Class I classification and the

Fenton Fire Protection District is the only the Class I designated district in the State of Missouri. He further indicated that of the 48,000 fire district in the United States only 32 districts nationwide have both the Class I designation and international accreditation. He indicated that the actual new classification becomes effective April 1, 2016. Among the many highlights he pointed out in the scoring was that in his many years as an ISO representative he had not recalled any other district receiving all the points for the training of the personnel. When Mr. Downs was asked of the impact, if any, of the Class I designation on insurance premiums of District residents and businesses, Mr. Downs stated that the insurance industry and respective companies set their own guidelines. He stated most use the classification in some form or method in arriving at premiums but that some lump several classes together into categories so that business and residents would need to inquire of their insurance providers. He expected in the commercial area there would be, for the most part, reductions in the premiums. Mr. Downs and Mr. Alsop were thanked for their presentation and consideration and excused themselves from the meeting. Chief Batterton acknowledged and congratulated all of the District personnel who made the awarding of the Class I rating a reality.

The Board then proceeded with the regular agenda.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors on Monday, December 21, 2015, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly

made and seconded, the minutes were unanimously approved with one amendment to the paragraph at the bottom of page 2 by adding at the end of the paragraph "The Board directed the Chief to address the addition of personnel in the Budget with the Labor/ Management Committee of the District and report back to the Board". The amendment was added by interlineation and initialed by the Board members.

The Treasurer's report as of January 13, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board also reviewed and received the current Tax Check Receipts' Register, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was a clean copy of the 2016 Final Budget approved at the December 21st Board meeting, a copy of which is attached hereto and incorporated herein by reference. The Chief also provided a comparison for the Budget year 2015 to the Budget for 2016, a copy of which is attached hereto and incorporated herein by reference. The Board requested that the Chief provide them with a line by line Final Budget for their future reference and review. The Board inquired if the Labor Management Committee had met yet and the Chief reported that scheduling is underway and that there will be a meeting prior to the next Board meeting. The Board inquired what was the estimate of overtime related to the flooding. The Chief advised that there was 499 hours of flood related overtime for a total of \$21,894.00 and that it is believed that the District will be reimbursed from FEMA but that it may take some time.

The next item of old business was a discussion related to the vacancy on the Board as a

result of the resignation of Director Borlinghaus. The Chairman reported that the Board has received resumes from five applicants expressing a desire to fill the position. The Board was planning to interview the applicants at the next Board meeting with prepared questions giving each of the applicants a 15 minute block for their interview. After a discussion and upon motion duly made and seconded, the Board determined it was appropriate to change the starting time for the regular Board meeting schedule for January 27th to a start time of 6:00 p.m. The Board set a schedule for the 15 minute interviews for each of the five applicants, to be scheduled alphabetically starting at 6:15 p.m. The applicants are to be advised of their timeslot and a request that they not be present in the meeting while other candidates are being interviewed and that they will be required to file a declaration of candidacy form prepared by the District. The Board then determined that, following the Board meeting and interviews, they would go into Closed Executive Session under the applicable Statute to discuss and make a determination as to which applicant the Board would appoint to fill the vacancy created by the resignation of Scott Borlinghaus.

The next item of old business was to fill the vacancy of the Office of Secretary for the District. Chairman Viviano nominated Director Jennifer Grimes as District's Secretary. Director Grimes accepted the nomination and will serve as the District's Secretary until a replacement is elected.

There being no further old business, the Board proceeded with new business.

The next item of new business was the review and execution by the Board of the annual Financial Disclosure Forms required by Statute to be filed with the Missouri Ethics Commission. The Board had received the forms in the Board packet. Upon motion duly made and seconded, the Board unanimously authorized and approved the Financial Disclosure Forms and the filing of

those forms with the Missouri Ethics Commission.

The next item of new business was the Quarterly Collateralization Report. The Chief reported that all financial institutions that currently hold funds invested by the Fenton Fire Protection District provided Collateralization Reports and based upon the Chief's review the information verifies the District funds are collateralized in accordance with the laws of the State of Missouri. The Chief further reported that as of December 31, 2015 the amount of funds protected by FDIC was \$2,691,078.27.

The next item of new business was the Strategic Plan which sets forth the District's Strategic Plan for the next five years, a copy is attached hereto and incorporated herein by reference. The Board requested that the Chief in addition to the draft of the five-year plan provide for the District a ten-year plan.

There being no further new business the Chairman inquired if there was a Chief's report. The Chief reported that the flooding that occurred in the Fire District was a record flood reaching a level of 44.11 feet. The previous record set in December 1982 was 39.73 feet. The Chief's detailed report is attached hereto and incorporated herein by reference. The Chief requested that Chris McCarthy provide further detail on some of the extraordinary work and assistance provided by District personnel. During the time when AT&T landlines became unusable as a result of flooding at the AT&T building the District through the leadership of the District assisted St. Clare with communication issue through the use of the District's 800 MHz system designating a specific channel for St. Clare and established communications with Delmar Gardens, Fiesers and Lake View Park Nursing Homes. The Chief reported that there had been and will be some post-incident analysis for further training and improvements. The Chief reported that during the flood there were no injuries to personnel but there were two District

vehicles damaged. A Deputy Chief's Expedition was damaged when a National Guard vehicle lost its brakes and collided with the vehicle and there was minimum damage to Vehicle 1334 when a valve was knocked off of an air tank which was promptly repaired.

Chairman Viviano then inquired if there was a Shop Steward report. Shop Steward Ruse concurred with the Chief's Report and advised that a plan for addressing the flood issues was put together by Chris McCarthy, Dan Sutton and Tim Buehnc and through their expert leadership the plan permitted the personnel to safely provide the emergency services necessitated by the flooding. Shop Steward Ruse reported that the Shop Steward election had occurred and that he and Joe Bouchard were both re-elected for another two-year term.

The Board complimented the Chief, the chief officers and the entire staff for their outstanding service during unprecedented flooding and reported that they heard only high praise and compliment from members of the public.

The Chairman then inquired if there was any public comment. There was an inquiry if they could be provided with the names of the people who have applied for the Board vacancy created by the resignation of Director Borlinghaus. Chairman Viviano read the names to those present.

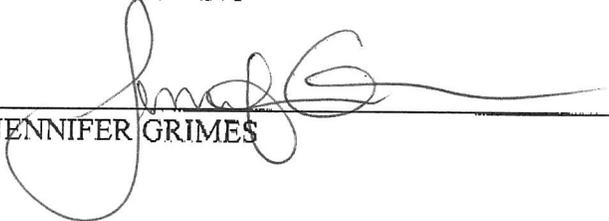
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute.

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session that the Board upon motion duly made and seconded, unanimously approved the recommendation of Chief Batterton to hire William Seeger who had the highest score of the list of applicants remaining from the last testing.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:25 p.m.



BETH L. VIVIANO



JENNIFER GRIMES

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, January 27, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 6:00 p.m.

Present at the meeting were: Beth L. Viviano – Chairman and Director; Jennifer Grimes – Treasurer and Director; John Batterton – Fire Chief; Thomas M. Lang – Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard – Assistant Shop Steward; and others. For a portion of the meeting the candidates for District Director to fill the vacancy created by the resignation of Scott Borlinghaus.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Chairman opened the meeting and welcomed all present.

The Board then proceeded with the regular agenda.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors on Wednesday, January 13, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly

made and seconded, the minutes were unanimously approved.

The Treasurer's report as of January 27, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board also reviewed and received the current Tax Check Receipts' Register, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

Upon motion duly made and seconded the Board unanimously agreed to table the discussion to the next regular Board meeting concerning the 2016 Final Revenue and Expense Report and Budget.

There being no further old business, the Board proceeded with new business.

The Board delayed consideration of candidate interviews to later in the meeting. The Board then proceeded to review the 2015 Statement of Accounts and Budget Reallocations. The Board reviewed the December 31, 2015 Reallocation of Operating and Capital Expenditure Budgets, a copy of which is attached hereto, and received an explanation from Chief Batterton concerning the reasons for the various differences and changes in the specific accounts. The Board, being satisfied with the facts and reasons resulting in the necessary increases and reductions of budget categories as per the attached Reallocation of Operating and Capital Expenditure of Budgets the Board, upon motion duly made and seconded, unanimously approved the Reallocations as set forth in the attachment incorporated herein by reference.

The next item of new business was the Chief's request for permission to cause the 2015 Audit to be conducted by the District's Auditor. Upon motion duly made and seconded, the Board unanimously authorized the audit of the 2015 financial records of the Fenton Fire

Protection District to be audited by the District's auditor to comply with the Statutes of the State of Missouri.

The next item of new business was the Chief's request for permission to post the promotion process for the Assistant Shift Commander. Upon motion duly made and seconded, the Board tabled the discussion to the next regular Board meeting for further review and discussion.

The next item of new business was a request for permission to advertise for a new vehicle for Deputy Chief Kaminski. The Board requested further information and documentation and tabled the discussion until a further review of the budgets and other consideration.

There being no further new business the Chairman inquired if there was a Chief's report. The Chief advised that there was nothing to report other than that the District was waiting for a declaration by the President of the United States to officially declare the recent flood as a disaster so as to free up the FEMA Funds for the reimbursement to the District.

Chairman Viviano then inquired if there was a Shop Steward report. Shop Steward Ruse reiterated that he and Joe Boushard were re-elected as shop stewards and that since the last meeting the shift representatives have been elected Shift A – Tom Meyer, Shift B – John Zelch, and Shift C – Joel Cooper.

The Chairman then inquired if there was any public comment. There was none.

The Board proceeded with the interview of candidates to fill the vacancy created by the resignation of Director Scott Borlinghaus. The Board interviewed five candidates: Thomas Ascherman, Tim Fitch, Martin Madigan, Vance Scherrer and Michele Wolf. Each of the applicants had previously completed Declarations of Candidacy for the Office of Director Fenton Fire Protection District, copies of which are attached hereto and incorporated herein by

reference. Each of the candidates were asked the same basic questions during their interview.

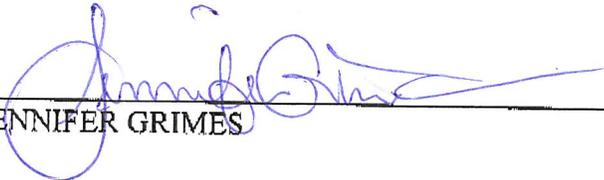
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute.

Following the Closed Executive Session, Chairman Viviano reopened the regular Board meeting and announced that during the Closed Executive Session that the Board upon motion duly made and seconded, unanimously approved and appointed Thomas D. Ascheman as Director of the Fenton Fire Protection District to serve the remainder of the term of Director Scott Borlinghaus.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 7:45 p.m.



BETH L. VIVIANO



JENNIFER GRIMES

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, February 10, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; John Batterton - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Chairman opened the meeting and welcomed all present.

The Chairman welcomed new Board Member Thomas D. Ascheman as the new Director appointed by the Board of Directors at the last regular board meeting. The Chairman received for the records, a copy of the Resolution appointing Thomas D. Ascheman as a Director dated January 27, 2016, a copy of which is attached hereto and incorporated herein by reference, and a copy of the Oath of Office of Fire Protection District Director for Thomas D. Ascheman administered on the 5th day of February 2016 by the Clerk of the Court of St. Louis County, Missouri. A copy of the Oath, file stamped with the Court February 5, 2016, is attached hereto and incorporated herein by reference.

The Board then proceeded with the election of Officers since Director Grimes is presently serving as both the Secretary and Treasurer. Upon motion made by Jennifer Grimes and seconded by Beth Viviano, the Board unanimously elected and appointed Thomas D. Ascheman Secretary of the Fenton Fire Protection District.

The Board then proceeded with the regular agenda.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors on Wednesday, January 27, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made by Director Grimes and seconded by Director Viviano, with newly appointed Director Ascheman abstaining from voting as not being a part of the Board at the time of the meeting held January 27, 2016, the minutes were approved by a vote of aye by Director Beth Viviano and aye by Director Jennifer Grimes.

The Treasurer's report as of February 10, 2015, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board also reviewed and received the current Tax Check Receipts Register, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was a review of the 2015 Projected Budget and actual figures for 2015. In addition, the final 2015 Budget Revenues Projected/Actual statement 80/20 allocation was reviewed. The Board then proceeded to review the final budget for 2016 with the 80/20 allocation. A discussion ensued about various line items, including the purchase of a new staff vehicle. Upon motion duly made and seconded, the board unanimously authorized the Chief to commence the bidding process for the purchase of a new staff car to be a Chevrolet Traverse. In reviewing the Budget, the Chief pointed out certain items including the fact that during the year of 2015 there were 27 pay periods which happens only every 11 years; that there was a 1 ½% raise that was not in the budget; and that the District's Fire Marshal resigned from the District in April of 2015 and it took several months before a replacement was made resulting in additional over-time. The Board had questions and requested additional information to be provided. The Board received the attached 2016 Budget Statement, a copy of which is attached hereto and incorporated herein by reference.

There being no further old business the Board preceded with new business.

The first item of new business was permission to commence the bidding process for the District's video conferencing services. The entity that currently provides the video conferencing services is PDNS. A discussion ensued concerning the use and viability of the current video conferencing system and the cost of the service. After a discussion, and upon motion duly made and seconded, the Board unanimously approved the sending of the appropriate notice terminating the PDNS video conferencing service agreement, after a review by the District's Attorney of the notice provisions of the Agreement, and thereafter, for the Chief and appropriate Committee of the District to review the appropriateness of the continuation of the current video conferencing

system, other available methods for achieving video conferencing and the costs related to each. The Board requested the Chief to report back to the Board at the next regular board meeting concerning other available sources for this service and the costs related thereto and to prepare an RFP for the video conferencing services.

The next item of new business was a discussion concerning the District's Long Range Plan. Following the review and an extensive discussion, among other things, the Board requested that the Apparatus Committee of the District look at each vehicle to determine its present condition and, after reviewing all available sources, suggest an appropriate vehicle replacement schedule for the District. The Board requested that a process and procedure be established to further develop a detailed long range plan including not only equipment, but also facilities maintenance and construction that includes information as to need, current resources and possible future resources.

The next item of business was a request for retirement extension by Tom Steitz, a copy of his memo dated January 26, 2016 is attached hereto and incorporated herein by reference. The Board, upon motion duly made and seconded, unanimously agreed that in the future, all requests for retirement will be listed in general on the agenda, merely as a request for retirement or request for retirement extension with the Board to go into closed executive session to discuss each request in order to protect and preserve the personal information of personnel requesting extensions.

There being no further business, Chairman Viviano asked if there was a Chief's report. The Chief reported that twenty-two (22) people applied and tested for the District's new hire list. Eight (8) people passed and interviews are scheduled. The Chief reported that the C-Shift ran a kitchen fire call that was successfully extinguished with limited damage to the residence. The Chief reported further that C-Shift had a clinical save of a 56 year old. The Chief reported that

Deputy Chief Ramona Kaminski is doing follow-up with residents who have had an incident.

The Chairman then inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the District's Annual Golf Tournament is scheduled for May 9, 2016 at Sunset Hills Golf Club.

The Chairman then inquired if there was any public comment. There was none.

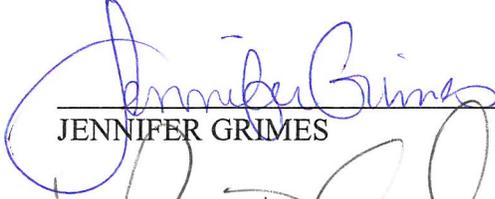
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (13) of the Missouri Revised Statute.

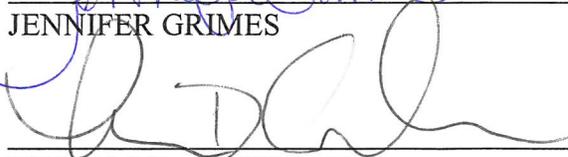
Following the Closed Executive Session, the Chairman reopened the regular board meeting and advised that the Board during closed session unanimously agreed to receive and accept the written request and intent of Tom Steitz to defer his retirement, a copy of which is attached hereto and incorporated herein by reference.

Director Ascherman announced that he is not available for the board meeting on February 24, 2016 and could not be available by telephone conference on that date. The Board, after a discussion and upon motion duly made and seconded, unanimously agreed to move the second board meeting in February to Friday, February 26, 2016 at 7:00 p.m.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 9:10 p.m.


BETH L. VIVIANO


JENNIFER GRIMES


THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Friday, February 26, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; John Batterton - Fire Chief; Thomas M. Lang - Attorney for the District; Joe Boushard - Assistant Shop Steward; and others.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Chairman opened the meeting and welcomed all present.

The Board, upon motion duly made and seconded, agreed to waive the regular agenda and to proceed with the first item of old business, permission to bid the District's video conferencing services. Chris McCarthy, the District's Medical Officer, reported that he believes the video conferencing equipment is useful to the District and that certain issues have been addressed and have now been worked out. Chris pointed out that the current services being provided by PDNS

are cumbersome primarily because PDNS is out-of-state which has caused great delays in obtaining the services necessary. He advised that there is a local provider being used by PDNS that has been addressing problems promptly. Chris believes that provider could be available on a direct contract basis with the District to provide the services necessary to maintain and provide upgrades, etc. for the video conferencing service. After a discussion, the Board, upon motion duly made and seconded, unanimously adopted a letter to PDNS terminating the current Service Agreement with PDNS, and informing them that the District is in the process of preparing an "RFP" for services currently being provided by PDNS. A copy of the letter signed by Chairman Viviano is attached hereto and incorporated herein by reference. The Board, upon motion duly made and seconded, unanimously authorized and approved commencing of the bidding process for the District's video conferencing services.

The Board then proceeded with the regular agenda.

The first item of old business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors on Wednesday, February 10, 2016, previously mailed to the Board along with the agenda, were reviewed.

The Treasurer's report as of February 26, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Chief reviewed a Statement of Reconciliation of the Income and Expenses for 1652 Smizer Mill Road, a copy of which is attached hereto and incorporated herein by reference.

There being no further old business the Board proceeded with new business.

The first item of new business was a review of the Deputy Chiefs' over-time. The Chief provided to the Board an analysis of the Deputy Chiefs' day pay on two hand-outs, copies of which are attached hereto and incorporated herein by reference. A lengthy discussion ensued concerning the various aspects of the day pay analysis for the Deputy Chiefs.

The next item of business was a review and update by Chief Batterton, Deputy Chief Ramona Kaminski, and the District's Attorney concerning a possible bond issue and/or tax rate increases. It was reported that the three of them had met with representatives from Stifel who provided a basic "Bonds 101" class. A copy of basic presentation was made available to the Board, a copy of which is attached hereto and incorporated herein by reference. There was a discussion as to the available dates for having the bond issue placed on a ballot and the required percentage of voters needed to pass a bond issue at various dates for elections, together with possible dates for election for requesting tax rate increases from the citizens. It was reported that more information has been requested and needed that will be provided to the Board as soon as available. Upon motion duly made and seconded, the Board unanimously tabled further discussion for the next regular board meeting.

The Board then received the Statement of Accounts for the period ending January 31, 2016, a copy of which is attached hereto and incorporated herein by reference. The Chief also provided and reviewed the Summary of Funds Revenue/Expenditures for 2016 compared to the

same month, year and date for 2015, a copy of which is attached hereto and incorporated herein by reference. Upon motion duly made and seconded, the Board unanimously received the Statement of Accounts as of January 31, 2016.

The next item of business was the approval by the Board of the engagement letter for Brian Ahrens, the District Auditor, to perform the audit of the District's 2015 financial records. The Board having already approved the continued services of Brian D. Ahrens, CPA, PC to perform the District's audit, upon motion duly made and seconded, the Board unanimously approved and authorized the engagement letter and the execution of the engagement letter by Chairman Viviano. A copy of the engagement letter is attached hereto and incorporated herein by reference.

The next item of business was a discussion concerning the need for Director Ascherman to sign the Authorized Official Signature Card Form for the St. Louis County Board of Election Commission as the District's Secretary. Upon motion duly made and seconded, the Board unanimously appointed Director Thomas Ascherman as the District's Official Authorized Signature for the St. Louis County Board of Election Commission. A copy of the authorization is attached hereto and incorporated herein by reference.

The next item of business was the need to review and approve various resolutions and signature cards for Commerce Bank and Reliance Bank. Upon motion duly made and seconded, the Board unanimously approved the resolutions and signature cards for Reliance Bank for the Certificates of Deposit presently invested with Reliance Bank, copies of which are attached hereto and incorporated herein by reference. Upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions and signature cards for Commerce

Bank for the District accounts for General, Ambulance, Dispatch, Pension, FSA, HRA, and the account for the Smizer Mill Road property. A copy of each is attached hereto and incorporated herein by reference.

There being no further new business, Chairman Viviano inquired whether there was a Chief's report. The Chief advised that the District received a Resolution from the Missouri State Senate congratulating the District on its ISO rating. A copy of the Resolution is prominently displayed in the District's conference room. The Chief reported that Shift A responded to a house fire in Kirkwood and that the District had received a letter complimenting the outstanding services rendered by Shift A. The Chief reported that he and Deputy Chief Ramona Kaminski had met with FEMA representatives on Monday regarding reimbursements. The Chief reported that it appears as though there will be some time before the reimbursements are received by the District. The Chief further advised that he had attended a meeting at the City of Fenton concerning a proposed TIF for the Chrysler plant property and that a town hall meeting has been scheduled for March 8, 2016 to provide a forum for the citizens to discuss their concerns regarding the proposed TIF. The Chief then introduced to the Board the District's newest employee, Skip Seeger.

Chairman Viviano inquired whether there was a Shop Steward report. Assistant Shop Steward Bouchard advised that he had nothing specific to report, but that everything was good.

The Chairman then inquired if there was any public comment. There was none.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a

public governmental body when personal information about the employee is discussed or recorded).

Following the Executive Session, the Chairman reopened the regular Board meeting and advised that during the Closed Executive Session, the Board unanimously agreed to receive and accept the written request of intent to defer retirement of Captain Mike Dietzler and Deputy Chief/Fire Marshal Lou Hecht. A copy of each is attached hereto and incorporated herein by reference.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 9:25 p.m.


BETH L. VIVIANO


JENNIFER GRIMES


TOM ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT
March 5, 2016

The special meeting of the Board of Directors of the Fenton Fire Protection District, was held on Saturday, March 5, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 1:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director;

A copy of notice of meeting as required by the "Sunshine Law," in particular Section 610.021 (3), Revised Statutes of Missouri- Hiring, firing, disciplining or promoting of particular employees by a public body when personal information about an employee is discussed, and the Agenda for the meeting, previously posted, are attached hereto and incorporated herein by reference.

The Chairman noted that the special meeting was set by the Board of Directors as a special Closed Executive Session meeting for the purpose set forth on the Notice and Agenda.

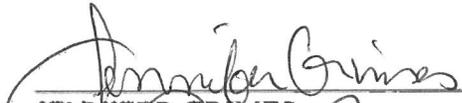
Upon motion duly made and seconded, the Board unanimously confirmed and unanimously agreed that it was appropriate to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute regarding "hiring, firing, disciplining or promoting of particular employees by a public body when personal information about a the employee is discussed ..., " .

Following the Closed Executive Session, the Chairman reopened the special Board meeting and advised that during the Closed Executive Session there was no action taken by the Board upon which a vote was taken.

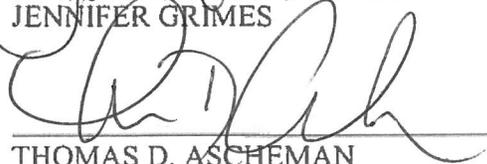
There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 2:50 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, March 9, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; John Batterton - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors held on Friday, February 26, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The minutes of a special meeting of the Board of Directors held on Saturday March 5, 2016, previously mailed to the Board, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The Treasurer's report as of March 9, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update on the questions related to Bond Issue and possible Tax Increase. Chief Batterton, Romona Kaminski and Tom Lang gave updates to the Board of what information they have managed to obtain and further information that was needed. The Board requested that the matter be continued on the agenda for further review and discussion.

There being no further old business the Board proceeded with new business.

The first item of new business was Long Range Planning Update. The Chief reported that he, Chris McCarthy, Tim Buehne and Romona Kaminski all met to discuss and layout an initial plan for addressing the Long Range Plan Process for the next ten years. The Chief indicated that Tim Buehne had suggested getting input from the various District Committees and that some of the committees have already met and others will meet shortly. The Chief reported that the planning group will meet within the next month or so and report back to the Board.

The next item of new business was a discussion concerning annual physicals. The Chief provided to the Board examples of projected costs for the annual physicals, copies of which are attached hereto and incorporated herein by reference. The Chief advised that SSM was moving

the program to St. Clare in April. A lengthy discussion ensued including input from Kim, the District's Office Manager, and Doug Ruse, Shop Steward. Doug Ruse volunteered to look into other testing through the Wellness Fitness Initiative and report to the Chief and the Board. Upon motion duly made and seconded, the Board unanimously approved the preparation of an RFP for annual medical physicals for further review.

The next item of new business was a discussion of Board of Directors' fees. Currently the Directors' fees for the year are paid near the end of the year and the Directors receive 1099s for tax purposes. It was pointed out that the result of the 1099s was that Directors are required to report on their tax returns self-employment income which resulted in Board members having to pay self-employment payroll taxes. The Chief reported that the estimate for the cost to the District issuing W-2s and to have the appropriate payroll taxes deducted from the Board members attendance fees would be approximately \$500.00 per Board member. Upon motion duly made and seconded, the Board unanimously agreed to continue with the process of paying Directors' fees at the end of the year with the anticipation of issuing W-2s as opposed to 1099s at the end of the year.

The next item of new business was a report concerning the TIFF request for the Fenton Logistics Park. The Chief reported that he attended the City of Fenton's town hall meeting on Tuesday March 8th and that prior to the meeting he had received new numbers concerning the estimated payments to the Fenton Fire Protection District should the TIFF be approved, a copy of which is attached hereto and incorporated herein by reference. The numbers are significantly different and greater than the numbers submitted and reviewed in November 2015. The Chief pointed out that the ordinance being proposed by the City of Fenton is to give the City of

Fenton's consent to St. Louis County to pursue the TIFF development which would be submitted and reviewed by a TIFF Commission. After a discussion the Board requested that the situation be monitored and the District's position be presented and preserved.

The Chief then reported that there was an additional item that needed discussion. The Chief and Kim, the District's Office Manager, reported that the District currently has a Fire and EMS employee feedback line that commenced in 2006 at a yearly cost of \$151.20 to the District. To continue the service the amount charged to the District will increase to approximately \$500.00 per year. A discussion ensued and the Chief reported that there was a proposed contract to be executed. After a discussion the Board directed that the contract be forwarded to the District's attorney for review and report back to the Board.

There being no further old business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported on two matters. The first was concerning the excellent response and treatment of a STEMI patient on March 4, 2016 by Steve Evanoff and Kyle Forbuss which resulted in a patient undergoing a successful revascularization procedure. The second was a thank you card directed to Romona Kaminski, John Medlock, Kristan Wileman, Kyle Forbuss and Joe Boushard which among other things stated "I cannot thank you all enough for your help, support, and friendship during..." a difficult time with a loved one and went on to say "we are very blessed to have you on our community;"

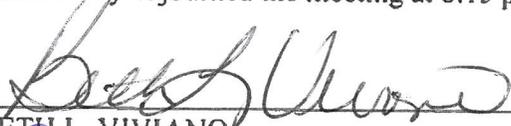
Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse first thanked the Board for looking into annual physicals for District employees. Shop Steward Ruse reported to the Board on another significant successful public relations and outreach effort related to Stanton Elementary School.

The Chairman then inquired if there was any public comment. There was no public comment.

The Board, upon motion duly made and seconded, unanimously determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session that the only action taken that required a vote by the Board was that upon motion duly made and seconded the Board unanimously determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded) at a special meeting of the Board to be held on March 23, 2016 at 6 p.m.

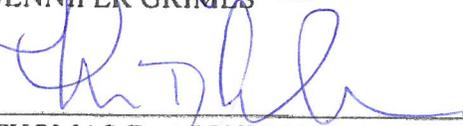
There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:15 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, March 23, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; John Batterton - Fire Chief; Thomas M. Lang - Attorney for the District; Joe Boushard - Assistant Shop Steward; and others including for a portion of the meeting, Pension Trustees Tom Meyer and Deputy Chief Tim Buehne, and Harry James and Lauren McDonnell from Lockton.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

Chairman Viviano called the meeting to order and welcomed those present.

The Board, upon motion duly made and seconded, agreed to waive the regular agenda and move to the first item of new business, review of the Fenton Fire Protection District Pension System for the period ending December 31, 2015.

Harry James and Lauren McDonnell from Lockton discussed with the Board and reviewed the Pension System of the Fenton Fire Protection District for the period ending December 31, 2015, a copy of which is attached hereto and incorporated herein by reference. They followed an agenda, a copy of which is attached hereto and incorporated herein by

reference. The presentation included two items on the “watch” list. The two items on the “watch” list were noted as being first time and not of any current concern. Following the report, Harry James and Lauren McDonnell recommended that the pension investments retain the status quo. They were excused from the meeting and the Board proceeded with the regular agenda.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors held on Wednesday, March 9, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The Treasurer's report as of March 23, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded, the Board received the Treasurer's report, a copy of which is attached hereto and incorporated herein by reference.

The Board also reviewed and received the current Tax Check Receipts Register, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The only item of old business was an update on information concerning a possible bond issue or tax increase. After a discussion, the Board directed that the matter remain on the agenda for the upcoming board meetings.

There being no further old business, the Board then proceeded with the remaining new business.

The first item of remaining new business was a discussion concerning the Strategic Plan, a copy of which was provided to the Board and is attached hereto and incorporated herein by reference. The Chief noted that the Strategic Plan was developed several years ago during the accreditation process as an integral part of accreditation process and required to be updated annually. After a discussion, upon motion duly made and seconded, the Board unanimously approved the attached Strategic Plan. The Chief reported that there are ongoing committees reviewing and gathering information for the expanded Strategic Plan requested by the Board for purposes of future planning.

The next item of new business was opening the bids for the staff car. The Chief advised there was one bid received even though contact had been made to several local dealerships concerning the request for bids. The only bid received was opened, it was from Don Brown Chevrolet for a 2016 Chevrolet Traverse. The amount of the bid was \$34,498.00. The Board inquired as to the approximate cost to have the appropriate lettering and lights placed on the vehicle. The Chief estimated the cost for the lettering and lighting at \$4,600.00. Upon motion duly made and seconded, the Board directed the Chief to have the bid reviewed by the appropriate committee and to report back to the Board with specifics as to the cost of lettering and lights.

The next item of new business was a review of the Statement of Accounts for the period ending February 29, 2016, a copy of which is attached hereto and incorporated herein by reference. The Chief also presented and reviewed with the Board the Summary of Funds

Revenue/Expenditures for 2016 to date compared to the same numbers and periods for 2015, a copy of which is attached hereto and incorporated herein by reference. Following a discussion and explanation of the attachments, the Board, upon motion duly made and seconded, received the Statement of Accounts for the period ending February 29, 2016.

The next item of new business was the approval, acceptance and execution of the Signature Bonds for Public Officials for Chairman Beth Viviano and Jennifer Grimes as Director and Treasurer. Upon motion duly made and seconded, the Board unanimously approved the Public Official Bonds which were executed by Chairman Viviano and Director Grimes, copies of which are attached hereto and incorporated herein by reference.

The next item of new business concerned the In Touch Service Agreement, which is a continuation of the service currently being provided to the District. Upon motion duly made and seconded, the Board unanimously approved the execution of the In Touch Service Agreement, a copy of which is attached hereto and incorporated herein by reference.

The next item of new business was the approval and execution of the Commerce Bank Resolutions and Signature Cards for the District's accounts at Commerce Bank and the Safe Deposit Box. Upon motion duly made and seconded, the Board unanimously approved the Resolutions of Commerce Bank and the execution of the Signature Cards, copies of which are attached hereto and incorporated herein by reference.

The next item of business concerned the pension training for the Board as required by statute. The Chief reported that pension training was conducted at the Eureka Training Center on March 1, 2016 and the presentation was recorded and available for review by the Board members. Upon motion duly made and seconded, the Board unanimously set the time for the

review of the pension training to occur following the regular board meeting to be held on April 27, 2016.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the Fenton City Board of Alderman approved the Resolution to send the Chrysler property TIF to St. Louis County. He advised that the District had submitted a request that a representative of the District be appointed to the TIF Commission.

Chairman Viviano inquired whether there was a Shop Steward report. Assistant Shop Steward Boushard advised that the only shop steward report is to remind everyone of the Annual District Golf Tournament scheduled for Monday May 9, 2016 at Sunset Hills Golf Club.

The Chairman then inquired if there was any public comment.

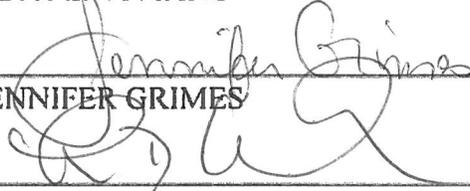
Shop Steward Joe Boushard advised that after he had suffered a torn bicep injury during training, an incident report was filed and a worker's comp claim initiated. He wanted to express his sincere thanks to Kim Smith, the District's Office Manager, for her fantastic handling and processing of his worker's comp claim. He was advised by the doctor's office when scheduling his surgery that in all of the years of their office, they had never experienced a worker's compensation claim being processed so efficiently. Those in attendance joined the Board in expressing thanks to Kim and recognized her exemplary service to the District.

The Chairman reported that during the special meeting and in the closed executive session held prior to the regular board meeting, that personnel matters were discussed and action had been taken by the Board but because they were personnel matters, and therefore pursuant to Missouri Sunshine Law, the action taken would be reported within 72 hours.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 7:40 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT
March 23, 2016

The special meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, March 23, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 6:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; John Batterton – Fire Chief; Chris McCarthy – Medical Officer; and Thomas Lang – District Attorney.

A copy of notice of meeting as required by the "Sunshine Law," in particular Section 610.021 (3), Revised Statutes of Missouri- Hiring, firing, disciplining or promoting of particular employees by a public body when personal information about an employee is discussed, and the Agenda for the meeting, previously posted, are attached hereto and incorporated herein by reference.

The Chairman opened the meeting and upon motion duly made and seconded, the Board unanimously determined that it was necessary and appropriate to go into Closed Executive Session in accordance with the Notice published and Section 610.021 (3) of the Missouri Revised Statute regarding "hiring, firing, disciplining or promoting of particular employees by a public body when personal information about a the employee is discussed ...".

Following the Closed Executive Session, Chairman Viviano reopened the Special Board meeting and reported that during the Closed Executive Session, upon motion duly made and seconded, the following Resolutions were adopted by the Directors by a unanimous vote:

1. The Board received and accepted Chief John Batterton's Request to Retire from the Fenton Fire Protection District effective June 1, 2016, copy of Chief Batterton's request by Memo is attached hereto and incorporated herein by reference.

2. The Board appointed Chris McCarthy the Interim Fire Chief until the hiring of a new Fire Chief with Chris McCarthy as Interim Chief immediately being in charge of handling the day to day operations of the District with Chief Batterton continuing until his retirement date in the position as Advisor to Interim Chief Chris McCarthy.

3. The Board approved a Memo to be distributed to all personnel concerning the retirement of Chief John Batterton and the appointment of Chris McCarthy as Interim Fire Chief, copy of which is attached hereto and incorporated herein by reference. The Board authorized and directed Interim Chief Chris McCarthy to wait until the conclusion of the regular board meeting commencing at 7:00 p.m. to disseminate the contents of the Memo to District personnel.

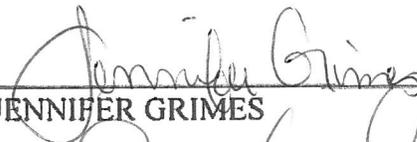
4. The Board approved the payment of the health care premiums for John Batterton and his spouse for the health insurance coverage currently provided to John Batterton from the date of his retirement on June 1, 2016 through May 2017.

5. The Board received and accepted the request dated February 29, 2016 from employee Richard Weith to extend his employment beyond June 1, 2016, the previous date he had requested for retirement. A copy of his 2/29/16 Retirement Extension Memo is attached hereto and incorporated herein by reference.

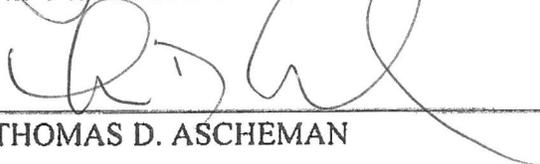
There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 6:40 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, April 13, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Chris McCarthy - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; and others.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

Chairman Viviano called the meeting to order and welcomed those present.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the special meeting of the Board of Directors held Wednesday, March 23, 2016 at 6:00 p.m., previously mailed to the Board, were reviewed. Upon motion duly made and seconded, the minutes of the special Board meeting held March 23, 2016 were unanimously approved. The minutes of the regular meeting of the Board of Directors held on Wednesday,

March 23, 2016 at 7:00 p.m., previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes of the regular Board meeting were unanimously approved.

The Treasurer's report as of April 13, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded, the Board received the Treasurer's report, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update on the review of a possible bond issue/tax increase. The Chief reported that there are ongoing discussions and research. Deputy Chief Romona Kaminski advised that she has started having meetings with each of the squads to obtain input on the strengths and weaknesses of the District and ideas. Thus far responses have been good and helpful. The Board requested that the bond issue/tax increase update remain on the agenda for further meetings.

The next item of old business was a discussion concerning the replacement of a staff vehicle. The Chief reported that the RFP that resulted in only one bid response apparently was as a result of being at the end of a model year and the lack of availability of vehicles. The suggestion of the Committee and the Chief is to wait for the new model year and at that point renew the process and request for bids. The Board therefore, upon motion duly made and seconded, determined not to accept the single bid and to defer the discussion and procedures for the replacement of the staff vehicle until later in the year.

There being no further old business, the Board then proceeded with the remaining new business.

The first item of new business was the opening of the video conferencing bid. The Chief advised that there was only one sealed bid received even though four companies had requested and been provided copies of the RFP with two companies actually doing a walkthrough. The bid was opened and it was from Conference Technologies, Inc. with a bid amount of \$15,760.00 indicating there were no exceptions. The Chief advised that the District is currently paying approximately \$20,000.00 for the same services. The Board directed the Chief to have the bid reviewed by the appropriate committee and report back to the Board at the next Board meeting.

The next item of new business was concerning the Personal Financial Disclosure Statement required to be filed by Chief McCarthy and Chief McCarthy stated he filed his Personal Financial Disclosure Statement on March 31, 2016 with the Missouri Ethics Commission.

The next item of new business concerned an update on the Insurance Renewal Process. The Chief reported that on March 24th the District's Insurance Committee Members met with Paul Wirth and Becki Joiner of J. W. Terrill concerning the upcoming medical and dental insurance renewal on July 1st wherein they were advised that the process is underway seeking competitive bids. Representatives of J. W. Terrill advised that the trend for medical insurance is in the area of a 9% increase and a 4 - 6% increase for dental. He advised that the optional vision coverage is going into its second year of a 4-year guaranteed rate and will not be bid again this year. The Chief reported that J. W. Terrill stated they will be providing a preliminary report in early May. The Chief advised that he and Kimberly had also met with the

representative of Lakenen to begin the process for the property and casualty insurance and the workers compensation insurance renewals. These policies are due to renew as of June 15th. He advised that Lakenen is currently going through the process and will be providing the cost shortly. The Attorney for the District had a discussion with the Board concerning the issues of sovereign immunity and statutory limits on liability for public entities including fire district primarily for the operation of vehicles and the dangerous conditions of property with a 2016 maximum of \$409,123.00 per person and \$2,727,489.00 per occurrence. The Chief and Kimberly will be reviewing those limits with Lakenen to make sure that those limits are considered in the proposals being made for the District's insurance.

The next item of new business was the Quarterly Collateralization Report. The Chief reported that all banks that currently have funds invested by the Fenton Fire Protection District provided the appropriate Collateralization Reports and the review of that information verifies that the monies deposited are 100% collateralized in accordance with the laws of the State of Missouri. He further advised that as of March 31, 2016 the amount of District funds currently protected by FDIC insurance was \$3,048,290.00.

The next item of new business was a review and approval of Resolutions, Signature Cards and Name Change documents for the following entities: Enterprise Bank and Trust; Commerce Bank Credit Card Certificate of Authority Form; The Meramec Valley, J. W. Terrill FSA and Reliance Bank. Upon motion duly made and seconded, the Board unanimously authorized and approved the attached Resolutions, Signature Cards and Name Change documents for Enterprise Bank and Trust, Commerce Bank Credit Cards Certificate of Authority Form, The Meramec Valley Bank, J. W. Terrill FSA Client Signature Forms, and Reliance Bank

CD and Collateralization Forms, copies of which are attached hereto and incorporated herein by reference.

The next item of new business was a discussion by the Chief of HIPAA regulations as well as best practices related to computer, networking and operational security and Board training related thereto. The Chief advised that there is a DVD that he has for the Board's review which is followed by a test. Training is intended to provide for the safety and security of operations, personnel (fire fighters/paramedics/officers) and mitigate the District's legal and financial exposure due to disclosure of incident information, unit locations or other sensitive data.

The next item of new business was a discussion concerning the Medical Officer's duties. Chief McCarthy advised that he and Deputy Chief Kaminski have been working diligently to ensure that all duties of the Medical Officer position are managed appropriately during the transition process and that members of the District's EMS Committee have also taken on additional responsibilities to assist and facilitate this goal. Chief McCarthy pointed out specifically that Deputy Chief Kaminski has willingly and very capably taken on additional responsibilities, duties and time to assist during this transition period. He also advised that Fire Marshal Hecht has volunteered and stepped up to share in duties and responsibilities to assist in the transition process.

The Chairman reported that the next two items of business the Assistant Shift Commander Position and the Chief's Position would be considered by the Board later in the meeting appropriate to be addressed under sections of the Missouri Statute during a Closed Executive Session.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. Chief McCarthy advised that the District's Auditor Brian Ahrens had a recent medical emergency which may affect the timely completion and filing of the District's audit and that he was advised by Brian Ahrens that an extension may be requested and obtained on the basis of medical necessity. The Chief and Kimberly will be following up with Brian Ahrens to facilitate the completion of the District's audit and its timely filing. The Chief then requested that the Board meetings in June scheduled for June 8th and June 22nd because of conflicts and schedules be reviewed for possible changing of the dates to Wednesday, June 15th, and Monday, June 27th, or other dates deemed appropriate by the Board. The matter was deferred to be discussed at the next regular Board meeting. The Chief reminded the Board that after the next regular scheduled Board meeting on April 27, 2016 the Board and Pension Trustees will have available pension training.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised there was no report other than the golf tournament is scheduled for May 9th and encouraged participation.

The Chairman then inquired if there was any public comment. Deputy Chief Romona Kaminski reminded everyone that the District's EMS Open House is scheduled for May 14, 2016 from 12 to 3 p.m.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (1) and (3) of the Missouri Revised Statute concerning (Confidential and Privileged communication between the District's Attorney and the Board) and (Hiring, firing, disciplining, or promotion of particular

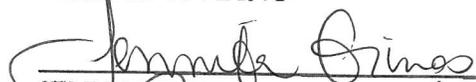
employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session the Chairman reopened the meeting and advised that during the Closed Executive Session, upon motion duly made and seconded, the Board unanimously accepted Captain Bob Hupfeld's request for an extension of his retirement date, a copy of the request is attached hereto and incorporated herein by reference. The Chairman further advised that, upon motion duly made and seconded, the Board unanimously approved revisions to the District's Employee Manual and Position Announcement as follows: 1) Fenton Fire Protection District Employee Manual Section 30.8, Hiring, Probation and Promotion Process – Fire Chief; 2) Fenton Fire Protection District Employee Manual Section 20.1, Job Description Subject: Fire Chief; and 3) Position Announcement Fire Chief. As part of this Resolution, the draft of the documents, as set forth herein approved during the Closed Executive Session, will be put into a final form for written approval by all Board members before posting by the District's Office Manager, Kimberly Smith, copies of the final documents approved by the Board are attached hereto and incorporated herein by reference.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 9:50 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, April 27, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer K. Grimes - Treasurer and Director; Thomas D. Ascheman - Secretary and Director; Chris McCarthy - Fire Chief; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others. Absent from the meeting was Thomas M. Lang, Attorney for the District.

A copy of the notice of open meeting as required by the "Sunshine Law" and in particular Section 610.020 R.S. MO. is attached hereto and incorporated herein by reference.

Chairman Viviano called the meeting to order and welcomed those present.

The first item of regular business was the approval of the bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors held on Wednesday, April 13, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded the minutes were approved.

The Treasurer's Report as of April 27, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded the Board received the Treasurer's Report, a copy of which is attached hereto and incorporated herein by reference.

The Board reviewed the current tax check receipts register, a copy is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update regarding the possible bond issue/tax increase. Deputy Chief Romona Kaminski advised she and Private Nick Robben had completed the meetings with personnel to review strengths, weaknesses and to discuss ideas about the future of the District. From the feedback provided during the meetings, a spreadsheet is being created of common themes that were discussed. In addition, District committees continue to meet to gather data in preparation for the possible bond issue/tax increase.

The second item of old business addressed an extension of the audit of the 2015 financial records. Attached hereto and incorporated herein by reference is a letter from Brian Ahrens, District Auditor, providing details pertaining to the delay of this year's audit. Mr. Ahrens contacted the State Auditor's Office regarding an extension. In St. Louis County there are no provisions for filing an extension and no penalties for late submissions, even though Statute 321.690 RsMO. expresses audits are to be turned in within 6 months of the closing period. When the audit is filed, a letter explaining the delay is all that is required. Kimberly Smith, Office Manager, is working with Brian Ahrens's staff, which is scheduled to be on site for field work on May 10 and 11, 2016. Also, attached hereto and incorporated herein by reference is a letter received from the Missouri State Auditor informing the District that they have completed their review and acceptance of the audit reports for the years ending December 31, 2014 and 2013.

The final item of old business concerned the scheduling of June meeting dates. The Board of Directors chose to table this matter until the next Board Meeting.

There being no further old business, the Board then proceeded with new business.

For the first item of new business, the Board received the Statement of Accounts for the period ending March 31, 2016. The Chief also provided and reviewed the reconciliation worksheet for the property located at 1652 Smizer Mill Road and the Summary of Funds Revenue/Expenditures for a financial comparison between 2015 and 2016. The Chief questioned if the Board of Directors wanted to continue to be provided the Summary of Funds report, which they responded with a yes. A copy of the Statement of Accounts for the period ending March 31, 2016 and related worksheets are attached hereto and incorporated herein by reference.

The next item of new business was a review and approval of Resolutions and Signature Cards for the following entities: Enterprise Bank and Trust and Meramec Valley Bank. Upon motion duly made and seconded, the Board unanimously authorized and approved the attached Resolutions and Signature Cards for Enterprise Bank and Trust and Meramec Valley Bank, copies of which are attached hereto and incorporated herein by reference.

There being no further business, Chairman Viviano asked whether there was a Chief's Report. Chief Chris McCarthy advised that on April 22, 2016 Deputy Chief Romona Kaminski and personnel from C Crew took part in a Docudrama PR event with the seniors at Rockwood Summit High School. The presentation demonstrates vehicle extrication and a victim being air evacuated by a helicopter. This event provides a rare opportunity for first responders to interact with young adults. The majority of school related PR events are focused on fifth graders and younger.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the golf tournament, scheduled for May 9th, is expecting over 20 teams to participate. Shop Steward Ruse also extended an invitation to the Board of Directors to attend the BackStoppers Ball at the Chase Park Plaza on May 19, 2016

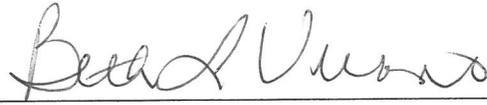
The Chairman then inquired if there was any public comment. There was none.

Prior to the Closed Executive Session it was decided to discuss the Fire Chief Process during the open session. A discussion ensued regarding the requirements of attending the St. Louis Fire Academy before being able to run a fire call in St. Louis County. This became a point of conversation as the Board of Directors was considering conducting a national search for a candidate to fill the Fire Chief position. The Board of Directors also reviewed the final drafts of the revisions made to the District's Employee Manual and Position Announcement including: 1) Fenton Fire District Employee Manual Section 30.8, Hiring, Probation and Promotion Process – Fire Chief; 2) Fenton Fire District Employee Manual Section 20.1, Job Description – Fire Chief; and 3) Position Announcement Fire Chief. From the dialogue that took place regarding the St. Louis County Academy requirement, the Preferred Qualifications section was amended to state “St. Louis Fire Academy or willingness to attend.” Upon motion duly made and seconded, the Board unanimously approved the revisions to the District's Employee Manual and Position Announcement comprising of: 1) Fenton Fire District Employee Manual Section 30.8, Hiring, Probation and Promotion Process – Fire Chief; 2) Fenton Fire District Employee Manual Section 20.1, Job Description – Fire Chief; and 3) Position Announcement Fire Chief. The Board further instructed that the Position Announcement for Fire Chief be posted on the District's website and forwarded to Local 2665 for posting through their social media methods.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) Revised Statutes of Missouri (Hiring, firing, disciplining or promoting of particular employees by a public governmental body when person information about the employee is discussed or recorded).

Following the Executive Session, the Chairman reopened the regular Board Meeting and advised no vote or action had been taken by the Board during the Closed Executive Session.

There being no further business to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 7:53 PM.



BETH L. VIVIANO



JENNIFER K. GRIMES



THOMS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, May 11, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; Chris McCarthy - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; for a portion of the meeting Paul Wirth with JW Terrill; and others.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

Chairman Viviano called the meeting to order and welcomed those present.

The Board then proceeded with the regular agenda.

The first item of regular business was the review and approval of the minutes of the regular meeting of the Board of Directors held on Wednesday, April 27, 2016, previously mailed to the Board along with the agenda. Upon motion duly made and seconded, the minutes of the regular Board meeting were unanimously approved.

The next item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by

reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Board, upon motion duly made and seconded, agreed to waive the regular agenda and proceed with the first item of new business being a review of the medical and dental insurance renewal process. Paul Wirth presented to the Board a Benefit Analysis, a copy of which is attached hereto and incorporated herein by reference. Mr. Wirth reported he had met with the Chief and the Insurance Committee for the District to discuss the information that is available and known. Mr. Wirth reviewed the attached Benefits Analysis and discussed the District's claim history. He advised he would be back with the Board with an updated report and his sincere belief and hope is that the amount of the increase will be less than first reported. Mr. Wirth was excused from the meeting.

The Board then proceeded with the regular agenda.

The Treasurer's report as of May 11, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded, the Board received the Treasurer's report, a copy of which is attached hereto and incorporated herein by reference.

The Board also reviewed and received the current Tax Check Receipts Register, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update on a possible bond issue/tax increase. Deputy Chief Romona Kaminski reported on the continued gathering of data and information. The Board directed that the matter continue to remain on the District's agenda.

The next item of old business was a discussion concerning some conflicts with the June board meetings. After a discussion which included that Chief McCarthy would not be back from his scheduled vacation by the June 8th board meeting, the Board determined that it was appropriate to not change the date of the scheduled regular board meeting in June.

There being no further old business, the Board then proceeded with the remaining new business.

The first item of new business was the review and adoption of a new Sunshine Law Policy to reflect the change of the Custodian of Records for the Fenton Fire Protection District from Chief Batterton to Chief Christopher M. McCarthy. Upon motion duly made and seconded, the Board unanimously adopted the Fenton Fire Protection District's Sunshine Law Policy to reflect the change of the appointment of Chief Christopher M. McCarthy as Custodian of Records. A copy of the new Sunshine Law Policy is attached hereto and incorporated herein by reference.

The next item of new business was consideration by the Board of a Proclamation acknowledging the retirement of Chief John Batterton. Upon motion duly made and seconded, the Board unanimously approved and adopted the Proclamation for the Retirement of John Batterton, copy of which is attached hereto and incorporated herein by reference.

The next item of business was the consideration by the Board of the bid received for support and maintenance of the District's video conferencing equipment. The Board reviewed the May 11, 2016 Memorandum to the Board from the IT Committee relative to their

recommendation concerning the video conferencing system support and maintenance, a copy of which is attached hereto and incorporated herein by reference. The Memo and its detail and background was reviewed by Chief McCarthy who indicated that the term of the agreement is for one year, that the amount of the bid represents a substantial cost reduction from the current support and maintenance agreement, and that Conference Technologies, Inc. is the local company that has been doing much of the support and maintenance work to this point. Upon motion duly made and seconded, the Board unanimously accepted and approved the recommendation of the IT Committee and Chief McCarthy and accepted the bid of Conference Technologies, Inc. for this important maintenance of the District's video conferencing equipment.

The next item of business was a discussion and update regarding the status of physicals. Chief McCarthy advised that as of April 1, 2016, SSM has opened their own facility at one of the medical buildings on the grounds of St. Clare Hospital and was advised by the director of the program that SSM now works with approximately 34 other fire districts or departments. Shop Steward Ruse advised that he and members of his crew visited the location to review the facilities and that it looked really good. There were issues and concerns discussed with input from the District Office Manager, Kimberly Smith, as to the cost difference with the use of insurance and without insurance. Following a lengthy discussion and upon motion duly made and seconded, the Board directed further review and encouraged interested personnel to visit the facility to help in raising the confidence of district personnel. The matter is to be followed and reported back to the Board.

There being no further new business, Chairman Viviano asked if there was a Chief's report. Chief McCarthy reported that the appropriate Power of Attorney for Chief Romona Kaminski to purchase controlled substances and drugs had been executed and properly filed. He advised that he and Romona have had follow up meetings with SSM personnel. The Chief reported that there had been a heart attack and District personnel Paul Seemeyer and Dan Williams did exemplary work and service which was recognized by SSM. He advised there was another cardiac arrest on May 10th successfully resuscitated in the field.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised the golf tournament was a success and it is anticipated that approximately \$4,000.00 will be donated to Responder Rescue and that there is an EMS open house this weekend.

The Chairman then inquired if there was any public comment. There was none.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute concerning (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, the Chairman reopened the meeting and advised that during the Closed Executive Session no action was taken during the closed meeting that required a vote by the Board.

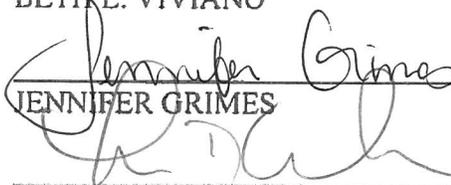
The Board entered into a discussion concerning the need to hire a new employee and upon motion duly made and seconded, the Board unanimously authorized and directed the Chief

to commence the process to hire a new employee by contacting the next person on the approved list of candidates and to proceed with the hiring process. If for some reason the next person on the approved list is no longer available for hire, the Board authorized the Chief to proceed with the next person on the approved list and to proceed with the process of background check and physical. The Board directed that if there was a problem with the physical and/or background check with the next available person on the list, that the Chief report back to the Board.

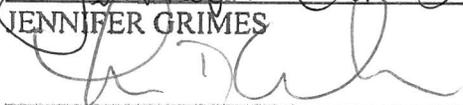
There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:25 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, May 25, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Chris McCarthy - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

A copy of the notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

Chairman Viviano called the meeting to order and welcomed those present.

The Board, upon motion duly made and seconded, determined it was appropriate to waive the regular agenda and move to the second item of new business, a presentation by Greg Lottes from Lakenan. Mr. Lottes presented and reviewed the Commercial Insurance Proposal dated May 20, 2016, a copy of which is attached hereto and incorporated herein by reference. He advised the Board of his review and of the sovereign immunity issue and addressed those issues with the Board. Based upon his review and that of Lakenan, including possible areas of coverage that were not covered by sovereign immunity, the recommendation was to continue the

umbrella coverage which required certain underlying coverage limits. He indicated that there was a premium decrease, but under the worker's compensation there was an experience modification increase from a .69 to .74. The discussion included the vehicle values and the provisions of the policy concerning replacement. After a discussion and upon motion duly made and seconded, the Board unanimously approved the proposal submitted by Lakenan with an increase of the umbrella to a \$5 million dollar per person limit and a \$15 million dollar aggregate limit with an additional premium of \$2,222.00 for such coverage. Mr. Lottes was excused from the meeting.

The Board then proceeded with the regular agenda.

The first item of regular business was the review and approval of the minutes of the regular meeting of the Board of Directors held on Wednesday, May 11, 2016, previously mailed to the Board along with the agenda. Upon motion duly made and seconded, the minutes of the regular Board meeting were unanimously approved.

The next item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of May 25, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded, the Board received the Treasurer's report, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update on a possible bond issue/tax increase. Deputy Chief Romona Kaminski reported she is continuing to gather information and would be reporting to the Board at a later date.

There being no further old business, the Board then proceeded with new business.

The first item of new business was the need for a resolution and new signature cards for the Academy Bank CD Investment. Upon motion duly made and seconded, the Board unanimously approved a resolution and signature cards for Academy Bank relative to the CD invested with the bank by the District. A copy of the signature cards and resolutions are attached hereto and incorporated herein by reference.

The next item of business was the Statement of Accounts for the period ending April 30, 2016. The Chief reviewed the Statement of Accounts with the Board together with the Summary of Funds comparing the revenue and expenditures for the current year and the previous year, copies of which are attached hereto and incorporated herein by reference. Upon motion duly made and seconded, the Board unanimously received the Statement of Account for the period ending April 30, 2016.

The next item of new business was an update regarding the new hire process. Chief McCarthy advised that, as directed, he continued the hiring process and contacted the number one candidate on the list who passed the physical and background check and has accepted employment. The new employee is Jeff Wilkins, formerly of the Mehlville Fire Protection District, who will start June 7, 2016 on B Crew. His swearing in ceremony is scheduled for Tuesday, May 31, 2016 at 6:00 p.m.

There being no further new business, Chairman Viviano asked if there was a Chief's report. Chief McCarthy reported that there have been problems with the HVAC at House #1 and that the Chief had made inquiries as to the cost of replacing two systems which included, among other areas, the kitchen, living room and bunk areas and that the lowest bid proposed price was \$9,225.00 received from Scott Lee a company located within the District boundaries. The Chief advised there is \$20,000.00 in the current budget for HVAC replacement. Upon motion duly made and seconded with the Board noting that the amount proposed is under \$10,000.00 and therefore no statutory requirement for a formal bidding process, the Board unanimously approved the bid of \$9,225.00 from Scott Lee to replace two HVAC systems in Station House #1. The Chief further noted that the Fresh Air Intake System for the Main House has never been installed. The Chief advised the cost would be approximately \$2,400.00. The Chief reported he had received notice from Missouri-American Water for a request to possibly mount data reading devices on District facilities, which would include a hold-harmless agreement from Missouri-American Water. The Board requested the Chief keep them advised on any progress. In reference to the Medical Insurance Surveys, the Chief and Kimberly Smith – District Office Manager, advised there has been an extremely good response from employees and retirees and everything should be available for final review and approval of the medical insurance by the Board at the June 22, 2016 Board Meeting.

Chairman Viviano then inquired whether there was a Shop Steward report. Shop Steward Ruse advised that Deputy Chief Ramona Kaminski had been at the Fountainview Retirement Home and that the District's Community Outreach would be assisting presenting the Bingo for the facility on July 19, 2016, with further information to be provided.

The Chairman then inquired if there was any public comment. There was one public comment and it was that the EMS Open House of the District was a great event, very well attended and very well presented and received by those who attended.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute concerning (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, the Chairman reopened the meeting and advised that during the Closed Executive Session no action was taken during the closed meeting

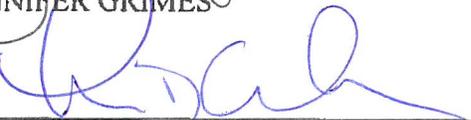
There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:00 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, June 8, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others. Chief Chris McCarthy was absent on a planned vacation.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Chairman opened the meeting and welcomed all present.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors on Wednesday, May 25, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes of the regular Board meeting were unanimously approved.

The next item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of June 8, 2016, in the absence of Chief McCarthy, was presented, reported and reviewed by Kimberly Smith – the District's Office Manager. The Board, upon motion duly made and seconded, received the Treasurer's Report, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update on the possible bond issue and tax increase. Deputy Chief Romona Kaminski reported that her process was continuing and she was still waiting for some of the wish list responses and other information from district personnel. She advised she was preparing a list of the District's vehicles, houses, and needs and assembling reports on International Accreditation and ISO Ratings and how achieved and how the District plans to stay at those levels. Fire Marshal Lou Hecht then addressed the Board concerning his attending the most recent TIF meeting in reference to the redevelopment of the former Chrysler Assembly Plant for the Fenton Logistic Park. He provided the Board with documents from the meeting and went over some of the numbers and information on the spread sheets. A copy of the documents provided are attached hereto and incorporated herein by reference. He further advised that the next TIF meeting is scheduled for July 20, 2016 at Fenton City Hall and is open for public comments.

There being no further old business the Board proceeded with new business.

The first item of new business was a report by Deputy Chief Kaminski advising she had recently attended the Fenton Chamber of Commerce meeting and that it presented numerous opportunities to interact with those present. Director Tom Ascherman was likewise present at the Chamber of Commerce meeting and both he and Deputy Chief Kaminski expressed the

importance of attending and the goodwill of being involved. Deputy Chief Kaminski advised that the 9/11 Memorial is scheduled to be coming to Jefferson County Community College and it is believed that the route will include traveling along Highway 141. Deputy Chief Kaminski requested permission that once the schedule is made and the route confirmed that if it does include travel on Highway 141, that the District be an escort for the 9/11 Memorial through the Fenton Fire Protection District. Upon motion duly made and seconded, and following a discussion, the Board unanimously authorized and approved that should the 9/11 Memorial route include going through the Fenton Fire Protection District, that the District be part of the escort through the District. Deputy Chief Kaminski further advised that the Community Fair was last week and it provided some additional opportunities for contact and connecting with the community.

Chairman Viviano noted that since Chief McCarthy was on vacation, there was no Chief's report.

The Chairman then inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the Community Outreach is still working on setting up the BINGO at Fountainview Retirement Home scheduled for July 19, 2016 and would report of further developments. He further advised that this year's Pink Shirt Campaign has been discussed and the intention and plan is to ramp up this year's campaign to raise significantly more money. Several ideas being discussed include "Paint the Town Pink Day" in Fenton where everyone would be invited and requested to wear their pink T-Shirts in support of Breast Cancer Awareness.

The Chairman then inquired if there was any public comment. There was none.

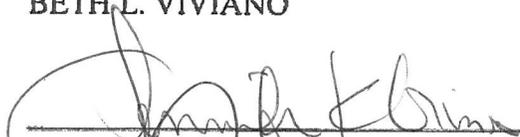
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Executive Session, the Chairman reopened the regular Board meeting and advised the during the Closed Executive Session, the Board, upon motion duly made and seconded, unanimously approved a Retirement, Settlement and Release Agreement with Chief John Batterton relative to his retirement and that the Board authorized Chairman Beth Viviano to sign the Retirement, Settlement and Release Agreement on behalf of the District.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:25 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



TOM ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, June 22, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Chris McCarthy - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, June 8, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Board, upon motion duly made and seconded, agreed to waive the regular agenda and moved to the first item of new business being Medical and Dental Insurance Renewal. Paul Wirth from J.W. Terrill made a presentation to the Board concerning the information and quotes assembled from various providers, the input of the District's Health Insurance Committee, and his own recommendations. He presented to the Board a packet with various documents including Historical Costs Analysis; a Formfire Medical Conditions Rating Summary; an Experience Reporting Period Spread Sheet from United Healthcare comparing 2014 and 2015; a Medical Insurance Comparison Spread Sheet setting forth different options for health insurance and dental insurance; and a United Healthcare Claim Utilization Report For Fenton Fire District Experience for 3/1/15 to 2/28/16. (Copies of all are attached hereto and incorporated herein by reference.) The Board also received and reviewed a Memorandum from the District's Health Insurance Committee dated June 21, 2016 relative to the insurance renewal issue. A lengthy discussion ensued. The recommendation of Paul Wirth and the District's Health Insurance Committee was to renew with United Healthcare with a premium increase of 22.5% over the prior year. Chief Chris McCarthy discussed with the Board an analysis of the impact of the increased premium for the remainder of the current year as not having a dramatic affect on the actual budgeted amount. There was then a discussion concerning District future planning for

insurance and Mr. Wirth suggested and reviewed a sample 2016 Service Time Table, copy of which is attached hereto, as a reasonable guide for planning for next year's renewal. Upon motion duly made and seconded, the Board unanimously approved the renewing of the current healthcare PPO with United Healthcare with a 22.5% increase over the previous year. Mr. Wirth then discussed the dental insurance renewal, and reviewed the information provided in the packet to the Board attached hereto. Mr. Wirth and the District's Health Insurance Committee recommended the renewal of the current plan with Delta Dental Insurance at an increased premium of approximately \$1,800.00 per year. Upon motion duly made and seconded, the Board unanimously approved the renewal of the current plan with Delta Dental which includes an approximate \$1,800.00 increase over the prior year. Mr. Wirth was then excused from the meeting.

The Board then returned to the regular agenda.

The next item of business was the Treasurer's report as of June 22, 2016. The Chief presented, reported and reviewed the Report and upon motion duly made and seconded, the Treasurer's Report was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The only item of old business was an update on the possible bond issue and tax rate increase. Deputy Chief Romona Kaminski advised that she and Nick Robben have met and they are continuing in the process of preparing information. They are scheduled to meet with the District's Operations Committee. The Board thanked Deputy Chief Romona Kaminski for her efforts.

There being no further old business the Board proceeded with new business.

The first item of remaining new business was a report by Chief McCarthy regarding a Negative Tax Receipt Notice on June 3, 2016 in the total amount of \$119,933.55. The Chief explained that from the information he was able to assemble, primarily from the State Tax Commission website, there were significant reductions in assessed valuations by such companies as Walgreens and others within the confines of the District. Chief McCarthy indicated that he was continuing to review the records of both St. Louis County and the State Tax Commission in hopes of being able to better explain the areas involved in the substantial reduction in tax income.

The Chief then presented and reviewed the Statement of Accounts for the period ending May 31, 2016. After a brief discussion, upon motion duly made and seconded, the Statement of Accounts as of May 31, 2016 was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Chief then reviewed with the Board the Smizer Mill Road Property Reconciliation, a copy of which is attached hereto and incorporated herein by reference.

The Chief then reviewed the Summary of Funds Spread Sheet comparing Revenues and Expenditures for the current year to the same periods in 2015, a copy of which is attached hereto and incorporated herein by reference.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the District's Inflatable Rescue Boat, is in extremely bad shape and not usable. The Chief informed the Board that this type of rescue boat has a normal useful life of 5 to 7 years and that the District's Rescue Boat is 5 years and 1 month old. The Chief

advised that they are presently using a rescue boat loaned to the District by Saline Valley. The Chief advised that the District needs to acquire a new rescue boat and recommended an inflatable rescue boat with a cost estimated between \$4,000.00 and \$5,000.00. The Board acknowledged the need and, based upon the estimated value of a replacement inflatable rescue boat, determined no need to proceed with a formal bid process. The Chief reported that the HVAC for the crew quarters has been completed and that presently he is looking into a possible maintenance agreement for the equipment. Chief McCarthy advised that the District's Auditor, Brian D. Ahrens, is scheduled to be on-site to facilitate the District's Audit.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that Linda Wolf at Sunny Hill Nursing Home advised that on July 16, 2016 there will be a BINGO.

The Chairman then inquired if there was any public comment. There was no public comment.

The Chairman noted that the next regular board meeting is scheduled for July 13, 2016 at 7:00 p.m.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, Chairman Viviano announced that during the

Closed Executive Session there were no matters or final action taken that required the vote of the Board.

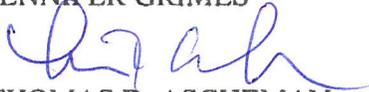
There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 9:12 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT
June 22, 2016

A special meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, June 22, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 5:00 p.m.

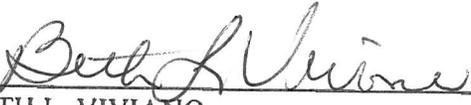
Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer; Tom Ascherman - Secretary and Director; Thomas M. Lang - Attorney for the District.

A copy of notice of closed meeting as required by the "Sunshine Law," in particular Sections 610.020 and 610.021(3), R.S.Mo., is attached hereto and incorporated herein by reference.

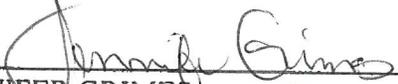
Upon motion duly made and seconded, the Board unanimously determined that it was necessary and appropriate to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute "Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded".

Following the Closed Executive Session, Chairman Viviano reopened the special Board meeting and advised that during the Closed Executive Session, there was no final decision made or vote taken.

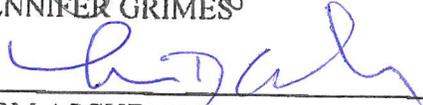
There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 6:55 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



TOM ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT

June 25, 2016

A special meeting of the Board of Directors of the Fenton Fire Protection District was held on Saturday, June 25, 2016, at the American Eagle Credit Union, 304 Summit Road, Fenton, Missouri.

The meeting convened at 9:00 a.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer; Tom Ascheman - Secretary and Director; Thomas M. Lang - Attorney for the District.

A copy of notice of closed meeting as required by the "Sunshine Law," in particular Sections 610.020 and 610.021(3), R.S.Mo., is attached hereto and incorporated herein by reference.

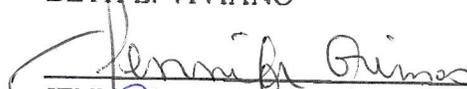
Upon motion duly made and seconded, the Board unanimously determined that it was necessary and appropriate to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute "Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded".

Following the Closed Executive Session, Chairman Viviano reopened the special Board meeting and advised that during the Closed Executive Session, there was no final decision made or vote taken.

There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 5:30 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



TOM ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, July 13, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; Chris McCarthy - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, June 22, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The minutes of the special meeting of the Board of Directors held on Wednesday, June 22, 2016 and the minutes of the special meeting of the Board of Directors held on Saturday, June 25, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion

duly made and seconded, the minutes for the special board of directors' meeting held June 22, 2016 and June 25, 2016, were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of July 13, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an Operations and Capital update. Chief McCarthy explained the reasoning behind the description and designation on the agenda. Deputy Chief Romona Kaminski gave a brief report and advised that there are plans in place for an August Kick-Off Meeting related to future planning.

There being no further old business the Board proceeded with new business.

The first item of new business was a report by Chief McCarthy related to additional research concerning the District's Tax check deficit. The Chief reported that the information reviewed was very informative and he was expecting additional information regarding the preliminary State Tax Appeals and Decisions. Chief McCarthy is attempting to find out what is remaining on Appeals that may have significant impact upon tax revenues to the District. Once again he indicated that some of the substantial reductions have occurred as a result of successful

Appeals by Walgreens and commercial properties in Sunset Hills, but also noted that there are several Maritz properties that receive substantial reductions.

The next item of business was a discussion concerning the Standard Insurance Contract for Long-Term Disability. The Chief reported that the contract with Standard Insurance is through the Tri-County Training and due for renewal in February of 2017. The Chief reported that he and Kimberly Smith, the District's Office Manager, attended a meeting with the other Chiefs involved, Broker and Representatives for Standard Insurance to review the policy and renewal premiums. During the evaluation it was explained that some of the District's personnel were not adequately insured due to the existing salaries versus the maximum benefit limits currently available under the long-term disability policy. By increasing the maximum monthly benefit from \$5,000.00 to \$8,000.00 to accommodate salaries resulted in an actual decrease in the premium modifier, saving the District approximately \$200.00 per month. It was explained that by adjusting the volume of participants by insuring every member, resulted in a decreased premium rate and the Broker was able to secure the rates for long-term disability coverage until February of 2018. The Chief further reported that there were discussions concerning the availability to employees to purchase, at their own cost, additional life insurance above and beyond that provided by the District.

The next item of new business was a report by the Chief on the Quarterly Collateralization of District funds. The Chief reported that all banks that currently have funds invested with Fenton Fire Protection District over the \$250,000.00 FDIC coverage limits and based upon the Chief's review the information, verifies the District funds are collateralized in

accordance with the laws of the State of Missouri. The Chief further reported that as of June 30, 2016, the amount of funds protected by FDIC was \$2,998,493.50.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief first inquired when the Board would like to do Pension Training. After a discussion, the Board determined that the next Pension Training would be scheduled following the regular board meeting on July 27, 2016. There was a discussion about the August 10, 2016 board meeting in that Director Tom Ascheman and Attorney Tom Lang would not be available for the meeting and a discussion about possible rescheduling. The Board determined that Director Ascheman could be available by phone and that there was no change to the scheduled regular meeting of the board of directors to be held August 10, 2016.

The Chief reported that a new Rescue Boat had been purchased, is in service, and training has already occurred.

The Chief reported there was a meeting that he attended with USGS and that they are developing a very valuable tool that is a Flood Inundation Mapper and explained the benefits of such a mapper to the District and its residents. The Chief also advised the cost of the Mapper and that there was approximately \$13,000.00 left to be funded by municipalities and other entities. The Chief suggested that the Board should consider making a contribution toward the Flood Inundation Mapper. The Chief stated that he would keep the Board advised of the developments.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the Fenton Fire Fighter Community Outreach is involved in two upcoming BINGO events, one at St. Clare on July 16, 2016 for Sunny Hill and one on July 19, 2016 for

Fountain View Assisted Living, and invited all to attend. Shop Steward Ruse also advised that the planning for the Pink Shirt Initiative continues.

The Chairman then inquired if there was any public comment. There was no public comment.

It was noted that the next regular board meeting is on July 27, 2016 at 7:00 p.m.

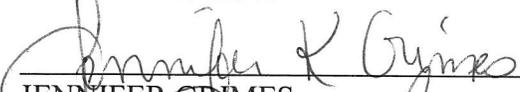
The Board, upon motion duly made and seconded, unanimously voted and determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session there were no matters or final action taken that required the vote of the Board.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:25 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT
July 13, 2016

A special meeting of the Board of Directors of the Fenton Fire Protection District was held on *wednesday* Thursday, July 13, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 5:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer; Tom Ascheman – Secretary and Director; Thomas M. Lang - Attorney for the District.

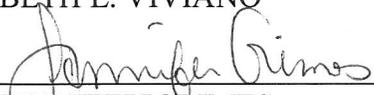
A copy of notice of closed meeting as required by the "Sunshine Law," in particular Sections 610.020 and 610.021(3), R.S.Mo., is attached hereto and incorporated herein by reference.

Upon motion duly made and seconded, the Board unanimously determined that it was necessary and appropriate to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute "Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded".

Following the Closed Executive Session, Chairman Viviano reopened the special Board meeting and advised that during the Closed Executive Session, there was no final decision made or vote taken.

There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 6:55 p.m.



BETH L. VIVIANO


JENNIFER GRIMES


TOM ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT
July 14, 2016

A special meeting of the Board of Directors of the Fenton Fire Protection District was held on Thursday, July 14, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 5:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer; Tom Ascheman – Secretary and Director; Thomas M. Lang - Attorney for the District.

A copy of notice of closed meeting as required by the "Sunshine Law," in particular Sections 610.020 and 610.021(3), R.S.Mo., is attached hereto and incorporated herein by reference.

Upon motion duly made and seconded, the Board unanimously determined that it was necessary and appropriate to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute "Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded".

Following the Closed Executive Session, Chairman Viviano reopened the special Board meeting and advised that during the Closed Executive Session, there was no final decision made or vote taken.

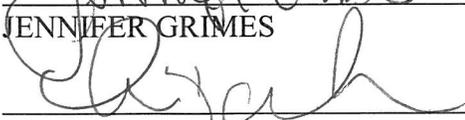
There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:55 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



TOM ASCHEMAN

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
FENTON FIRE PROTECTION DISTRICT
July 18, 2016

A special meeting of the Board of Directors of the Fenton Fire Protection District was held on Monday, July 18, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 6:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer; Tom Ascheman – Secretary and Director; Thomas M. Lang - Attorney for the District and for a portion of the meeting Thomas Steitz.

A copy of notice of closed meeting as required by the "Sunshine Law," in particular Sections 610.020 and 610.021(3), R.S.Mo., is attached hereto and incorporated herein by reference.

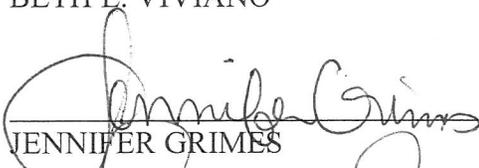
Upon motion duly made and seconded, the Board unanimously determined that it was necessary and appropriate to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute "Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded".

Following the Closed Executive Session, Chairman Viviano reopened the special Board meeting and advised that during the Closed Executive Session, the Board upon motion duly made and seconded and by unanimous vote appointed Captain Thomas Steitz to the position of Chief of the Fenton Fire Protection District effective August 1, 2016 and effective August 1, 2016 promoted Interim Chief Chris McCarthy to Deputy Chief/EMS. In accordance with Section 610.021 (3) R.S.Mo., the employees affected shall receive prompt notice during the seventy-two-hour period following the close of the meeting.

There being no further or additional business or matters to come before the Board in the special board meeting, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 10 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



TOM ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District, was held on Wednesday, July 27, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; Chris McCarthy - Fire Chief; Thomas M. Lang - Attorney for the District; Joe Boushard - Assistant Shop Steward; Tom Steitz; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Chairman acknowledged Tom Steitz and congratulated him on his appointment as the new Fire Chief for the Fenton Fire Protection District effective August 1, 2016. The Chairman thanked Interim Fire Chief Chris McCarthy for having agreed to take the position of Interim Fire Chief and congratulated him on an excellent job while acting in such a capacity. The Chairman congratulated Chris McCarthy on his promotion to Deputy Chief.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, July 13, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The minutes of the special meeting of the Board of Directors held on Wednesday, July 13, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes of the special meeting were unanimously approved.

The minutes of the special meeting of the Board of Directors held on Thursday, July 14, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes of the special meeting were unanimously approved.

The minutes of the special meeting of the Board of Directors held on Monday, July 18, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes of the special meeting were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of July 27, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was a report on operations and capitol. Deputy Chief Romona Kaminski was on vacation but Chief McCarthy advised that prior to the last Board

Meeting there was a meeting with the Operations Committee discussing and offering help and assistance to Romona from a variety of existing information assembled by various members of the Operations Committee and the District.

The next item of old business was a further discussion concerning the current tax check deficit situation, Chief McCarthy reported that he has had discussions with Maureen Monaghan, Chief Counsel for the Missouri State Tax Commission, concerning the process for adjustments to levies for prior years where the District experienced a reduction in the value of assessed valuations related to a prior year due to a decision of the State Tax Commission or a court. The Chief reported that the District can go back three years from the last approved appeal. There are procedures and forms available but they will be very time intensive to complete, file and follow-up on. However, the amounts that may be recovered appear to be significant and worth the effort. The Board agreed, thanked Chief McCarthy for his work thus far and requested he continue his efforts.

There being no further old business the Board proceeded with new business.

The first item of new business was a review of the Statement of Accounts for the period ending June 30, 2016, a copy of which is attached hereto and incorporated herein by reference. The Chief presented and reviewed with the Board the Reconciliation of the Upper Lease Management Account for the 1652 Smizer Mill Road property together with a Statement of the Summary of Funds Revenue/Expenditures for 2016 to date compared to the same numbers and periods for 2015, copies of which is attached hereto and incorporated herein by reference. Following a discussion and explanation of the attachments, the Board, upon motion duly made and seconded, received the Statement of Accounts for the period ending June 30, 2016.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the Fieser Nursing Center in Fenton was without power for a couple of days and the District crews provided power and air-conditioning through a STARRS trailer with a generator and air-conditioning which resulted in keeping the care and comfort of the residents at a healthy level. The Chief further reported that the District's Ladder Truck 1345 remains at Fabick for repair and should be available shortly. The Chief went over the long history of repairs and problems with 1345's engine and the fact that an appeal still remains on the \$8,000.00 of repair costs occurred because of an April breakdown. The payment for the current repairs and damages are in question but appear to be the fault and responsibility of Fabick. The Chief further advised that during this process he received notification of a claim form deadline for the filing of a claim in a class action suit from Caterpillar involving among others the engine that is in question for Ladder Truck 1345. The Chief advised that he had spoken with the District's Attorney and asked him to review the class action claim information. The Attorney for the District advised that there is a deadline of August 6th to "opt out" of the class action if the District wished to maintain its right to sue Caterpillar for the issues resolved in the class action settlement. A discussion ensued with a conclusion that the District should not opt out of the class action and should continue to pursue the payment for the repairs by Caterpillar warranty and/or Fabick for the latest repairs.

Chairman Viviano inquired whether there was a Shop Steward report. Assistant Shop Steward Joe Boushard advised that Community Out Reach was involved in a bingo at Fountain View Assisted Living on July 19th with Doug Ruse and his family, Joe Boushard, Dave Stark and the on duty crew present and that the bingo project was a great success. He advised that they

will probably be scheduling future bingo events and may expand to other facilities. Assistant Shop Steward Boushard also commented that they continue to work diligently on the pink t-shirt design and upcoming campaign.

The Chairman then inquired if there was any public comment. Tom Steitz, the newly appointed Chief of the District, thanked Chris McCarthy for his great job as Interim Chief and congratulated him on his promotion to Deputy Chief.

The Chairman made note that the next regular Board meeting will be August 10, 2016 and that Director Tom Ascheman will be attending by phone and that the District Attorney Thomas Lang will not be present but will be available by phone. Kim Smith, the District's Office Manager, will be present to take minutes.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021(3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, the Chairman reopened the meeting and advised that during the Closed Executive Session the Board entered into a discussion concerning the need to hire a new employee and upon motion duly made and seconded, the Board unanimously authorized and directed the Chief to commence the process to hire a new employee by contacting the next person on the approved list of candidates and to proceed with the hiring process. If for some reason the next person on the approved list is no longer available for hire, the Board authorized the Chief to proceed with the next person on the approved list and to proceed with the

process of background check and physical. The Board directed that if there was a problem with the physical and/or background check with the next available person on the list, that the Chief report back to the Board.

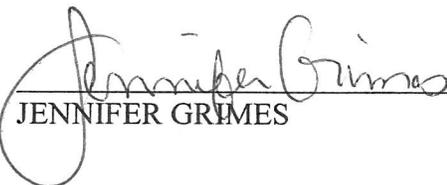
As an off the agenda item, the Attorney for the District discussed with the Board the need to set a Tax Rate Hearing and upon motion duly made and seconded, the Board unanimously set the District's Tax Rate Hearing for September 28, 2016 at 7:00 p.m.

Because of the hour the Board determined that the pension training would be postponed to take place following the second meeting in August.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:40 p.m.



BETH L. VIVIANO



JENNIFER GRIMES

THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, August 12, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer K. Grimes - Treasurer and Director; Thomas D. Ascherman - Secretary and Director (attended by phone); Tom Steitz - Fire Chief; Doug Ruse - Shop Steward; and others. Absent from the meeting was Thomas M. Lang, Attorney for the District.

A copy of the notice of open meeting as required by the "Sunshine Law" and in particular Section 610.020 R.S. MO. is attached hereto and incorporated herein by reference.

Chairman Viviano called the meeting to order and welcomed those present.

The first item of regular business was the approval of the bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The minutes of the regular meeting of the Board of Directors held on Wednesday, July 27, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded the minutes were approved.

The Treasurer's Report as of August 10, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded the Board received the Treasurer's Report, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an operations and capital update. Deputy Chief Romona Kaminski provided a brief report advising that Kick-Off meetings are being scheduled with each shift in late August to early September relating to future planning.

There being no further old business, the Board then proceeded with new business.

For the first item of new business, Chief Steitz reported that on August 1, 2016 his Personal Financial Disclosure Statement was mailed to the Missouri Ethics Commission. A copy of the Personal Financial Disclosure Statement for Chief Steitz is attached hereto and incorporated herein by reference.

The next item of new business was a review and approval of Signature Cards and Safe Deposit Box Rental Agreement for Commerce Bank. Upon motion duly made and seconded, the Board unanimously authorized and approved the attached Signature Cards and Safe Deposit Box Rental Agreement for Commerce Bank, copies of which are attached hereto and incorporated herein by reference.

The final item of new business was the review and adoption of a new Sunshine Law Policy to reflect the change of the Custodian of Records for the Fenton Fire Protection District from Chief McCarthy to Chief Thomas G. Steitz. Upon motion duly made and seconded, the Board unanimously adopted the Fenton Fire Protection District's Sunshine Law Policy to reflect the change of appointment of Chief Thomas G. Steitz as Custodian of Records. A copy of the new Sunshine Law Policy is attached hereto and incorporated herein by reference.

There being no further business, Chairman Viviano asked whether there was a Chief's Report. Chief Thomas Steitz advised that he was settling in and attending many meetings. He had met with the Deputy Chiefs individually and appreciated their time and assistance. Chief Steitz also showed appreciation to the Administrative Staff for their help over the last couple of weeks. Chief Steitz advised that he had attended an Operations Meeting and was given a tour of the Central County 911 Dispatch Center. The next item on the Chief report was an update on

1345. Unit 1345 returned to service for three days before having to go back in for a few additional minor repairs. 1345 is currently back in service and seems to be in working order. The apparatus committee and Curtis Aytes are discussing strategies for the best use of unit 1345. The invoices due to Fabick for all the work performed totals over \$14,000.00. The recommendation from Chief Steitz was to make a payment for all repair work that was not related to the \$8,000.00 warranty repairs that are still in dispute. Curtis Aytes continues to converse with Fabick to resolve the warranty issue. Upon motion duly made and seconded, the Board unanimously approved the payment for repairs to Unit 1345 to Fabick for the amount due minus the \$8,000.00 warranty repair portion that remains in dispute.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse congratulated Chief Steitz on his promotion and advised the Board that they had already met on Monday, August 8, 2016. The next Labor Management Meeting is being scheduled for the first part of September. Shop Steward Ruse also advised that the Bingo nights at Fountain View Nursing Home and the one held at St. Clare Hospital for the Sunny Hill Adults with Disabilities were great successes and the District continues to receive positive feedback for these events. The Pink T-Shirt initiative is well underway. October 21, 2016 is the target day to have as many people as possible in Fenton wear pink t-shirts to promote Paint the Town Pink initiative. Support for the event is being promoted through the Fenton Chamber of Commerce, schools and local businesses.

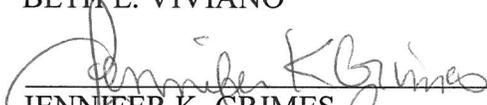
The Chairman then inquired if there was any public comment. There was none.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) Revised Statutes of Missouri (Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

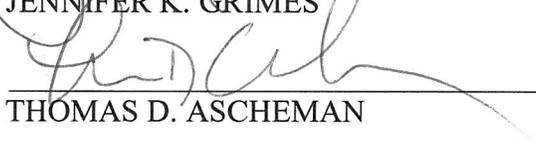
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Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session there were no matters or final action taken that required a vote from the Board.

There being no further business to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 7:50 PM.

BETH L. VIVIANO



JENNIFER K. GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, August 24, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Tom Meyer – Member of the Pension Board; and others. Beth L. Viviano - Chairman and Director was absent.

Board Member Jennifer Grimes called the meeting to order, welcomed those present, and presided over the meeting in the absence of Chairman Beth Viviano.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

Upon motion duly made and seconded, the Board unanimously agreed to waive the regular agenda and proceed to the first item of new business being the Quarterly Pension Investment Report.

Harry James, Lauren McDonnell and Ryan Aubuchon from Lockton Investment Advisors proceeded to provide to the Board the Quarterly Pension Investment Report for the second quarter of 2016. A copy of the written Report and Agenda are attached hereto and incorporated herein by reference. Harry James introduced Lauren McDonnell and Ryan Aubuchon and

confirmed that Chief Steitz was now an authorized signer with Lockton Investment Advisors. Lauren McDonnell then gave a brief description of the Section layout of the second quarter report. She advised that the annual JCPER Survey had been completed and filed and proceeded with an investment review. She discussed four funds that are on the watch list together with Lockton's recommendations related to these funds. The first fund was the Oppenheimer International Bond with a recommendation that Oppenheimer International Bond be closed and mapped to Multisector PIMCO Income. The second fund on the watch list was the DFA US LARGE CAP VALUE I Fund. Even though this fund is on the watch list, the recommendation was to keep and continue to watch. The third fund was the Clearbridge Aggressive Growth with the recommendation that this fund be replaced with the Principal Large Cap Growth I. The fourth fund was MFS Research with a recommendation that it be replaced with the American Funds Euro Pacific Growth. Upon motion duly made and seconded, the Board, including Pension Board Member Tom Meyer, unanimously voted to follow the recommendations as set forth above. The representatives from Lockton were then excused from the meeting.

The Board then proceeded with the next item of new business, the 2015 Audit Review. The District's Auditor, Brian Ahrens, presented and reviewed with the Board the Fenton Fire Protection District's Financial Statement Management Discussion and Analysis Supplemental Information and the Independent Auditor's Report for the period ending December 31, 2015, a copy of which is attached hereto and incorporated herein by reference. District Auditor Ahrens reviewed the Auditor's Opinion or Management Letter dated August 10, 2016, copy of which is attached hereto and incorporated herein by reference. The Auditor advised when he forwards the District's Audit to the State of Missouri as required by law, he would forward with it a letter

outlining his health issues and clearly explaining that it was because of these unforeseen medical issues experienced by the District's Auditor, Brian Ahrens, that the timely filing of the District's Annual Audit was delayed and that it was delayed through no fault of the District. Mr. Ahrens reviewed the audit with the Board and noted that he issued a clean opinion stating there were no issues found. He mentioned and reviewed a few noteworthy items and provided to the Board a Comparison Summary of Funds for the Years 2011 to 2015, a copy of which is attached hereto and incorporated herein by reference. Mr. Ahrens advised that he has a representation letter that is required and needed to be signed by the Chairperson. He also advised that, as usual, the District staff was very helpful and cooperative in the audit process. Following the review and presentation and the answering of questions, the Board, upon motion duly made and seconded, received the Audit and directed the District Auditor to make the filings with the State of Missouri as required by law. Mr. Ahrens was then excused from the meeting.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, August 10, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of August 24, 2016, was presented, reported and reviewed by the Chief and after a discussion and upon motion duly made and seconded, the Treasurer's Report was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Chief provided the current Tax Check Receipts Register which reflects that, as a result of successful assessed valuation appeals, there is a negative amount of approximately \$397,000.00 for the year. The Board reviewed and received the current Tax Check Receipts Register, a copy of which is attached hereto and incorporated herein by reference.

The Chief also presented a reconciliation of the Upper Lease Management Account for the Smizer Mill Road property evidencing a current balance of \$5,484.37, a copy of which is attached hereto and incorporated herein by reference,.

Director Tom Ascherman then inquired if a program called "Positive Pay" had ever been reviewed or discussed, which is a program designed to remove the possible issue of fraud in reference to the District's checking account funds. Kimberly Smith, the District's Office Manager, agreed to look into the Positive Pay Program and report back.

The Board then proceeded with old business.

The first item of old business was Operations and Capital. Deputy Chief Romona Kaminski reported that the District had received a reimbursement check from FEMA in the amount of \$20,025.27. A copy of the report is attached hereto and incorporated herein by reference.

The next item of business was a review of the Statement of Accounts for the period ending July 31, 2016, a copy of which is attached hereto and incorporated herein by reference.

Chief Steitz also provided a Summary of Funds for the District Revenue/Expenses with a comparison of the current year with the preceding year, a copy of which is attached hereto and incorporated herein by reference. The Board received the Statement of Accounts.

The next item of business was the need for the approval of new Academy Bank Signature Cards. Upon motion duly made and seconded, the Board unanimously approved and authorized the execution of the new Signature Cards, a copy of which is attached hereto and incorporated herein by reference.

There being no further new business, Director Grimes inquired if the Chief had a Report. Chief Steitz advised the Board that he, Kimberly, Romona and the District Attorney had been working on the District's required Tax Rate forms and calculation and that all are working together and making progress. The Chief then stated that he has been investigating leasing alternatives for the new Pumper 1334. The District has paid the one-half initial payment with the final one-half being due at the time the fire truck is ready for delivery and pickup. The Chief indicated that he had information from Community Leasing concerning a ten year lease-to-own the vehicle with an interest rate of 2.8% per annum on a balance owing of \$365,000.00 with a yearly payment of \$42,700.00 per year commencing with the first payment being due in July 2017. The Chief indicated there is no penalty for early payment and that this method would be a way of spreading out the cost of the fire truck over ten budget years. After a discussion, upon motion duly made and seconded, the Board tabled the issue to the next meeting so that the Chief could provide to the Board and to the District's Attorney all the information he has concerning the lease options and the lease documents and all terms related thereto. The Chief reported that last Friday there was a three alarm fire at the Holiday Inn and that Deputy Chief Rob Odenwald

and Crew B did an outstanding job in suppressing the fire and complimented the job well done. The Chief further advised that Crew B, following the fire incident, had a couple of significant rescues. The Board acknowledged another job well done. The Chief then discussed with the Board a request to authorize the purchase of a statistical analysis software program which is directly related to maintaining accreditation. The Chief advised that there had been ongoing discussions with Metro West Fire Protection District and that there were significant savings to the District if Metro West Fire Protection District and Fenton Fire Protection District made a joint purchase. A copy of the Metro West Fire Protection District memo concerning the issue is attached hereto and incorporated herein by reference. The Board was advised that the Attorney for Metro West Fire Protection District, Jack Cavanaugh, had contacted Tom Lang, Fenton Fire Protection District's Attorney, since he was advised by his Board that Fenton Fire District had budgetary restrictions for 2016 and were suggesting that Metro West make the payment and Fenton would reimburse by an agreement as outlined in the memo. After a discussion and upon motion duly made and seconded, the Board unanimously authorized and approved the purchase of the Statistical Analysis Software Program needed for accreditation in accordance with the joint bid with Metro West Fire Protection District with a total set-up cost of \$8,825.50 and a monthly payment of \$575.50 for support and use for an annual obligation of \$6,906.00. The Board authorized the District Attorney, Tom Lang, to contact the Attorney for Metro West Fire Protection District to advise of the Board's decision. The Chief then reported that a home with three acres next door to the District's headquarters was for sale and that he had inquired and the asking price is \$800,000.00

Director Grimes then inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the Pink T-Shirt Fundraiser is in full swing and that District representatives will be making a presentation at the Chamber of Commerce meeting on September 7, 2016. The Paint the Town Pink Day is tentatively scheduled for October 21, 2016 which is the same day that St. Clare Hospital has scheduled their Trivia Night which will provide opportunities to enhance the program. Shop Steward Ruse advised that there is a resident of the District, Corey Rowles, who has Muscular Dystrophy and has been a spokesperson for MDA. Corey's father, Tom, had asked if the District's Community Outreach would consider building a ramp at their residence. Shop Steward Ruse advised that Tom Mueller will be taking the lead on this project and the Shop will pay for the materials to construct the ramp and provide the labor. The Board complimented the Shop for such an outstanding response to District resident's needs.

Director Grimes then inquired if there was any public comment. Deputy Chief Romona Kaminski advised that currently there is a plan to have a CERT Program training on October 14th, 15th, and 16th. She also informed the Board that an announcement had been sent to the Fenton Chamber of Commerce and the Greater St. Louis Fire Chiefs Association that Tom Steitz had been appointed Fire Chief of the Fenton Fire Protection District. A copy of the announcement is attached hereto and incorporated herein by reference. Shop Steward Ruse advised that the Local would be sending out a similar announcement in their publication. The Board had a discussion concerning having a formal ceremony for Chief Tom Steitz at the next regular board meeting.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the

Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, Director Grimes announced that during the Closed Executive Session that the Board upon motion duly made and seconded, unanimously approved the recommendation of Chief Steitz to promote Michael Martin to Captain.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:50 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Tuesday, September 13, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, August 24, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of September 13, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was operations and capital. Deputy Chief Romona Kaminski reported that they have scheduled a community outreach meeting on September 27, 2016 at 7:30 p.m. with the location yet to be determined.

The next item of old business was a discussion concerning the "Positive Pay" banking service provided through Commerce Bank. The District Office Manager, Kimberly Smith, reviewed with the Board her research which included that Commerce Bank does in fact provide the "Positive Pay" Fraud Protection at a monthly cost of \$55.00 per account or a monthly fee of \$165.00 to provide the service for the General, Ambulance and Dispatch accounts, or just under \$2,000.00 annually. After a discussion, and upon motion duly made and seconded, the Board unanimously authorized and approved moving forward to enroll in the "Positive Pay" Program as a further safe guard and protection of the District's funds.

The next item of old business was the Notice of Tax Rate Hearing. The attorney for the District advised that the Notice of Public Hearing of the Fenton Fire Protection District for the Tax Rate Hearing is set for September 28, 2016 was forwarded to Missouri Lawyers Media to be placed in the St. Louis Countian and confirmed that receipt was made and that the date of publication was September 8, 2016. A copy of the e-mail notice and proof of the Notice are attached hereto and incorporated herein by reference.

The next item of old business was a discussion concerning the leasing alternatives for the new Unit 1334. Chief Steitz and the Attorney for the District provided the Board with the

information and preliminary documentation for a lease agreement for the 2015 Rescue Style 1250 GPM, Rear Mount Pumper with the second payment being due within the near future. Two proposals had been received, one from Community Leasing Partners and one from Commerce Bank with Commerce Bank offering a lower interest rate. The Attorney for the district relayed his conversation with Frank Hill, the Senior Vice-President with Commerce Bank in charge of tax-exempt leasing finance for Commerce Bank. He explained the process and explained that if the Board decided to go the route with Commerce Bank for leasing, that the most prudent thing at the present time would be to adopt a reimbursement resolution as a safe guard in case the District needed to make the final payment on the purchase of the new fire truck prior to all of the documentation being prepared and approved for the lease purchase agreement. The Board, upon motion duly made and seconded, unanimously approved and adopted a Reimbursement Resolution, a copy of which is attached hereto and incorporated herein by reference. The Board, upon motion duly made and seconded, directed the Chief to move forward with the paperwork necessary with Commerce Bank to start the lease process and prepare for finalization of the lease.

There being no further old business the Board proceeded with new business.

The first item of new business was the Management Representation Letter required by the District's Auditor related to the 2015 Audit. Upon motion duly made and seconded, the Board unanimously approved the Management Representation Letter and authorized its execution. Kimberly Smith, the District's Office Manager advised that the District had received notification that the State Auditor's Office had in fact received the District's Audit.

The next item of new business was a request by the Chief to begin the bidding process to purchase a replacement vehicle for Deputy Chief Kaminski which is in the 2016 Budget at an

estimated cost of \$40,000.00. There was a discussion and upon motion duly made and seconded, the Board unanimously approved and authorized the Chief to commence the bidding process for a vehicle for Deputy Chief Kaminski, primarily a Ford Explorer.

The next item of new business was a request by the Chief to commence the bidding process for a new Thermal Imaging Camera. The Chief advised that the equipment is in the 2016 Budget at an estimated cost of \$15,000.00 and the replacement is consistent with the current ten year plan for scheduled equipment purchases and replacement. After a discussion and upon motion duly made and seconded, the Board unanimously approved and authorized the Chief to commence the bidding process for a Thermal Imaging Camera.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that Deputy Chief Hecht had advised that the District had received the first set of plans related to the new Logistic Park. He reported that he, Deputy Chief Kaminski, Joe Boushard and Captain Doug Ruse attended the most recent Fenton Chamber of Commerce meeting and gave a presentation including the launching of the Pink Shirt Campaign. He advised that the lease on the District's property on Smizer Mill Road had been renewed. He reported that the District participated in the 9/11 Memorial Ceremony. He further advised that seven members of the Fenton Fire Protection District participated in the 9/11 Stair Climb Event climbing up 110 floors in full gear in honor of 343 Heroes. Those employees are Jace Wilderman, Anna Brown, Gina Anderson, Brian Kempff, Rob Pechman, Curtis Aytes, and Dave Wynne. The Chief reported that he and Deputy Chief Romona Kaminski had a meeting with St. Clare and representatives from various agencies in St. Louis County concerning emergency planning, which went very well. The Chief reported that the District had received in the afternoon the post Board of Equalization assessed valuation numbers and that he and Kimberly

and Romona will be working on preparing the appropriate schedules through the web site provided by the State Auditor's Office and follow through. The Chief requested permission to sell the District's 1999 Chevrolet Tahoe to be offered to the employees first with a minimum bid and sealed bids. Upon motion duly made and seconded, the Board unanimously authorized the Chief to commence the process to offer to District employees the right to submit a sealed bid for the purchase of the District's 1999 Chevy Tahoe with a minimum bid to be established.

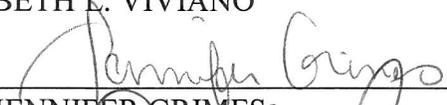
Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the Community Outreach had donated \$350.00 to the National Fallen Firefighters Fund as fees for the seven employees who participated in the 110 Floor Stair Climb. He advised that the Pink T-Shirt Campaign is underway and the Paint the Town Pink Event is scheduled for October 21, 2016. He reported that October 21st is the same day as the St. Clare Annual Trivia Night at Andres Conference Center which offers another opportunity to Paint the Town Pink.

The Chairman then inquired if there was any public comment. There was no public comment.

The Chairman then noted that the next board meeting is September 28, 2016 and that she has surgery scheduled that day and may be unable to attend the meeting, but would attempt to attend by phone and be available to execute documents on the following day.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:00 p.m.

BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, September 28, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others. Beth L. Viviano - Chairman and Director, was absent.

Director and Treasurer Jennifer Grimes acted as Chairman in the absence of Chairman Viviano. Director Grimes called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The minutes of the regular meeting of the Board of Directors held on Tuesday, September 13, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and

expenditure.

The Treasurer's report as of September 28, 2016, was presented, reported and reviewed by the Chief and, upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was Operations and Capital. Kimberly Smith, the District Office Manager, advised that the District had received another negative tax check notice of \$132,000.00. She advised the Board on the efforts that have been taken to explore possible recoupment of tax monies lost as a result of Tax Commission's rulings and other reductions. She advised that she and Deputy Chief, McCarthy have been working diligently since becoming aware of the procedures and that their attempts to identify the tax payers who obtained the substantial reductions had been delayed by outside influences beyond their control. She explained that the person in St. Louis County who could provide the necessary information was on maternity leave and not available until recently and that there is a new person at the State Auditor's Office who is in charge of the Tax Rate Division of the State Auditor's Office and that person has been overwhelmed with other issues. She advised that she and Chris McCarthy met with the Rockwood School District Chief Financial Officers and others who have worked through the recoupment process for the school district which process is relatively new for fire districts. Kimberly advised that she and Chris will continue to work on the matter and hopefully be able to seek and obtain recoupments in the future.

The next item of old business was the opening of bids for a staff vehicle. There were four (4) bids. They are as follows:

1.	McMahon Ford	\$28,124.00
2.	Don Brown Chevrolet	\$29,152.00
3.	Don Brown Chevrolet	\$44,996.00
4.	Joe Machens Ford	\$27,571.00

After a discussion, the Board, upon motion duly made and seconded, unanimously approved the purchase of the staff vehicle through the lowest bidder, Joe Machens Ford at \$27,571.00, conditioned upon the District's Committee review of the bid confirming that it meets with the published specifications.

There being no further old business, the Board proceeded with new business.

The first item of new business was the Tax Rate Hearing. The Board made note that the District had received the notice that the publication of the Tax Rate Hearing had been properly made; that the District had reviewed and received the Assessed Valuations by category; that the proforma forms for the State Auditor's Office for calculations of the tax rate ceilings had been prepared, reviewed and received back from the State Auditor's office indicating that the tax revenue for the upcoming year will be substantially the same as last year; the Board had reviewed a preliminary budget and the Board recognized that the District needs the maximum tax levies in order to meet budgetary needs and the ongoing and necessary expenses of the District with the probability that District reserves would have to be used. After a discussion, upon motion duly made and seconded, the Board unanimously approved the Tax Rate Resolution of the Fenton Fire Protection District, St. Louis County, Missouri, September 28, 2016 setting the tax rates at the maximum rates permitted, a copy of which is attached hereto and incorporated herein by reference together with the proforma State Auditor's forms including the tax rate

summary for each of the four categories. The Board directed the Chief to file the Tax Rate Resolution and supporting documentation with St Louis County.

The next item of new business was a request to start the bidding process for a new ambulance. Upon motion duly made and seconded, the Board unanimously authorized the Chief to commence the process for the bidding for a new ambulance.

The next item of new business was a review of the Statement of Accounts for the period ending August 31, 2016. The Chief reviewed the statement with the Board and pointed out significant items including the fact that over-time is significantly more than budgeted.

The next item of new business was a discussion concerning the need for an amendment to the District's Section 125 Flexible Benefits Plan. After discussion and upon motion duly made and seconded, the Board unanimously approved the attached First Amendment to the Fenton Fire Protection District Section 125 Flexible Benefit Plan to include a section "d.) Vision Premiums", a copy of which is attached hereto and incorporated herein by reference.

There being no further business, the Board proceeded with a Chief's Report. The Chief reported that the projected revenues for 2017 are flat; that he is in the process of revising the ten year plan; that District personnel performed two significant rescues and assisted in a four-alarm fire with Affton and reported that the Chief at Affton commended the Fenton Fire Protection District personnel for their outstanding assistance in the four-alarm fire. The Chief reported that there was a call on Interstate 44 where a woman was stranded as a result of a tire blowing out when she was on her way to the hospital with her husband who was hemorrhaging. C Crew responded and immediately attended to the gentleman and transported to the hospital while the remaining personnel on the scene proceeded to change the flat tire on the disabled vehicle. The

Board congratulated the District personnel on their continued excellent service and thoughtful and courteous actions. The Chief reported that he had changed the designation of “lead person” to “Lieutenant” with no additional pay, but to make clear that the personnel holding the position of “lead person” are in fact Officers of the District. He noted that probation was reduced from 2 years to 1 year and advised that a new draft of the Captains process is just about completed.

The Chairman then inquired whether there was a Shop Steward report. Shop Steward Ruse advised that the annual Pink T-Shirt campaign is in full swing and that there was 100% participation within the Fenton Fire Protection District organization. He noted that Friday October 21, 2016 will be “Paint the Town Pink Day” and that on that day St. Clare will be holding its Trivia Night. He advised that a firefighter for West County Fire Protection District had died September 24, 2016 while on duty leaving a wife and family and that plans were being made to support the firefighter’s family. Shop Steward Ruse advised that October 12, 2016 will be the Appreciation BBQ for the ER Nurses at St. Clare Hospital and extended thanks and appreciation for Billy and Mary Mahler for once again volunteering to cook and serve.

The Chairman then inquired if there was any public comment. Deputy Chief Lou Hecht advised that HM13 had been disposed of.

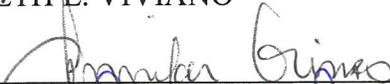
The Chairman announced that the next Board meeting will be held October 12, 2016 at 7:00 p.m.

The remaining item of business was the Promotional Ceremony for Chief Tom Steitz. The Board determined that it was appropriate to adjourn the meeting and to thereafter proceed with the ceremony and celebration. Thereupon a motion was made and duly seconded and unanimously passed to adjourn the meeting at 7:36 p.m.

Following the Board meeting, Director Jennifer Grimes administered the oath to Chief Tom Steitz and a celebration followed.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, October 12, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, September 28, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The next item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of October 12, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Chairman then noted that the Representatives from the Missouri Association of Career Fire Protection Districts (MACFPD) were present. Upon motion duly made and seconded, the Board unanimously waived the regular agenda and moved to the first item of new business.

Dave Tilley, President of MACFPD, and Rob Wylie, Legislative Director of MACFPD, gave a presentation to the Board explaining that the Mission of the MACFPD focused on its Legislative Efforts, an Annual Educational Seminar and Pension Board Training and provided the Board with a copy of the association's brochure, copy of which is attached hereto. They advised that their fee for membership is \$3,000.00 per year and that currently they represent 23 fire districts. The Board thanked Mr. Tilley and Chief Wylie for their presentation and indicated the Board would take their request under advisement.

The Board then proceeded with old business.

The first item of old business was a report on Operations and Capital. Deputy Chief Romona Kaminski advised that there is a meeting scheduled for October 24th with the representatives of Stifel Nicholas to discuss and examine questions, procedures and issues regarding possible bond issues and tax rate increases. Deputy Chief Kaminski advised that Chief Brown from Eureka, along with other members of the District's Committee, would be present for the discussion. Deputy Chief Kaminski stated she would report to the Board what was learned and details on uses for the bond issue funds, ideas for the location, and the most optimal ways to proceed.

The next item of old business was the opening of bids for the Thermal Imaging Camera.

The four sealed bids received were opened by the Chief and they are as follows:

- | | | |
|----|----------|-------------------------|
| 1. | Hoffcomp | \$5,944.00 plus options |
| 2. | Banner | \$9,439.00 |
| 3. | Kenco | \$4,443.00 |
| 4. | Sentinel | \$9,368.00 |

Upon motion duly made and seconded, the Board directed the Chief to have the bids reviewed by the appropriate District Committee and report back to the Board with their recommendation.

There being no further old business the Board proceeded with new business.

The first item of new business was the issue concerning Directors' fees. As a follow-up to the Board's request to receive their Director fees through payroll check verses 1099 format, the Board had in their folders the documents necessary for processing and preparation for payment in late November..

The next item of new business concerned the District obtaining and using the services provided by Houston-Galveston Area Council (H-GAC) as an avenue for bidding for purchases of goods and services for the District. The Board, having been previously advised by the District's Attorney and having fully reviewed the services available, upon motion duly made and seconded unanimously approved and adopted the attached Resolution to enter into a Cooperative Purchasing Contract with Political Subdivision of the State of Texas and in particular, Houston-Galveston Area Council (H-GAC). A copy of the Resolution is attached hereto and incorporated herein by reference. As part of the adoption of the Resolution, the Board

approved the Interlocal Contract for Cooperative Purchasing with H-GAC, a copy of which is attached hereto and incorporated herein by reference, and authorized the Chairman to execute the Interlocal Contract for Cooperative Purchasing on behalf of the District.

The next item of new business involved Vanderbilt Homes, Inc. requesting a Deed of Restrictions be approved and executed by the board for the three lots at Maret Pointe in Sunset Hills. The Attorney for the District advised the Board that he had reviewed the documents with Scott Paul of Vanderbilt Homes, Inc. and that all of the documents were being prepared and followed-up as a result of the agreement previously reached and approved by the Board on September 9, 2016 with Vanderbilt Homes, Inc. involving the three lots in Sunset Hills. Changes to the documents included the fact that since the time of entering into the agreement and prior to the approval by Sunset Hills for the development to move forward, the name of the subdivision had been changed from Longview Acres Subdivision to Maret Pointe Subdivision, Scott Paul with Vanderbilt Homes, Inc. provided a copy of the new trust indenture, which specifically refers to the conditions of the agreement with the Fenton Fire Protection District, and a copy of the Acknowledgment by Homeowners. All documents were reviewed and modified. Mr. Paul advised that no sales contract had been executed at this point; that the water main had been extended and that the fire hydrant installed actually has a 1050 GPM as opposed to the anticipated 500 GPM; and that all homes will be constructed with the required sprinkler system together with appropriate notifications of restrictions concerning the sprinkler systems. Upon motion duly made and seconded, the Board unanimously authorized and approved the execution of the Deed Restriction, copy of which is attached hereto and incorporated herein by reference.

The next item of new business related to Resolution and Signature Cards for Meramec Valley Bank and Alliance Credit Union. Upon motion duly made and seconded, the Board unanimously authorized and adopted the Resolutions and Signature Cards for Meramec Valley Bank and Alliance Credit Union, copies of which are attached hereto and incorporated herein by reference.

The next item of new business was the Quarterly Collateralization Report. The Collateralization Report was presented, reported and reviewed by the Chief and the Chief reported that the District had received verification that all of the Districts' funds in excess of the coverage of FDIC had provided collateralization reports evidencing that the District funds are fully collateralized as required by law and that as of September 30, 2016 the amount of funds protected by FDIC was \$2,249,647.07. Upon motion duly made and seconded, the Collateralization Report was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the Tax Rate Resolution and documentation had been filed with St. Louis County and we are waiting for acknowledgment from the State Auditor's Office that the rates had been certified. The Chief then advised the Board that the latest report on the District pension was that there was a return of 4% for the last quarter and that for the rolling twelve months the return was 10.44%. The Chief reported that a District crew headed by Tony Watson, consisting of Dave Wynne, Angie Kanyuck-Hayes, Brian Kempff, and Dana Williams resuscitated a two month old child. The Chief advised that earlier in the day, District crews were involved with a heavy rescue that made the local news wherein a man was trapped when a

chimney collapsed down upon him. The Chief advised that next Tuesday, the Girl Scouts will come to the Fenton Fire Protection District for pictures with the District's equipment to promote Camp Fury which is a summer camp for girls who are interested in fire fighting. Katie Weigland is the Camp Fury contact person. The Chief showed the Board photos of the District's new fire truck that is close to being ready for delivery. The Chief reported that in honor of slain St. Louis County Police Officer Blake Snyder, the District had placed blue tape on the District trucks and will participate in a flag display along the route of his funeral procession. The Chief lastly reported that the new staff vehicle had been ordered and should be delivered within 10-12 weeks.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that as a result of a call at the home of Jim and Darlene Cooper, a request was made for a ramp to be built at the home and the District's Outreach responded promptly. Shop Steward Ruse reported that on Tuesday, nine off-duty District personnel donated their time and in six hours, completed building the handicapped ramp for Mr. Cooper. He advised the Board that Darlene Cooper had asked if she could pay for the ramp to which Shop Steward Ruse replied that the Outreach Program does not accept payment, but if she wished to make a donation to pay-it-forward for further activities of the Outreach Program, donations would be accepted. He advised that Ms. Cooper gave him a check in an envelope which he put in his pocket and later opened and it was for \$1,000.00. He advised Mrs. Cooper that was too much money and that he could not accept the check on behalf of the Outreach Program and that ultimately, Mrs. Cooper donated \$500.00 to the Outreach Program to pay-it-forward. Shop Steward Ruse advised that earlier in the day, the District had its 5th Annual BBQ for the St. Clare Hospital

Emergency Room nurses and that Billy and Mary Mahler once again did the BBQing. Shop Steward Ruse advised that the St. Clare Trivia night will be October 21, 2016 which is the same day as Paint the Town Pink. He and Deputy Chief Kaminski advised that they had sold all of the shirts and/or had given shirts away to breast cancer survivors, one of which was Jen Meyer of Y98 Radio.

The Chairman then inquired if there was any public comment. There was no public comment.

The Chairman advised that the next board meeting would be October 26, 2016.

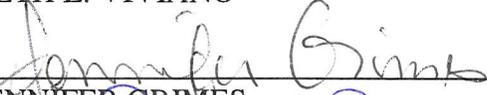
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session no action was taken that required a vote of the Board.

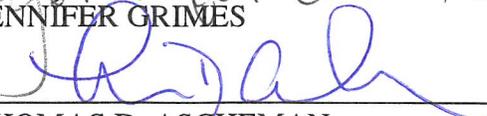
There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:00 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, October 26, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, October 12, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of October 26, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was a report on Operations and Capital. Deputy Chief Romona Kaminski advised that on Monday October 24th a committee consisting of members of the administration and labor met with the Stifel-Nicolaus' Public Finance experts who made a presentation on the ins and outs and procedures for preparing for and obtaining approval of a municipal bond issue. Deputy Chief Kaminski advised that the Stifel-Nicolaus' representatives are going to provide a list of fire protection districts that they have assisted. Deputy Chief Kaminski reported that the very rough estimate of the cost to do all of the capital improvements and equipment purchases over the next several years would be approximately \$17,000,000.00 and that further investigation and discussion are ongoing and another meeting with the District Committee is scheduled for November 8, 2016. An important area to investigate is the need to hire an architect who is familiar with firehouse development and construction. Director Ascheman advised that there are three or more architects in the St. Louis Area who are competent and experienced in the firehouse development and construction. Deputy Chief Kaminski also advised that Jen Stulman from Local 2665 was present and provided campaign information and advised how 2665 can assist. She provided a questionnaire to be completed and a rough estimate of a campaign cost of approximately \$15,000.00. The Board thanked Deputy Chief Kaminski and her Committee.

The next item of old business was a recommendation concerning the Thermal Imaging Camera. Chief had provided to the Board a memo dated October 25, 2016 from the TIC

Purchasing Committee of the District, a copy of which is attached hereto and incorporated herein by reference. The Committee recommended the purchase of the Dreager UCF 8000 TIC as bid by Banner Fire Equipment. The Board noted that the report indicated that one of the bids was not considered for not following the requirements as outlined in the bid specifications. Another bid quoted equipment that did not meet current NFPA 1801 Standards. The Board, upon motion duly made and seconded, unanimously adopted the recommendations of the TIC Purchasing Committee and accepted the bid of Banner Fire Equipment for \$9,439.00 and directed the Chief to move forward with the purchase.

The next item of old business was in reference to the Vanderbilt Homes, Inc. deed restrictions and indentures of trust and restrictions for Maret Point subdivision. The attorney for the District advised that he had received verification of the filing of the Deed Restrictions and the Indenture of Trust and Restrictions for Maret Point Subdivision and provided copies to the Board. The Board received the copies of the documents filed and recorded with the St. Louis County Recorder of Deeds and instructed that a copy be placed with District's Vanderbilt Homes, Inc. file and with the minutes.

The next item of old business involved a Lease Agreement and financial arrangement with Commerce Bank for the remainder of purchase price of the District's new fire truck Unit 1334. The Board previously approved moving forward on the Lease and financing with Commerce Bank. The Board was provided with the packet provided by Commerce Bank that had been reviewed by the District's Chief, Office Manager and Attorney. Following a discussion, the Board, upon motion duly made and seconded, unanimously approved, adopted and resolved that the Lease with Commerce Bank and documents related thereto to finance the remaining portion of the purchase of the new fire truck Unit 1334 is approved, authorized,

adopted and confirmed in accordance with the documents attached hereto and incorporated herein by reference including but not limited to the resolution of the Board certified by the District's Secretary confirming the lease, its conditions and the authorization that Chief Thomas G. Steitz is the person authorized to sign and execute, on behalf of the Fenton Fire Protection District, the documents with Commerce Bank that relate to the lease arrangement and to proceed in accordance with the attached documents.

There being no further old business the Board proceeded with new business.

The first item of new business was a review of the Statement of Accounts for the period ending September 30, 2016. The Chief reviewed the Statement of Accounts with the Board and after a review, upon motion duly made and seconded, the Statement of Accounts was received.

The next item of new business was a discussion of future Board meetings and the need to move the November 23, 2016 to another date. Upon motion duly made and seconded, the Board unanimously authorized and approved moving the second meeting in November from November 23, 2016 to Monday November 21, 2016 at 7:00 p.m. and directed the Chief to prepare and post the appropriate notice of meeting with the change.

The next item of new business was a request by the Chief for approval to sell the District's Unit 1329. The Chief advised that the Unit had been verbally appraised by Sentinel at a value of \$60,000.00. After a discussion, upon motion duly made and seconded, the Board unanimously authorized and approved the Chief to commence the process for the sale of the District's Unit 1329 in an "as is" condition with final approval of any sale reserved to the Board. The Board instructed the Chief to obtain written documentation as to the fair market value of the Unit in an "as is" condition and to exercise his best efforts to obtain the highest and best price for the sale. The Chief advised that he is obtaining information concerning the cost of air cascades

to have on two of the District's fire trucks and would keep the Board advised.

The next item of new business was a discussion concerning the 2017 Budget. The Chief provided the Board a revised 10-Year Long Range Planning Statement for 2017 to 2027, a copy of which is attached hereto and incorporated herein by reference. The Chief reviewed the attached Long Range Plan with the Board and advised that he and Kimberly Smith, the District's Office Manager, have been working diligently on the Budget and that as a result of the loss of tax revenues that the Budget may be in a negative position in the area of \$500,000.00. The Chief advised that at present he anticipates cutting more than \$266,000.00 in the Budget in order to conserve district resources while still maintaining current services.

There being no further old business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the District had received the Tax Rate Certification Letters from the State Auditor's Office, copies of which are attached hereto and incorporated herein by reference. The Chief went over the Smizer Mill rental property financial information indicating that the property is now showing a positive cash flow of \$8,007.37, a copy of which is attached hereto and incorporated herein by reference,. The Chief reported that during Fire Prevention Week District personnel visited with more than 2,000 children at six school visits. The Chief further advised that the District is now officially in the system of H-GAC for purchasing.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that St. Clare auxiliary held a trivia night and the table participating on Fenton's behalf finished first in the Fire Service Division. He reported that the proceeds from the sale of the pink t-shirts is just slightly under \$3,000.00 which will be donated to St. Clare. Shop Steward Ruse then advised that all District Chief Officers, Personnel and Office Staff pledged

their support to Chairman Viviano and her fight against cancer and wanted to express their love and support with a gift. Shop Steward Ruse presented to Chairman Viviano a Fenton Fireman's helmet in pink with her name affixed to the helmet. He further advised that District Personnel will be wearing a pink ribbon decal with the initials of Beth Viviano on their helmets while Chairman Viviano is in treatment and recovery. The Chief then requested that Shop Steward Ruse report on an incident that occurred since the last meeting. Shop Steward Ruse advised that a Crew responded to a home within the District for a lady with a severely fractured ankle who was transported to a hospital. As a follow up the injured lady's husband called the District because he could not get his wife into their vehicle in order to take her to a scheduled doctor's appointment. The Crew responded to their home to assist and advised them to call upon their return when the Crew assisted in getting her back into their home. The husband offered to the Chief and Shop Steward to pay the District for their service which was declined. The resident followed up by delivering gas cards from QuikTrip with a request to distribute the gas cards to District personnel who had responded to assist with his injured wife.

The Chairman then inquired if there was any public comment. There was no public comment.

The Chairman then reported that the next regular Board meeting of the District is November 9, 2016.

The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (3) of the Missouri Revised Statute (Hiring, firing, disciplining, or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded).

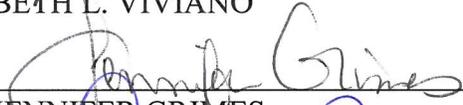
Prior to going into the Closed Executive Session the Board and the many District personnel who attended the meeting adjourned to have a group photograph taken with Chairman Viviano and her new pink fireman's helmet.

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session no action was taken that required a vote of the Board.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:25 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, November 9, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, October 26, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of November 9, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an Operations and Capital update. Deputy Chief Romona Kaminski advised that the Committee will be meeting again on November 16, 2016 at 8:30 a.m. and invited the Board to attend. She advised that Jen Stulman from Local 2665 is not able to be present at the November 16th meeting. She advised the Board that the Public Relations effort continues and that the Fenton Chamber of Commerce's Newsletter prominently displays photographs and information related to the Fenton Fire Protection District. She further advised that the Fenton Chamber of Commerce has indicated its support for next year's Pink T-Shirt Fundraiser.

There being no further old business the Board proceeded with new business.

The first item of new business was a discussion concerning the 2017 General Municipal Election. The Chief advised that the opening date for filing Declaration of Candidacy for the April 4, 2017 election begins on December 13, 2016 and ends on January 17, 2017. The Chief advised that the District's election official is typically the Board's Secretary, but the election official cannot be a person who is a candidate in the upcoming election. Anticipating that Director Tom Ascherman will be a candidate, the Board needed to appoint a person to be the authorized official. Upon motion duly made and seconded, the Board unanimously approved that the authorized election official for signature for the 2017 election will be Chairman Beth

Viviano. Chairman Viviano then completed and signed the Authorized Official Form and the authorization was certified by the District's Secretary – Director Thomas Ascherman. A copy of the Authorized Official Signature Form is attached hereto and incorporated herein by reference. The Board directed the Chief to forward the form to the St. Louis County Election Commission.

The Attorney for the District then requested authorization to commence the publication of the Notice of Election with the St. Louis Countian. Upon motion duly made and seconded, the Board unanimously directed and authorized the Attorney for the District to proceed with the publication of the Notice of Election, copy of which is attached hereto and incorporated herein by reference.

The next item of new business was related to the Directors' fees for 2016. A copy of the Board of Directors' fees for 2016 are attached hereto and incorporated herein by reference, including the Special Board Meetings held during the year. Upon motion duly made and seconded, the Board unanimously approved the attached list of attendance by each Director and approved the payment of those fees.

The next item of new business was a request by Alan Hilker to extend his retirement date from his 55th birthday in March of 2017 to his anniversary date in July. His retirement date would be August 1, 2017 to end his career with 28 years of service. The Board received and acknowledged Alan Hilker's request to extend.

The next item of new business was the setting of a date for the Annual Christmas Get-Together. After a discussion, the Board determined that the Annual Christmas Get-Together would be scheduled on December 17, 2016 at 8:30 a.m. at #2 House.

The next item of business was a consideration of gift cards to be distributed at the Annual Christmas Get-Together. After a discussion, upon motion duly made and seconded, the issue was tabled to the next Board meeting.

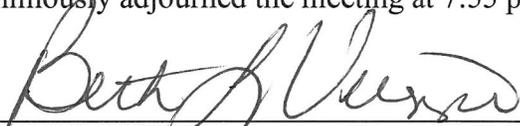
There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief showed the Board and those in attendance photos of the new fire truck which is anticipated to be delivered sometime later in November. The Chief reported that the District was contacted by a Marine Colonel who inquired if the District could transport his father, a World War II Veteran who was in hospice, to his home in Webster Groves. The crew on duty acknowledged the request and provided transport. The Chief then discussed the issue of the ongoing problems with Unit 1345 and asked Curtis Aytes to speak to the Board about the details. The ongoing issues with Unit 1345 and its engine have been, and continue to be, a costly item; with the most recent being the Unit failing during a test drive by Fabick after repairs were made. A discussion ensued concerning alternatives and various approaches to the ongoing issues with Unit 1345. The Board directed the Chief and Curtis Aytes to continue to follow-up and report back to the Board with viable alternatives and approaches.

Chairman Viviano inquired whether there was a Shop Steward report. Assistant Shop Steward Boushard said there was no report at this time.

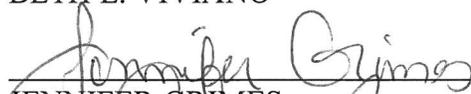
The Chairman then inquired if there was any public comment. There was no public comment.

The Chairman noted that the next Board meeting will be held on Monday, November 21, 2016 at 7:00 p.m.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 7:55 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Monday, November 21, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, November 9, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The next item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of November 21, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Chief also reviewed the Upper Lease Management Account Summary for 1652 Smizer Mill Road, a copy of which is attached hereto and incorporated herein by reference and upon motion duly made and seconded, was received by the Board.

The Board then proceeded with old business.

The first item of old business was a report by Deputy Chief Romona Kaminski on Operations and Capital. Deputy Chief Kaminski advised that on October 16, 2016 there was a meeting and that Director Grimes attended together with about 50% of the department. Deputy Chief Kaminski handed out to the Board a breakdown and summary of various items discussed and put together thus far by the Committee. The discussion included a budget discussion, ballot issues, the protested tax issues, the various methods of getting the information out to the voting public and methods of keeping the citizens updated on District matters. There also were discussions concerning possible locations of engine houses, improvements, and capital purchases. Deputy Chief Kaminski advised that she and Lou Hecht were going to meet with an architect to gain further data and estimated costs. Deputy Chief Kaminski reviewed possible approaches to the needs of the District and the amount of additional tax levies that would be necessary and appropriate for budgetary and future requirements. There was a discussion about seeking voter approval in April of a tax increase and/or bond issue. Shop Steward Ruse advised he wanted to obtain further input from outside sources including the experienced people at Local 2665 and he also discussed that among the surprises in the general election were the passage of

tax rate increases and bond issues including a significant increase by Community Fire Protection District with a pass rate of 69%. Deputy Chief Kaminski and Shop Steward Ruse advised that they would both be doing further investigation and would report promptly to the Board their findings and recommendations of the Committee.

The next item of old business was to address the Directors' Fees for the year 2016 in accordance with the attached exhibit. Upon motion duly made and seconded, the Board unanimously adopted and approved the attached Amended Directors' Fees to be paid for meeting attendance during the calendar year 2016.

The next item of old business was a discussion concerning gift cards. After a discussion including positive support and input by employees present, upon motion duly made and seconded, the Board determined that as a result of District finances and the current tight budget situation, gift cards would not be distributed this year.

There being no further old business the Board proceeded with new business.

The first item of new business was a Hydrant Resolution related to a new fire hydrant 300 feet north of an existing fire hydrant located at 1803 Smizer Mill Road. Upon motion duly made and seconded and after a discussion, the Board unanimously approved and adopted the Resolution concerning the new fire hydrant, copy of which is attached hereto and incorporated herein by reference.

The next item of new business was the Statement of Accounts for the period ending October 31, 2016. The Statement of Accounts was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The next item of new business was the 2017 Budget. The Board went over in detail, with the Chief and those present, the Budget and the need for significant cuts in the budget as a result of the financial situation including the reduction in taxes as a result of the adverse property tax appeals, significant overtime, and other ongoing increased costs. Budget discussions will continue at future meetings.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the Girl Scouts did come as planned to the District for a photo opportunity concerning their camp and showed the Board and those present the front cover of the Girl Scout magazine prominently displaying Fenton Fire Protection District. Deputy Chief Kaminski advised that the Girl Scouts are providing significant coverage in the publication reflecting the involvement of the Fenton Fire Protection District.

The Chief advised of continued problems with Unit 1345 and Fabick. He discussed the possibility of addressing the issue and reported that the cost for a Cummings Engine to replace the current defective engine would be \$150,000 to \$200,000. Fabick estimated the cost for a fully rebuilt C13 Engine with a four year warranty would be \$45,000, of that Fabick would provide the labor at no cost with the District paying \$27,265.27 which would result in a new engine with a four year warranty. A copy of the Fabick Power Systems breakdown of costs is attached hereto and incorporated herein by reference. Upon motion duly made and seconded, the Board unanimously approved moving forward with the proposal of Fabick with the cost to the District being \$27,265.27.

The Chief then advised that he followed up on possibly selling the District's Unit 1329 in an "as is" condition and that Sentinel, who was contacted, suggested that the fair market value to

list the unit should be \$75,000. The Chief advised he would keep the Board advised on any offers received.

The Chief pointed out that the Declaration of Oath for Candidates for the upcoming Board of Directors election required authorized people to administer the oath. After a discussion and motion duly made and seconded, the Board unanimously authorized and approved the District's Administrative Personnel in the District's office and any Chief Officer, as authorized persons to administer the oath for the Declaration of Candidacy.

The Chief then reported that the District had received a bill for \$11,000 from Fabick related to ongoing mechanical problems with Unit 1345. The Chief and Curtis Aytes tried to discuss and negotiate with Fabick since the vehicle was never brought back to the District after repairs and suffered another breakdown and issues while on the test drive. The Board authorized the Attorney for the District to confer with the Chief and Curtis Aytes and the representatives of Fabick in an attempt to resolve the matter.

Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse reported that on December 5, 2016 at 3:00, the Lights of Love Ceremony will take place at St. Clare Hospital and requested that all crews with equipment make an appearance at that time, if available, which the Board approved. Shop Steward Ruse advised that he and Assistant Shop Steward Joe Boushard would be presenting approximately \$2,700.00 to St. Clare as a donation from the Pink T-Shirt Campaign.

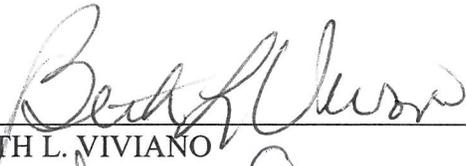
The Chairman then inquired if there was any public comment. There was no public

comment.

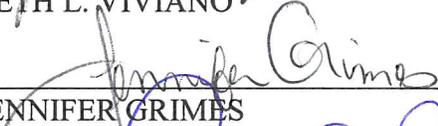
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (9) of the Missouri Revised Statute.

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session no action was taken that required a vote of the Board.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:55 p.m.



BETH L. VIVIANO



JENNIFER GRIMES



THOMAS D. ASCHEMAN

MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, December 14, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascheman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; Doug Ruse - Shop Steward; Joe Boushard - Assistant Shop Steward; Tom Meyer – Pension Committee Member; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

Upon motion duly made and seconded, the Board unanimously waived the regular agenda and proceeded with the first item of new business being the Quarterly Pension Investment Report. Harry James and Lauren McDonnell from Lockton Investment Advisors, LLC provided the Board with the Fenton Fire Protection District Pension Investment Review for the Third Quarter 2016 in booklet form and proceeded to go over and review the report. A copy of the agenda provided and reviewed is attached hereto and incorporated herein by reference. Lauren McDonnell reviewed with the Board a recap of recent fund changes that were approved at the meeting where the pension investment review for the second quarter was

presented. Lauren then went through a review of the investments and pointed out that generally investments are outperforming bench marks and that in the performance review of the funds there are no funds on the watchlist. Lauren described the changes in the investments scoring procedure. Further issues concerning plan administration will be discussed with the Chief in the near future. The Board thanked Harry James and Lauren McDonnell for their report and they excused themselves from the meeting.

The Board recognized that representatives from Archimages were present and the Board continued to waive the regular agenda and moved to the second item of new business, a presentation by Gregory Garner, a principle with Archimages, and Ray Margan concerning the services their company can provide to the District related to an evaluation of the needs of the District, for facilities and equipment, cost estimate, funding needed and implementation. After the presentation discussion and questions were answered the representatives were excused from the meeting with a promise to follow up with more detailed information.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Monday, November 21, 2016, previously mailed to the Board along with the agenda, were reviewed. Upon motion duly made and seconded, the minutes were unanimously approved.

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of December 14, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was an update and discussion of information and resources regarding a possible tax increase and/or bond issue. Joining in the discussion was Jen Stuhlman, State Service Representative IAFF Second District. Further meetings, investigation and information gathering is ongoing and will be provided to the Board as received.

The next item of old business was a report that the opening of candidate filing began on December 13, 2016 at 8:00 a.m. and closes at 5:00 p.m. on January 17, 2017 and that the Board of Elections must receive certification of the election forms for Director and any ballot propositions by 5:00 p.m. on January 24, 2017. Chairman Viviano is the certified election official and is required to sign and certify the election forms.

There being no further old business the Board proceeded with the next item of new business which was the continued discussion on the 2017 Budget. The Chief reviewed with the Board and those present the most recent draft of the Budget with significant cuts in order to streamline the Budget within the confines of the District resources and revenue. The Chief advised that he would be presenting to the Board at the next Board meeting a proposed final Budget. The Chief reported to the Board that there has been input, conversation and involvement in the Budget process with the Staff, Shop, Chief Officers and the cooperation of all is appreciated in assisting and addressing the difficult issues involved in the Budget.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported that the Lights of Love celebration at St. Clare Hospital was a huge

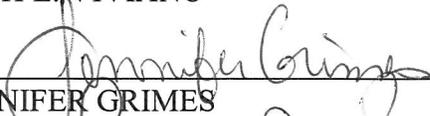
success. At the ceremony the Shop presented the donation to St. Clare. He advised that there was such an outpouring of love and respect for the services and personnel of the Fenton Fire Protection District. The Chief advised that the first Cookies with Santa was a great success and very well attended. He reported that Deputy Chief Odenwald was Santa and that Skip Seeger was the Gingerbread Man and Nick Robben was the elf. He further advised that the new 1334 Fire Truck was almost finished and he had been advised that it would be delivered to the District shortly.

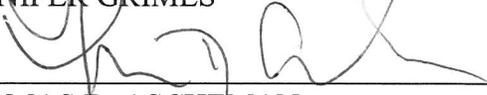
Chairman Viviano inquired whether there was a Shop Steward report. Shop Steward Ruse advised that Mr. Cooper, the man for whom District employees through the Community Outreach program had built a handicap access ramp, had passed away a week and a half ago. He further advised that at the Lights of Love the Shop presented a check for \$2,600.00 to St. Clare Hospital which was warmly received and that the relationship with St. Clare Hospital keeps getting better and better. He and Assistant Shop Steward Boushard advised that the Community Outreach was adopting three families to provide a Christmas for their families and was accepting donations.

The Chairman then inquired if there was any public comment. Employees of the District present at the meeting thanked the Board for their service and hard work in addressing the significant issues of the Fenton Fire Protection District.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:40 p.m.


BETH L. VIVIANO


JENNIFER GRIMES


THOMAS D. ASCHEMAN

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MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
OF
FENTON FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Fenton Fire Protection District was held on Wednesday, December 28, 2016, at 845 Gregory Lane, Fenton, Missouri. The meeting convened at 7:00 p.m.

Present at the meeting were: Beth L. Viviano - Chairman and Director; Jennifer Grimes - Treasurer and Director; Tom Ascherman - Secretary and Director; Tom Steitz - Fire Chief; Thomas M. Lang - Attorney for the District; and others.

Chairman Viviano called the meeting to order and welcomed those present.

A copy of notice of open meeting as required by the "Sunshine Law," in particular Section 610.020, R.S.Mo., is attached hereto and incorporated herein by reference.

The Board then proceeded with the regular agenda.

The minutes of the regular meeting of the Board of Directors held on Wednesday, December 14, 2016, previously mailed to the Board along with the agenda, were reviewed. Chairman Viviano prior to the approval of the minutes pointed out that there was a typographical error on page two in that Ray Mangan's name contained "r" not an "n". Upon motion duly made and seconded, the minutes were unanimously approved with a change by interlineation of the "r" in Ray Mangan's last name to an "n".

The first item of regular business was the approval of bills. A list of said bills and accounts relative to the payment of each bill is attached hereto and incorporated herein by reference. After careful consideration of each bill and expenditure and upon motion duly made

and seconded, the Board unanimously approved and authorized the payment of each bill and expenditure.

The Treasurer's report as of December 28, 2016, was presented, reported and reviewed by the Chief and upon motion duly made and seconded, was received by the Board, a copy of which is attached hereto and incorporated herein by reference.

The Board then proceeded with old business.

The first item of old business was a discussion and presentation of the 2017 Budget. Upon motion duly made and seconded, the Board approved the 2017 Budget which is attached hereto and incorporated herein by reference.

The next item of old business was Operations and Capital. Greg Garner and Ray Mangan were present from Archimages to seek approval of their December 20, 2016 Professional Services Proposal. A discussion ensued and after clarification on scope of the work and cost, the Board, upon motion duly made and seconded, unanimously approved the Professional Services Proposal dated December 20, 2016, attached hereto and incorporated herein by reference, based upon the oral amendments by the representatives of Archimages, Inc. that they are authorized to move forward on Phase One (pre-filing efforts) with an agreed upon maximum of \$10,000.00 up through January 18, 2017 and a maximum of \$250.00 for reimbursables.

There being no further old business the Board proceeded with new business.

The first item of new business was the discussion for approval of the Engagement Letter with Stifel. A discussion ensued concerning the terms of the Engagement Letter with the attorney for the District pointing out some minor changes between the December 8, 2016

Engagement Letter and the February 16, 2016 Engagement Letter but that both Engagement Letters included provisions that the engagement, pursuant to the proposed Engagement Letter, is “...preliminary, nonbinding and may be terminated at any time...without penalty for liability or any costs incurred by Stifel”. Upon motion duly made and seconded, the Board unanimously approved the December 8, 2016 Stifel Engagement Letter, a copy of which is attached hereto and incorporated herein by reference.

The next item of new business concerned the Financial Disclosure Statements for Board members. Kimberly Smith, the District Office Manager, discussed some of the requirements and the necessities for the review and the filing of the Financial Disclosure forms with the Missouri Ethics Commission. Each of the Board members received their Financial Disclosure Statements for their review, approval and signatures.

The next item of new business was a review of the Statement of Accounts for the period ended November 30, 2016. The Board reviewed and received a copy of the attached Statement of Accounts for the period ended November 30, 2016.

There being no further business, Chairman Viviano inquired whether there was a Chief's Report. The Chief reported on the process of the sale Vehicle 1329. The Chief presented to the Board a plaque that was received recognizing and thanking the District from a Bowles School family who was adopted by the Community Outreach Program for Christmas 2016. The Chief reported that there were two 2-Alarm fires recently for Shift B, one on Rott Road at a 150 year old log cabin and one with a batch mixer at the Ready-Mix concrete plant. The Chief then presented to Deputy Chief Romona Kaminski an appropriately framed certificate and certification that Deputy Chief Romona Kaminski had successfully completed the National Fire

Academy's "Executive Fire Officer's" four-year intensive program. The Board and those present congratulated Deputy Chief Romona Kaminski on achieving such a distinguished recognition.

Chairman Viviano inquired whether there was a Shop Steward report. There was no report.

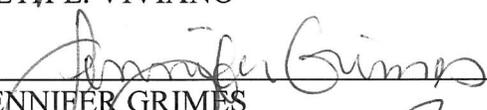
The Chairman then inquired if there was any public comment. There was no public comment.

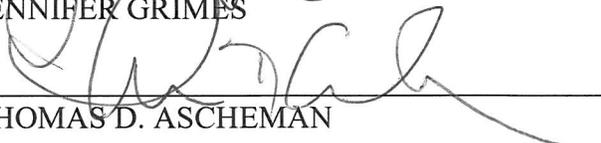
The Board, upon motion duly made and seconded, determined that it was appropriate and necessary to go into Closed Executive Session in accordance with Section 610.021 (9) of the Missouri Revised Statute (Preparation, including discussions or work product, on behalf of a public government body or its representatives for negotiations with employee groups...).

Following the Closed Executive Session, Chairman Viviano announced that during the Closed Executive Session no action was taken that required a vote of the Board.

There being no further or additional business or matters to come before the Board, upon motion duly made and seconded, the Board unanimously adjourned the meeting at 8:35 p.m.


BETH L. VIVIANO


JENNIFER GRIMES


THOMAS D. ASCHEMAN